

Andy Bellando
Superintendent

2021-22
Board of Directors

Michael Bollman

Lu Ann Meyer

Rob Ogilvie

Matt Posey

Jon Woods

Board Secretary
Juli Lichtenberger

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
*Our mission is to
provide the highest
quality education,
ensuring every student
develops the academic,
functional,
professional-technical,
and social-emotional
skills necessary to
succeed in life.*

Dallas School District
111 SW Ash Street
Dallas OR 97338

503.623.5594 ph
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Agenda
Board Meeting
October 11, 2021
6:30 p.m.

<https://dsd2-org.zoom.us/j/84855147461>
District Office Board Room

- 1.0 Welcome/Pledge of Allegiance**
- 2.0 Approval of the Agenda**
- 3.0 Good News**
 - 3.1 Appreciation for Dallas High School Special Education Team
 - 3.2 Tim Burke is the Dallas High School Rotary Student of the Month for September. Congratulations!
 - 3.3 Lyle is partnering with OSU department of Kinesiology to enhance recess for all of students.
- 4.0 Public Comment**
- 5.0 Announcements**
 - 5.1 October Calendar 108
 - 5.2 Next Board Meeting will be on October 25, 2021 at 3:45 p.m. following a Work Session with Oakdale Heights Elementary School at 2:30 p.m.
- 6.0 Consent Agenda**
 - 6.1 Approval of September 27, 2021 Board Minutes 109
 - 6.2 Staffing Report 112
- 7.0 Polk County Public Health – Jacqui Umstead, Public Health Administrator**
- 8.0 Financial Report – Tami Montague 113**
- 9.0 Dallas Community School High School Proposal**
- 10.0 2021-24 Strategic Plan (Board Action) 116**
- 11.0 2021-22 Teacher/Administrator Evaluation Process – Andy Bellando**
- 12.0 Athletic Summary Update – Tim Larson**
- 13.0 Leave of Absence Request for Mikayla Manley (Board Action) 134**
- 14.0 Reports**
 - 14.1 Facilities Project Update – Bob Archer 135
 - 14.2 Ready Schools, Safe Learners Update–Andy Bellando & Kim Kellison
 - 14.3 Enrollment Report 136
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15.0 Discussion Items

- 15.1 Memorial for Pally Mann
- 15.2 Committee Representative
 - 15.2.1 Technology Committee
 - 15.2.2 DEA Bargaining
 - 15.2.3 Finance Committee

16.0 Executive Session per ORS 192.660

- (f) To Consider Records That Are Exempt from Public Inspection

17.0 Adjourn



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item. All public comment during a Board meeting is limited to 3 minutes for each individual. Up to 5 minutes may be granted to one person who represents a group of 3 or more with similar testimony. The Board Chairperson may adjust or extend allowable time limits, if necessary.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

There are three ways to provide public comment at a Board meeting.

- 1) If you wish to address the Board in person during a Board meeting, please fill out the request for public comment form available outside the boardroom. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board executive assistant with your request by simply handing them the public participation form. This will be directed to the board chair.
- 2) If you wish to address the Board remotely (via Zoom) during a Board meeting, please email Juli Lichtenberger, Executive Assistant to the Superintendent and Board, (juli.lichtenberger@dsd2.org) at least two hours prior to the start of the meeting. Clearly label the subject line as “Public Comment”. In the email state that you would like to address the board remotely during the meeting, and include the topic.

- 3) If you wish to address the Board in hard copy or email please submit to Juli Lichtenberger, Executive Assistant to the Superintendent and Board, at juli.lichtenberger@dsd2.org at least two hours prior to the start of the meeting. Clearly label the subject line or document as "Public Comment"

If you have questions about the district, we encourage you to contact our superintendent.

Thank you for your interest in Dallas School District.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org



OCT 2021

SUN

MON

TUE

WED

THU

FRI

SAT

					01	02
03	04	05	06	07	08	09
					No School State Inservice	
10	11	12	13	14	15	16
	Board Meeting 6:30 p.m.					
17	18	19	20	21	22	23
					No School Inservice	
24	25	26	27	28	29	30
	Work Session with Oakdale 2:30 p.m. Board Meeting 3:45 p.m.	Site Council at Lyle 2:30 p.m.				

Minutes
Work Session at Lyle Elementary School – 2:30 p.m.
Board Meeting at District Office Board Room – 3:45 p.m.
September 27, 2021
<https://dsd2-org.zoom.us/j/84855147461>

Present: Lu Ann Meyer, Matt Posey, Mike Bollman, Jon Woods, Andy Bellando, Juli Lichtenberger, Matt Jurick, Rachel Alpert, Dennis Engle, Kim Kellison

Visitors: Lyle Staff

Work Session with Lyle Staff

- **Introductions**
Rachel Alpert, Principal, welcomed the Board.
- **Which current school efforts that support the district goals are you most proud to share?**
Staff shared efforts they are proud of.
 - 1:1 devices especially for the aligned math program
 - Support for Tier 2 and Tier 3 students
 - Polk County Mental Health on campus
 - Kids back in school
 - Feeding students breakfast and lunch every day
 - RULER reimplementation
 - Smaller class sizes
 - Transparency
- **What are the school or district-wide suggestions for supporting the district goals in moving forward?**
Staff shared suggestions with the Board.
 - Looking forward to a reading adoption
 - Reading, writing, and phonics curriculum
 - Would like to see Instructional Coaches
 - Math program access
 - Constructing Meaning training, an equity based program
 - Transparency, communication, and accountability
 - Students struggle with being behind academically

Additional comments were discussed with the Board.

The addition of support for Tier 2 and Tier 3 students has allowed a weight to be lifted off of the teachers. It has allowed students to be kept in their classrooms more often. The building feels calm due to the additional behavior staff.

Kids want to be back in school and are excited. Time is being spent teaching students how to be in school again. The results will impact these students through high school.

Students have done well wearing masks, though it is challenging with some.

The staff thanked the Technology Department for their work.

Thank you Lyle staff.

Work session adjourned at 3:06 p.m.

Regular board meeting called to order at 3:47 p.m.

Present: Mike Bollman, Matt Posey, Jon Woods, Lu Ann Meyter, Andy Bellando, Juli Lichtenberger, Dennis Engle, Kim Kellison, Matt Jurick, Bob Archer, Ryan Sticka, Autymn Galbraith, Rachel Alpert, Tami Montague

Visitors: Jerry Colonna, Rob Ogilvie, Melissa Jones, Lee Schlenker, Jolene Guzman, Kathy Harklerode, Jamie Richardson, Carol Christ, Chris Lund, Jessica Dehm, Jessica Heinrich, Trina Timmerman

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

Lu Ann moved to approve the agenda as presented, seconded by Jon woods. The motion passed unanimously.

3.0 Good News

3.1 Auditions for the fall play, Game of Myths are going well at LaCreole.

3.2 Bill Masei is serving on the Executive Board of the Oregon Athletic Coaches Association (OACA) as the President Elect.

3.3 High School weight room renovation

A video was shared of the updated weight room at Dallas High School.

3.4 Citizens Oversight Committee members, thank you for supporting Dallas School District

Andy Bellando, Superintendent, thanked the Citizens Oversight Committee members for their time. The last meeting was recently held.

4.0 Public Comment

Written public comment was received from a second grader in the district.

5.0 Board Member Vacancy Appointment (Board Action)

5.1 Candidates for consideration Melissa Jones, Rob Ogilvie, and Lee Schlenker

Board members voted via ballot. All votes were for Rob Ogilvie. Jon Woods moved to accept the tallied results of the ballots for appointment of Rob Ogilvie, seconded by Matt Posey. Motion passed unanimously.

6.0 Swearing in of New Board Member

Mike Bollman, Board Chair, swore in Rob Ogilvie as the new board member. Rob joined the meeting.

7.0 Announcements

7.1 September & October Calendars

7.2 Next Board Meeting, October 11, 2021 at 6:30 p.m.

8.0 Consent Agenda

8.1 Approval of September 13, 2021 Board Minutes

Matt Posey moved to approve the consent agenda, seconded by Lu Ann Meyer. The motion passed unanimously.

9.0 Strategic Plan – Jerry Colonna

Jerry Colonna and Andy Bellando shared a draft document of the Strategic Plan and the Strategic Visioning Plan Community Survey Report was reviewed. Jerry walked the Board through the draft document. Discussion was held.

10.0 Discussion Items

No discussion items.

11.0 Adjourn at 5:10 p.m.

Board Chair / Mike Bollman

Date

Board Secretary / Juli Lichtenberger

Date

**Board Staffing Report
October 2021**

Date Added	Group	First	Last	Description	Action	Effective Date	Center	Position	Code	Hrs.	FTE	Cal.	History
9/13/2021	Classified	Bruce	McAllister	Resignation w/o DSD benefits	resignation	9/15/2021	DO/MC 4	Custodian II	M07A	8	1	A1	Hired 10/22/2020
9/19/2021	Classified	Jeran	Crass	New Hire	new hire	9/17/2021	LCMS 4	Special Needs II	E05B	7	0.875	E1	Replaces Kloe Totten (CoS)
9/19/2021	Classified	Heidi	Gratsinger	New Hire	new hire	9/17/2021	WW	EA Resource Room	E03D	5.5	0.6875	E2	Replaces Taylor Williamson (temporary)
9/19/2021	Classified	Dakota	Griffith	Resignation w/o DSD benefits	resignation	10/1/2021	DHS	Special Needs II	E05B	7.5	0.9375	E1	Hired 8/30/2017
9/19/2021	Classified	Tera	McMillian	Resignation w/o DSD benefits	resignation	10/1/2021	WW	Special Needs II	E05B	5.5	0.6875	E1	Hired 10/14/2015
9/19/2021	Classified	Dawn	Rocak	Resignation w/o DSD benefits	resignation	11/30/2021	Lyle	Media Technician	E06B	5.5	0.6875	D1	Hired 9/22/2008
9/19/2021	Classified	Destiny	Spellman	Resignation w/o DSD benefits	resignation	9/30/2021	OH	Autism Support	E07A	8	1	D1	Hired 8/30/2017
9/24/2021	Licensed	Isaac	Acosta	New Hire - Temporary	new hire temporary	9/29/2021	LCMS	.5 6th grade LA co-taught		4	0.5	170	Replaces .5 FTE of Charlotte Vidrio (CoS)
9/24/2021	Classified	Jan	Brandon	New Hire	new hire	9/29/2021	WW	Food	F03A	3	0.375	E3	Replaces Kim Mills (CoS)
10/3/2021	Classified	Mary	Samerotte	Retire from DSD	Retire with DSD	6/30/2022	DHS	Behavior Support	E09E	8	1	B1	Hire Date 8/30/1999
10/3/2021	Classified	David	Collins	Resignation w/o DSD benefits	resignation	10/15/2021	DHS	Custodian II	M07A	8	1	A1	Hired 7/3/2012
10/3/2021	Classified	Kim	Mills	Resignation w/o DSD benefits	resignation	10/18/2021	WW	FS Assistant Cook	F03A	5.5	0.6875	E3	Hired 9/4/2018
10/4/2021	Classified	Annette	Teal	Resignation w/o DSD benefits	resignation	10/15/2021	WW	Special Needs II	E05B	5.5	0.6875	E1	Hired 3/11/2019

FUND 100

INVESTMENTS

Debt Service GO Bonds - Debt Service Fund

Total Bond Payments Due 2020-21	3,328,465
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Series 2015 final payment due	June 2022
Series 2017 final payment due	June 2024
Series 2021A final payment due	June 2040

Expenditure highlights:

General Fund Projected ending fund balance (EFB):

Current projected revenue and expenditures closely reflect our budget plan. Although the ending fund balance will fluctuate throughout the year as projections turn into actuals, our target EFB remains \$1.9 million or about 5% of total resources.

Debt Service Information:

Next month we will start collecting large amounts of money into our debt service payment holding account from current year tax payments. Our first intercept payment shows up on this report in F310 on page 3.

Please contact the business office 503-623-5594 or visit our website www.dallas.k12.or.us for the most current copy of district financial information.

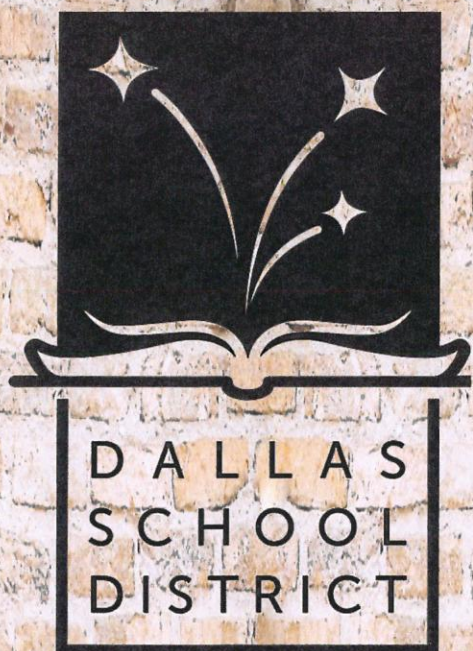
ALL FUNDS	SUMMARY - ALL FUNDS (except Student Bo						
	Jul-21	Aug-21	Sep-21	YTD Total		Budget	YTD %
	Total Revenue This Month	4,256,655	2,166,550	2,889,218	9,312,423	53,439,830	17.4%
	Total Expense This Month	1,234,894	2,014,912	3,962,857	7,212,663	53,439,830	13.5%
	Excess / (Deficiency)					-	
Variance	3,021,761	151,638	(1,073,639)	2,099,760			

FACILITIES, REPAIRS & MAINTENANCE											
FUND 102	Revenue & Resources		Jul-21	Aug-21	Sep-21	YTD Total	Expected	Total Projected	Budget	YTD %	
	Beginning Fund Balance		-	-	-	-	-	-	200,000	0.0%	
	Revenue from Local Sources		70	64	62	196	-	196	4,600	4.3%	
	Revenue from Federal Sources		-	-	-	-	-	-	-	-	
	Transfers/Sale of Property		-	-	-	-	-	-	80,000	0.0%	
	Total Revenue		70	64	62	196	-	196	284,600	0.1%	
FUND 203	Expenditures by Function:		Jul-21	Aug-21	Sep-21	YTD Total	Encumbered	Total Projected	Budget	YTD %	
	Instruction - 1000		-	-	-	-	-	-	-	-	
	Facilities - 2000		4448	9,265	1,941	15,655	21,650	37,305	164,600	9.5%	
	Capital Projects - 4000		-	-	-	-	-	-	100,000	0.0%	
	Transfers to Other Funds - 5000		-	-	-	-	-	-	-	-	
	Fac, Rep and Maint - Unap End Fund Bal		-	-	-	-	-	-	20,000	0.0%	
Total Expenditures		4,448	9,265	1,941	15,655	21,650	37,305	284,600	5.5%		
Projected Ending Balance								(37,108)			
FUND 201-299	FOOD SERVICE		Jul-21	Aug-21	Sep-21	YTD Total	Expected	Total Projected	Budget	YTD %	
	Beginning Fund Balance		-	-	-	-	-	-	10,000	0.0%	
	Revenue from Local Sources		115	79	2,399	2,593	-	2,593	205,100	1.3%	
	Revenue from State Sources		-	-	-	-	-	-	47,000	0.0%	
	Revenue from Federal Sources		-	-	25,988	25,988	-	25,988	892,370	2.9%	
	Transfers/Sale of Property		-	-	-	-	-	-	-	-	
Total Revenue		115	79	28,386	28,581	-	28,581	1,154,470	2.5%		
FUND 201-299	Expenditures by Function:		Jul-21	Aug-21	Sep-21	YTD Total	Encumbered	Total Projected	Budget	YTD %	
	Food Service - 3100		18,843	36,667	72,515	128,025	853,442	981,467	1,144,470	11.2%	
	Food Service - Unap Ending Fund Bal		-	-	-	-	-	-	10,000	0.0%	
	Total Expenditures		18,843	36,667	72,515	128,025	853,442	981,467	1,154,470	11.1%	
	Projected Ending Balance								(952,886)		
	FUND 201-299	SPECIAL GRANTS & PROJECTS		Jul-21	Aug-21	Sep-21	YTD Total			Budget	YTD %
Revenue from Local Sources		-	5,776	8,223	13,998	-	-	1,030,000	1.4%		
Revenue from Intermediate Sources		-	24,352	-	24,352	-	-	633,889	3.8%		
Revenue from State Sources		-	-	-	-	-	-	4,980,227	0.0%		
Revenue from Federal Sources		-	-	55,021	55,021	-	-	1,739,983	3.2%		
Transfers from General Fund		-	-	-	-	-	-	300,000	-		
Total Revenue		-	30,127	63,244	93,372	-	-	8,684,099	1.1%		
FUND 201-299	Expenditures by Function:		Jul-21	Aug-21	Sep-21	YTD Total	Encumbered	Total Projected	Budget	YTD %	
	Special Grants & Projects - 1000		31,183	240,879	718,229	990,290	3,894,475	4,884,766	6,938,903	14.3%	
	Special Grants & Projects - 2000		23,893	23,082	124,369	171,344	487,429	658,773	1,539,008	11.1%	
	Special Grants & Projects - 3000		-	9,380	-	9,380	-	9,380	26,188	35.8%	
	Special Grants & Projects - 4000		-	-	-	-	-	-	80,000	0.0%	
	Transfers to Other Funds - 5000		-	-	-	-	-	-	100,000	0.0%	
Total Expenditures		55,076	273,341	842,598	1,171,015	4,381,904	5,552,919	8,684,099	13.5%		
FUND 301	DEBT SERVICE - GO BONDS		Jul-21	Aug-21	Sep-21	YTD Total			Budget	YTD %	
	Revenue & Resources										
	Beginning Fund Balance		-	-	-	-	-	-	300,000	0.0%	
	Revenue from Property Tax Receipts		-	311	-	311	-	-	2,924,000	0.0%	
	Revenue from Interest Income		277	271	268	816	-	-	10,000	8.2%	
	Transfers from Other Fund		-	-	-	-	-	-	-	-	
Total Revenue		277	583	268	1,127	-	-	3,234,000	0.0%		
FUND 301	Expenditures by Function:		Jul-21	Aug-21	Sep-21	YTD Total	Encumbered	Total Projected	Budget	YTD %	
	Debt Service - 5110 610 Principal		-	-	-	-	-	-	2,759,280	0.0%	
	Debt Service - 5110 621 Interest		-	-	-	-	-	-	374,620	0.0%	
	Debt Service - 5110 640 Bank Fees		-	-	-	-	-	-	100	0.0%	
	Debt Service - Unap End Fund Bal		-	-	-	-	-	-	100,000	0.0%	
	Total Expenditures		-	-	-	-	-	-	3,234,000	0.0%	
FUND 302	DEBT SERVICE - FULL FAITH & CREDIT		Jul-21	Aug-21	Sep-21	YTD Total			Budget	YTD %	
	Revenue & Resources										
	Beginning Fund Balance		-	-	-	-	-	-	-	-	
	Transfers from Other Fund		-	-	-	-	-	-	117,630	0.0%	
	Total Revenue		-	-	-	-	-	-	117,630	0.0%	
	Expenditures by Function:		Jul-21	Aug-21	Sep-21	YTD Total	Encumbered	Total Projected	Budget	YTD %	
Debt Service - 5110 610 Principal		-	-	-	-	-	-	96,000	0.0%		
Debt Service - 5110 621 Interest		-	-	-	-	-	-	21,522	0.0%		
Debt Service - 5110 640 Bank Fees		-	-	-	-	-	-	108	0.0%		
Debt Service - Unap End Fund Bal		-	-	-	-	-	-	-	-		
Total Expenditures		-	-	-	-	-	-	117,630	0.0%		

FUND 310	DEBT SERVICE - PERS PENSION BOND								
	Revenue & Resources	Jul-21	Aug-21	Sep-21	YTD Total			Budget	YTD %
	Beginning Fund Balance	-	-	-	-			-	
	Service From Other Funds	-	-	258,004	258,004			2,584,000	10.0%
	Total Revenue	-	-	258,004	258,004			2,584,000	10.0%
	Expenditures by Function:	Jul-21	Aug-21	Sep-21	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Debt Service - 5110 610 Principal	-	-	-	-	-	-	795,000	0.0%
	Debt Service - 5110 621 Interest	-	-	-	-	-	-	1,689,000	0.0%
	Debt Service - 5110 640 Bank Fees	-	-	-	-	-	-	100,000	
	Debt Service - Unap End Fund Bal	-	-	-	-	-	-	2,584,000	0.0%
FUND 401	Revenue & Resources	Jul-21	Aug-21	Sep-21	YTD Total			Budget	YTD %
	Beginning Fund Balance	-	-	-	-			100,000	0.0%
	Revenue from Local Sources	212	241	233	686				
	Revenue from State Sources	-	-	-	-			2,000,000	0.0%
	Revenue from Federal Sources (SEP)	-	-	-	-			-	
	Revenue from Bond Proceeds	-	-	-	-			-	
	Total Revenue	212	241	233	686			2,100,000	0.0%
	Expenditures by Function:	Jul-21	Aug-21	Sep-21	YTD Total	Encumbered	Total Projected	Budget	YTD %
	Bond Expenses- 4000	2,911	53,119	8,647	64,677	402,658	467,335	2,100,000	3.1%
	Total Resources all Special Funds	674	31,094	350,198	381,966	-	28,777	18,158,799	2.1%
	Total Expenditures all Special Funds	81,278	372,393	925,701	1,379,372	5,659,654	7,039,025	18,158,799	7.6%

NOTES TO FINANCIAL STATEMENT

All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business manager as of 9/30//2021. The adopted budget reflects expected expenditures. All payroll reports have been filed and payroll liabilities have been paid timely. All federal and state reimbursement requests as well as required financial reporting forms have been filed timely. All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level. There have been no significant changes to the internal control system, to the accounting system or accounting policies that are significant. Currently the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement. All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time. I know of no cases of fraud or other misconduct and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I feel is inaccurate. Tami Montague 10/07/2021



2021-2024 STRATEGIC PLAN

DRAFT



111 SW Ash Street
Dallas, Oregon 97338
503-623-5594
www.dallas.k12.or.us

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SUPERINTENDENT'S MESSAGE

Dear Dallas School District Friends and Families,

It is my pleasure to present the Dallas School District Strategic Plan. It was developed with feedback from every corner of our diverse community, literally hundreds of people over the past year and a half, through in person and on-line engagement. This representation provided rich and clear feedback that has now shaped this Strategic Plan. As we move into the next three years, this plan will help us ensure that each student is known by name, strength, and need – pursuing a life of engagement, innovation, and success. This is a lofty vision, but in a committed district like ours, this vision *will* become reality.

The strategic plan is a living document, designed to be reviewed and updated by the school board on an annual basis. It is the road map for decision-making across the district. Our experiences with the COVID pandemic have affirmed the importance of a tool like this. It is essential in navigating the predictable and unpredictable nature of K-12 education in Oregon. It will drive school district initiatives, strategies, communication efforts, and fiscal investments over time.

On the following pages, you will find core values, strategic goals and performance indicators to help us plan for and monitor the growth of each student. This data-driven approach is essential to the success of the plan. I am especially pleased that our community identified **equity** as a core value. Note its simple definition – fair, just and dignified treatment of each individual. This value requires an understanding of the needs of each student and the responses appropriate to support them. It requires the belief that every student has an equal chance for success when we remove barriers and create individual opportunities.

You may have also noticed that our District team has been working to enhance two-way communication in a number of ways. Our goal is to provide regular updates about school-related issues and activities as well as invite on-going feedback and input from community members. Please help us achieve our goal by sharing your ideas and suggestions.

Our new Strategic Plan truly belongs to the Dallas community. Your input was the foundation upon which it was built. We welcome and are truly grateful for the passionate discussions we have heard from many different voices on the road to this plan's completion. I present it to you now with gratitude for the support you give our students and staff members every day, and humbled at the task before us. A community has no greater obligation than to the education of its children, and the future they represent. Working together, we can help ensure that future is bright indeed.

Thank you for your ongoing partnership and support.

Andy Bellando
Superintendent

September 27, 2021

QUICK VIEW OF STRATEGIC PLAN ELEMENTS



STATEMENT OF PURPOSE

Located on the west side of the Willamette Valley and just before you begin climbing into the Coast Range, you will find Dallas Oregon, a quiet community whose beginnings were in agriculture and timber. It was settled in 1840 as Cynthian and named Dallas in honor of Vice President George Mifflin Dallas in 1852.

Today, you will find rye grass fields, hazelnut orchards, a wildlife refuge, beautiful parks, and numerous wineries. The downtown will welcome you with antique shops, tasting rooms, a library, bakeries, and the county seat courtyard.

Dallas School District is proud to serve and support Dallas and the surrounding area with 8 schools including 2 charter schools. Over 400 employees support close to 3200 students. A newly created Dallas Virtual Academy is providing online education to DSD students.

Many accomplishments have been made and continue to evolve each year. These include, committees meeting to set plans and curriculum standards into practice; a new Career Technical Education building at Dallas High School; two-way communication lines with students, parents, and the community; strong science, technology, engineering, and mathematics programs at LaCreole Middle School; and our unified vision for student success.

Even with so many positive things happening it is important not to become complacent. Therefore our district, is updating our Strategic Plan for the next 3 years. The community and staff were both asked to weigh in with a district wide survey and public engagement. Through this we believe the core values, mission, vision, and strategic goals we have set for Dallas School District will assist in furthering our steps in becoming a district preparing students for achievement



PROCESS USED FOR STRATEGIC PLAN DEVELOPMENT

The strategic planning process was initiated in November of 2020 from a commitment by Superintendent Bellando and the Dallas School District Board members to undertake a comprehensive 11-month process to review the district's strengths and weaknesses and identify long-term areas for improvement. As a result, a three-year strategic plan was developed and became operational in the Fall of 2021. This strategic plan will continue through June 2024.

Based on information gathered from surveys, focus groups, and district background information, the District Strategic Planning Team developed core values, a mission statement, a vision statement, and strategic goals. At this point in the process the team submitted their work to the District Leadership Team who finalized the goal statements, identified performance indicators, and created metrics for each performance indicator. The team also designated key tasks for the first school year of the plan, 2021-2022, and developed accountability guidelines to monitor the plan's measurable progress.

In September of 2021 the work from the District Strategic Planning Team and the District Leadership Team was turned over to Debbie McCleery, District Communications Specialist, and Superintendent Bellando to draft the strategic plan report for approval by the DSD Board.



DISTRICT CORE VALUES

Dallas School District's actions will be judged by its commitment to these foundational core values:



Excellence...

High expectations, continuous improvement, and uncompromised accountability



Equity...

Fair, just, and dignified treatment of each individual



Collaboration...

Commitment to partnership, dialogue, and shared decision-making



Community...

Meaningful participation, extensive communication, and a shared culture



Passion...

Engagement, expanded opportunities, and diligent pursuit of innovation

DISTRICT MISSION STATEMENT

Dallas School District Is:

*Centered on students,
powered by collaboration,
built on equity, and
driven by excellence.*



DISTRICT VISION STATEMENT



*Each student is known by
name, strength, and
need—pursuing a life of
engagement, innovation,
and success.*

DISTRICT TAGLINE

Ask yourself...is it good for kids?

DALLAS SCHOOL DISTRICT STRATEGIC GOALS, PERFORMANCE INDICATORS, AND MEASURES

Strategic Goals

If an organization wants to be successful it needs to set challenging goals and achieve them on time. Without strategic goals most organizations experience a lack of focus and direction. Goals provide benchmarks so accomplishments can be measured. Goal setting was the most important part of Dallas School District's overall strategic plan development. The District Strategic Planning Team spent a great deal of time of the development and prioritization of the individual, multi-year strategic goals that follow. The team limited the number of goals to three (3) so that what was selected will have a tight focus and resources will be aligned with actions to drive the district vision. An emphasis was placed on clarity, specificity, and achievability. The goals were formed from and connected to the district values, mission, and vision statements. The key function of the three strategic goals is to guide achievement of the school vision through 2024. Being strategic is about making difficult choices regarding what to do and what not to do.

Performance Indicators

The Dallas School District Strategic Goals have a total of nine (9) performance indicators. Performance indicators break the goal efforts into manageable units and represent steps in the achievement action plan. They are the key tasks selected to accomplish the goals. Identifying key performance indicators is a proven way to measure and assist what progress is being made toward achieving a specific strategic goal. Without a series of measurable performance indicators, the strategic plan would fail, and the district would not have precise data to know at what level it is achieving its goals. Performance indicators are the most important component of the plan to report to DSD constituents and especially school board members.

Measures

To help gain success, this strategic plan must be specifically monitored so that periodically performance indicators can be easily assessed. The measures are quantitative and qualitative factors used to gauge progress being made. They not only show progress or lack thereof, they also provide a tool to determine if adjustments to the goals, indicators, or measures should be considered. The team was careful to select the few most appropriate measure(s) for each performance indicator.

FIRST YEAR (2021-2022) IMPLEMENTATION OF THE DISTRICT'S STRATEGIC PLAN

It is important to note only the first year (2021-22) of the three-year strategic plan performance indicators and measures are listed below.

Goal 1: Ongoing Impact of the Pandemic - Shannon Ritter

Implement a district-wide system to address social-emotional, behavioral, and academic needs for all

Performance Indicator 1a:	Measure:
<ul style="list-style-type: none"> Create the cohesive and consistent structures of the district-wide multi-tiered systems of support (MTSS) for students 	<ul style="list-style-type: none"> Creation of a district MTSS document that contains our pyramid levels of support
Performance Indicator 1b:	Measure:
<ul style="list-style-type: none"> Identify and evaluate the tools and practices currently supporting the district-wide MTSS 	<ul style="list-style-type: none"> Compile existing tools and practices in each school Skills and Administrator Teams will determine which tools and practices support the district-wide MTSS
Performance Indicator 1c:	Measure:
<ul style="list-style-type: none"> Use of tools for determining student and staff member needs while navigating the impact of the pandemic 	<ul style="list-style-type: none"> Use of survey instruments and other data gathering tools to identify needed student and staff supports (e.g. DESSA and Oregon Student Health Survey) All teachers implement a professional goal to apply practices which support the mental, physical, and emotional well-being of the educator throughout the 2021-2022 school year

FIRST YEAR (2021-2022) IMPLEMENTATION OF THE DISTRICT'S STRATEGIC PLAN (cont.)

Goal 2: Diversity, Equity, and Equal Access - Rachel Alpert

Develop and implement district-wide practices and policies that honor and respect diversity, equity, and access for all

Performance Indicator 2a: <ul style="list-style-type: none"> Every district student will have equitable access to internet and a production device to engage in high quality learning 	Measure: (add timelines) <ul style="list-style-type: none"> Use of District Technology Advisory Committee to develop an action plan that includes yearly resource allocations, estimated timelines, and recommended district practice and policy modifications
Performance Indicator 2b: <ul style="list-style-type: none"> Establish a district equity team comprised of a cross representation of stakeholders 	Measure: <ul style="list-style-type: none"> Disaggregate and analyze student data on academic achievement and other student outcomes for all identifiable groups of learners Identify achievement/performance gaps present in the school district
Performance Indicator 2c: <ul style="list-style-type: none"> Ensure Board policies and district procedures reflect equitable access and learning opportunities for each student in Dallas School District 	Measure: <ul style="list-style-type: none"> Create district equity lens and equity decision making tool, Board policy, and school district review and updates

FIRST YEAR (2021-2022) IMPLEMENTATION OF THE DISTRICT'S STRATEGIC PLAN (cont.)

Goal 3: Culturally Responsive, Rigorous, and Aligned Curriculum -Kim Kellison

Review and revise the K-12 curriculum to align with state standards, support differentiation for all learners, and integrate culturally responsive practices

<p>Performance Indicator 3a:</p> <ul style="list-style-type: none"> Implement the adopted K-12 Math curriculum with fidelity 	<p>Measure:</p> <ul style="list-style-type: none"> Multiple opportunities for professional development Use of curriculum diagnostic tool to monitor student growth
<p>Performance Indicator 3b:</p> <ul style="list-style-type: none"> Adopt district wide K-12 English Language Arts curriculum (ELA) 	<p>Measure:</p> <ul style="list-style-type: none"> Establish ELA curriculum committee Review curriculum options with multiple stakeholders Recommendation of ELA curriculum for Board approval – May, 2022
<p>Performance Indicator 3c:</p> <ul style="list-style-type: none"> Select and implement a district assessment tool 	<p>Measure:</p> <ul style="list-style-type: none"> Special education compliance for progress monitoring Administer assessment tool a minimum of two times during the 21-22 school year Use of Assessment Tool results for data informed decision making Construct year long assessment calendar Establish district assessment committee

IMPLEMENTATION & ACCOUNTABILITY STRATEGIES

As mentioned to the School Board at the start of this process, most strategic plans do not achieve their stated goals. According to research in the field, only about 20% of all public and private sector plans are fully implemented on time, if at all. Accountability measures are put in place to ensure implementation steadily progresses. During the implementation process it is essential to monitor the success and challenges of the goals, performance indicators, and measures. Periodically it may be necessary to re-tool the plan and its assumptions if any element is not progressing satisfactorily. *It is important to remember, creating a plan is the easy part in comparison to the difficulty of implementing its strategic goals and performance indicators.*

The district needs to execute actions based on specific strategies detailed in this plan and be responsible for collecting and analyzing data to measure progress. Dallas School District Board members should receive quarterly progress report presentations that ideally include the following information for **each** performance indicator:

1. Amount of progress made since the last report based on measures specific to each indicator.
2. Challenges with facilities, technology, funding, professional development, etc.
3. Recommendations for possible modifications of performance indicators, measures, and/or strategic goals.
4. An outline of planned activities from the date of the most current report up to when the next report will be presented.

It is recommended that after each progress report the information above would be posted to the school website, shared with media, and communicated to school constituents.

In addition to the periodic school board progress report accountability process mentioned above, listed below are suggestions from strategic plan research, ideas from the District Leadership Team, and the consultant that can be considered to help meet the strategic goals by the end of the 2023-2024 school year.

- The district general fund budget must be aligned with the strategic plan resource needs for each new school year.
- Influential certified and classified staff members, District Strategic Plan Team members, and Leadership Team members should be presenters for the initial communication rollout efforts.
- The strategic plan spans three full school years. However, it is structured to be three integrated one-year plans. As a result, it needs to be reviewed and modified as necessary, ideally by the end of April of each school year. The strategic goals, vision, mission, and core values should not change but a new set of performance indicators and measures should be identified for school year two and three.
- The board should hold the superintendent accountable for the overall progress of the plan. It should be a significant portion of the superintendent's annual evaluation. In turn the superintendent should do the same with the staff who are specifically named as responsible for the individual goal and performance indicator progress.

DISTRICT STRATEGIC PLANNING TEAM AND DISTRICT LEADERSHIP TEAM MEMBERSHIP

Planning Team

Rachel Alpert-Lyle Principal
Darren Anderson-Parent, Clergy
Andy Bellando-Superintendent
Annee Blevins- DHS Teacher
Brent Demoe-Polk County Mental Health
Dennis Engle-Director of HR
Emily Gagner-Asst. City Manager, Parent
Sophie Jackson-Lyle Teacher
Matt Jurick-Director of Technology & Innovation
Kim Kellison-Director of Teaching and Learning
Kyle Mabry-LaCreole Assistant Principal
Kelli McGuire-Classified Union Pres.
James Moran-LaCreole Teacher
Rob Ogilvie-Parent, Community Member
Justin Parnell-DHS Student
Shannon Ritter-DHS Assistant Principal
Steve Spencer-DHS Principal
Ryan Sticka-Whole Child Administrator
Erica Wiebelhaus-DHS Teacher

Leadership Team

Rachel Alpert-Lyle Principal
Bob Archer-Director of Facilities
Todd Baughman-Oakdale Principal
Andy Bellando-Superintendent
Darrick Bruns-Whitworth Principal
Dennis Engle-Director of HR
Autymn Galbraith-Director of SpEd
Matt Jurick-Director of Technology & Innovation
Kim Kellison-Director of Teaching and Learning
Kasshawna Knoll-LaCreole Principal
Tim Larson-DHS Athletic Director
Kyle Mabry-LaCreole Assistant Principal
Ashlie Miller-DHS Assistant Principal
Tami Montague-Director of Fiscal Services
Shannon Ritter-DHS Assistant Principal
Steve Spencer-DHS Principal
Ryan Sticka-Whole Child Administrator



DALLAS SCHOOL DISTRICT

COLLABORATIVE COMMITMENT

The District Collaborative Commitment is a signed agreement between the district and its classified and licensed staff labor associations. The relevant parts for this report are:

Principles

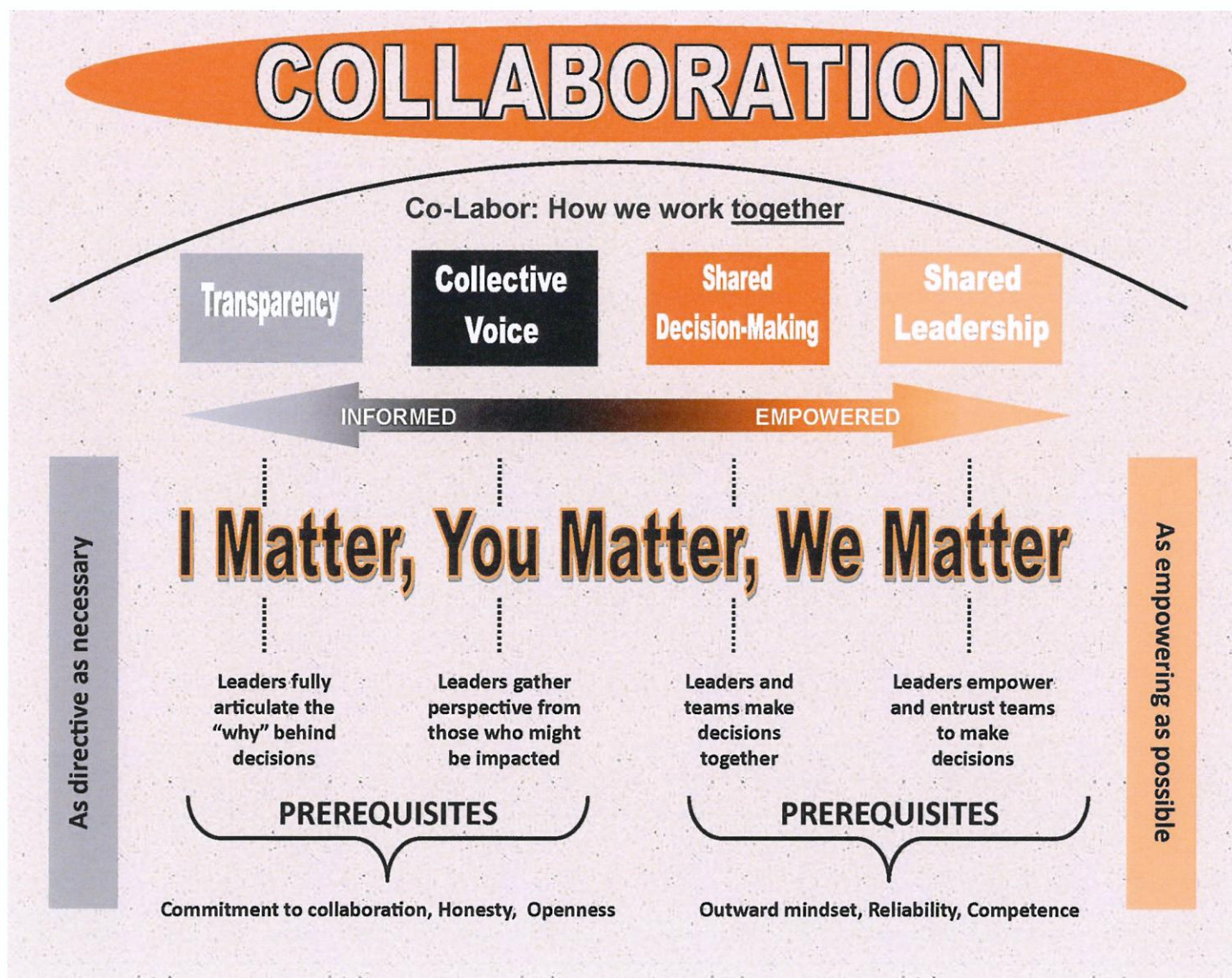
1. *Collaboration and shared leadership form the foundation of our success.*
2. *"Is it good for students" is our driving question.*
3. *Life-long learning for all is our goal.*
4. *Our staff individually and collectively contributes to student success.*
5. *The best interest of our district as a whole is the basis for our priorities and decisions.*
6. *Listening permeates our every interaction.*
7. *Our diverse opinions and disagreements are professional and respectful.*
8. *Honest, constructive intentions are our expectation.*
9. *Our classified leaders have balanced time in and out of the classroom.*

Practices

1. *We collaborate.*
2. *We place student learning first.*
3. *We value, encourage, and support continued learning.*
4. *We actively and positively participate.*
5. *We recognize and appreciate the contributions of others.*
6. *We persevere.*
7. *We genuinely and actively listen.*
8. *We engage in tough conversations for positive results.*
9. *We are honest and forthright.*
10. *We lead by example.*
11. *We share responsibility.*

COLLABORATION CHART

Collaboration is more than a value in the Dallas School District; it is an expectation for all members of the organization. Dallas School District commits to transparency as a baseline of collaboration and aspires for collective voice, shared decision making, and shared leadership.



DISTRICT DIVERSITY STATEMENT

Dallas School District #2 recognizes the diversity and worth of all individuals and groups and their roles in society. It is the policy of the Dallas School District Board of Education that there will be no discrimination or harassment of individuals or groups on the grounds of age, color, creed, disability, marital status, national origin, race, religion, gender, or sexual orientation in any educational program, activity, or employment.



Overview Multi-Tiered Systems of Support





Juli Lichtenberger <juli.lichtenberger@dsd2.org>

Fwd: Leave of absence request

1 message

Dennis Engle <dennis.enge@d2.org>
To: Juli Lichtenberger <Juli.Lichtenberger@d2.org>

Thu, Oct 7, 2021 at 3:12 PM

----- Forwarded message -----

From: **Mikayla Manley** <mikayla.manley@d2.org>
Date: Thu, Oct 7, 2021 at 3:11 PM
Subject: Leave of absence request
To: Dennis Engle <dennis.enge@d2.org>

Dear Dennis,

This letter is a formal request of an unpaid leave of absence, starting on October 18th, 2021, for the remainder of the school year. This is for health concerns due to my pregnancy.

I hope to be able to return at the beginning of next school year. Thank you for your time and consideration.

-Mikayla Manley



Facilities/Bond Work Update

October 11, 2021

Board Report

LaCreole Middle School Seismic Upgrade (SRG)

- Roof replacement budget exceeded the budget to install the metal lid from the inside. Per ZCS recommendation we will proceed with an early work amendment and order the metal.
- Project schedule has been delayed to the spring of 2022 and hoping for a final completion date of August 2022.
- Gerding will begin finalizing subcontractors and project budget over the next couple of months.

CTE Building

- All the punch list items have been signed off.
- Finalizing the controls and commissioning was completed last week.
- M&O manuals are still under review by Soderstrom, I anticipate final copies in the next few weeks.
- The district is negotiating the final liquidated damages Baldwin will be paying. I'm currently working with Mike Keane from GHR drafting a demand letter.

We have been working with Soderstrom over the past month collaborating with the district bond planning team to finalize the work of the LRFP committee and establishing budget cost estimates to mold a possible bond election.

Bob Archer, Facilities Director

Maintenance Staff: Gordon Gentry ♦ Gordon Southwick ♦ Seth Arnesen ♦ Kate Hall

October 2021

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Dallas School District Enrollment Report
October 2021

School	Capacity	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Post High	Odysseyware	Last Month	Oct 20/21	Oct 19/20	Oct 18/19	Oct 17/18
LaCreole	[728]	198	188	190							606	642	701	690	655
DHS	[1020]	256	250	199					13		963	886	876	910	922
MCAP	[108]										75	57	64	62	58
PADTC	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12				15	15	18	17	19
		3	2	3	3	2	2				99	0	0	0	0
DVA											2807	2665	2863	2901	2856
Grand Total											2646				
Including LVCS/DCS											3074				

LVCS CHARTER	Current	Last Year	Dallas Community School												
In District	124	102	KG	1	2	3	4	5	6	7-8					
Out of Dist	110	90	14	26	28	25	28	18	22	33					
Total	234	192													
High school extended campus started 2005/2006															
In 2006 Morrison was a charter school with 80 students.															
Elementary reconfiguration effective 09/10 school year.															
Last Year Extended Campus 2015-16															

Luckiamute Valley Charter Schools
October 2021-2022

STUDENT TOTALS

	Current #'s	Last Year
In District	124	102
Out of District	110	90
TOTAL STUDENT #'s	234	192

BREAKDOWN BY GRADE LEVELS

	Current #'s	End of last yr.
Kindergarten	26	22
1st Grade	26	19
2nd Grade	25	20
3rd Grade	26	21
2/3 Split	21	15
4th Grade	25	19
5th Grade	25	25
6th Grade	20	13
7th Grade	19	20
8th Grade	21	18

NUMBERS CURRENT AS OF 10/4/2021



Dallas Community School Enrollment as of October 2021

Grade	Student Enrollment
Kindergarten	14
1st Grade	26
2nd Grade	28
3rd Grade	25
4th Grade	28
5th Grade	18
6th Grade	22
7th Grade	17
8th Grade	16
Total:	194

Profit & Loss

September 2021

	Sep 21	Sep 20	\$ Change	% Change	Jul - Sep 21
Ordinary Income/Expense					
Income					
R1200 · DISTRICT REIMBURSEMENT	15,371.92	0.00	15,371.92	100.0%	15,371.92
R1510 · EARNINGS ON INVESTMENTS	4.18	44.04	-39.86	-90.5%	13.02
R1600 · FOOD SERVICE SALES	227.50	344.05	-116.55	-33.9%	227.50
R1920 · DONATIONS FROM PRIVATE SOURCES	50.00	150.00	-100.00	-66.7%	120.55
R1990 · MISCELLANEOUS	1,400.94	1,016.47	384.47	37.8%	1,740.94
R3101 · STATE SCHOOL SUPPORT FUNDS	180,357.71	181,251.92	-894.21	-0.5%	721,430.84
R4500 · RESTRICTED REVENUE FROM FEDERAL	0.00	5,454.51	-5,454.51	-100.0%	0.00
Total Income	197,412.25	188,260.99	9,151.26	4.9%	738,904.77
Gross Profit	197,412.25	188,260.99	9,151.26	4.9%	738,904.77
Expense					
1000 · INSTRUCTION					
1100 · Regular Programs					
1111 · Elementary Grades K-6					
111-111 · Certified Salaries	43,483.17	37,987.47	5,495.70	14.5%	64,955.92
111-112 · Classified Salaries	11,235.39	8,766.17	2,469.22	28.2%	19,173.39
111-131 · Extra Duty Salaries	1,100.00	3,250.00	-2,150.00	-66.2%	8,100.00
111-211 · PERS-Employer Contribution	13,220.03	13,386.38	-166.35	-1.2%	21,655.03
111-212 · PERS-EPPT Pick-Up	3,265.42	2,961.22	304.20	10.3%	5,123.96
111-220 · Social Security	4,268.17	3,785.00	483.17	12.8%	7,034.10
111-231 · Worker's Compensation	3,019.60	1,017.12	2,002.48	196.9%	3,032.56
111-240 · Health/Dental Insurance	9,511.20	10,202.99	-691.79	-6.8%	10,902.86
111-355 · Printing	373.05	394.88	-21.83	-5.5%	860.30
111-410 · Supplies	1,361.81	512.47	849.34	165.7%	2,947.27
111-420 · Textbooks	0.00	2,935.61	-2,935.61	-100.0%	56,377.96
111-460 · Non-Consumable Supplies	288.47	109.80	178.67	162.7%	2,539.86
111-470 · Computer Software	1,016.00	0.00	1,016.00	100.0%	1,179.00
111-480 · Computer Hardware	0.00	0.00	0.00	0.0%	4,240.00
Total 1111 · Elementary Grades K-6	92,142.31	85,309.11	6,833.20	8.0%	208,122.21
1121 · Middle Programs 7-8					
121-111 · Licensed Salaries	28,811.50	22,479.15	6,332.35	28.2%	33,218.75
121-131 · Extra Duty Salaries	525.00	6,500.00	-5,975.00	-91.9%	7,525.00
121-211 · PERS-Employer Contribution	5,989.71	7,468.44	-1,478.73	-19.8%	8,695.51
121-212 · PERS-EPPT Pick-Up	1,479.16	1,611.50	-132.34	-8.2%	2,163.60
121-220 · Social Security	2,300.35	2,328.22	-27.87	-1.2%	3,167.13
121-231 · Workers Compensation	763.98	1,007.35	-243.37	-24.2%	765.39
121-240 · Health/Dental Insurance	5,317.66	3,984.87	1,332.79	33.5%	6,750.98
121-310 · Instruction Services	359.40	0.00	359.40	100.0%	359.40
121-355 · Printing	129.63	52.32	77.31	147.8%	166.44
121-410 · Consumable Supplies	1,191.51	165.29	1,026.22	620.9%	1,271.53
121-420 · Textbooks	826.73	0.00	826.73	100.0%	10,097.63
121-460 · Non-consumable Supplies	828.25	0.00	828.25	100.0%	2,294.74
121-470 · Computer Software	400.00	0.00	400.00	100.0%	400.00
121-480 · Computer Hardware	0.00	674.74	-674.74	-100.0%	5,126.93
Total 1121 · Middle Programs 7-8	48,922.88	46,271.88	2,651.00	5.7%	82,003.03
Total 1100 · Regular Programs	141,065.19	131,580.99	9,484.20	7.2%	290,125.24
1250 · Special Programs					
125-111 · Certified Salaries	5,407.25	5,323.34	83.91	1.6%	5,407.25
125-112 · Classified Salaries	1,533.12	2,807.00	-1,273.88	-45.4%	1,533.12
125-211 · PERS Employer contribution	1,776.72	1,533.89	242.83	15.8%	1,776.72
125-212 · PERS-EPPT Contribution	449.43	346.25	103.18	29.8%	449.43
125-220 · Social Security	573.01	553.69	19.32	3.5%	573.01
125-231 · Workers Compensation	2.41	3.33	-0.92	-27.6%	2.41
125-240 · Health/Dental Insurance	550.00	550.00	0.00	0.0%	550.00
Total 1250 · Special Programs	10,291.94	11,117.50	-825.56	-7.4%	10,291.94

Profit & Loss

September 2021

	Sep 21	Sep 20	\$ Change	% Change	Jul - Sep 21
1270 • Title I					
127-111 • Licensed Salaries	1,883.33	1,833.33	50.00	2.7%	1,883.33
127-112 • Classified Salaries	2,353.34	1,543.87	809.47	52.4%	2,353.34
127-211 • PERS	505.30	997.58	-492.28	-49.4%	505.30
127-212 • PERS-EPPT Contribution	0.00	92.63	-92.63	-100.0%	0.00
127-220 • Social Security	336.42	254.79	81.63	32.0%	336.42
127-231 • Worker's Comp	1.59	1.60	-0.01	-0.6%	1.59
Total 1270 • Title I	5,079.98	4,723.80	356.18	7.5%	5,079.98
Total 1000 • INSTRUCTION	156,437.11	147,422.29	9,014.82	6.1%	305,497.16
2000 • SUPPORT SERVICES					
2100 • Support Services - Students					
2113 • Social Work Services					
211-111 • Licensed Salaries	6,200.00	5,000.00	1,200.00	24.0%	6,200.00
211-211 • PERS-Employer Contribution	1,470.64	0.00	1,470.64	100.0%	1,470.64
211-212 • PERS-EPPT Contributions	372.00	0.00	372.00	100.0%	372.00
211-220 • Social Security	474.30	382.50	91.80	24.0%	474.30
211-231 • Workers Compensation	1.32	377.41	-376.09	-99.7%	1.32
211-240 • Health/Dental Insurance	798.72	784.87	13.85	1.8%	798.72
211-410 • Consumables Supplies	453.18	0.00	453.18	100.0%	480.17
211-460 • Non-Consumables Supplies	226.47	0.00	226.47	100.0%	1,070.08
Total 2113 • Social Work Services	9,996.63	6,544.78	3,451.85	52.7%	10,867.23
Total 2100 • Support Services - Students	9,996.63	6,544.78	3,451.85	52.7%	10,867.23
2200 • Instructional Staff					
220-313 • Support Services	904.00	2,831.71	-1,927.71	-68.1%	2,715.00
220-410 • Supplies	820.90	140.34	680.56	484.9%	1,170.29
220-480 • Computer Hardware	0.00	308.92	-308.92	-100.0%	0.00
Total 2200 • Instructional Staff	1,724.90	3,280.97	-1,556.07	-47.4%	3,885.29
2220 • Library/Media Center					
222-430 • Library Books	0.00	0.00	0.00	0.0%	215.73
222-450 • Periodicals	0.00	0.00	0.00	0.0%	1,152.54
Total 2220 • Library/Media Center	0.00	0.00	0.00	0.0%	1,368.27
2240 • Instructional Staff Development					
224-312 • Instruction Improvement Service	1,604.00	2,247.00	-643.00	-28.6%	1,604.00
224-341 • Travel	45.70	0.00	45.70	100.0%	45.70
224-410 • Supplies	161.96	588.45	-426.49	-72.5%	777.18
Total 2240 • Instructional Staff Development	1,811.66	2,835.45	-1,023.79	-36.1%	2,426.88
2310 • School Board					
231-300 • Purchased Services	0.00	612.00	-612.00	-100.0%	1,325.00
231-354 • Advertisement	66.00	1,062.00	-996.00	-93.8%	66.00
231-410 • Consumable Supplies	319.18	0.00	319.18	100.0%	374.80
231-651 • Liability Insurance	0.00	0.00	0.00	0.0%	19,867.00
Total 2310 • School Board	385.18	1,674.00	-1,288.82	-77.0%	21,632.80
2410 • School Administration					
241-112 • Confidential Salaries	5,822.66	5,224.75	597.91	11.4%	11,645.32
241-113 • Administrator salaries	7,500.00	7,500.00	0.00	0.0%	14,000.00
241-131 • Extra Duty Salary	0.00	0.00	0.00	0.0%	5,000.00
241-211 • PERS-Employer Contribution	3,654.31	3,616.88	37.43	1.0%	8,381.82
241-212 • PERS-EPPT Pick-Up	415.36	346.49	68.87	19.9%	830.72
241-220 • Social Security	1,093.59	1,008.96	84.63	8.4%	2,493.18
241-231 • Workers Compensation	2.82	1,002.83	-1,000.01	-99.7%	18.06
241-240 • Health/Dental Insurance	1,100.00	1,506.49	-406.49	-27.0%	2,200.00
241-340 • Travel	654.80	0.00	654.80	100.0%	1,454.80
241-351 • Telephone	152.31	153.57	-1.26	-0.8%	456.78
241-353 • Postage	100.00	0.00	100.00	100.0%	404.28
241-410 • Consumable Supplies	247.18	32.03	215.15	671.7%	515.24
241-460 • Non-Consumables	747.27	69.99	677.28	967.7%	1,065.25

Profit & Loss

September 2021

	Sep 21	Sep 20	\$ Change	% Change	Jul - Sep 21
241-470 · Software	1,223.28	0.00	1,223.28	100.0%	2,127.23
241-471 · Software Maintenance	0.00	64.94	-64.94	-100.0%	0.00
241-480 · Computer Hardware	0.00	404.77	-404.77	-100.0%	0.00
241-640 · Dues and Fees	0.00	39.00	-39.00	-100.0%	0.00
Total 2410 · School Administration	22,713.58	20,970.70	1,742.88	8.3%	50,592.68
2500 · Support services-business					
2520 · Fiscal services					
252-114 · Managerial-Classified	4,551.25	4,364.00	187.25	4.3%	9,102.50
252-211 · PERS - Company Contribution	1,210.02	1,306.14	-96.12	-7.4%	2,420.04
252-212 · PERS EPPT	306.08	294.84	11.24	3.8%	612.16
252-220 · Social Security	390.25	375.93	14.32	3.8%	780.49
252-231 · Workers Compensation	1.41	316.73	-315.32	-99.6%	2.82
252-240 · Health-Employer	550.00	550.00	0.00	0.0%	1,100.00
252-380 · Payroll and Accounting Services	0.00	866.16	-866.16	-100.0%	0.00
252-410 · Supplies	188.98	23.89	165.09	691.0%	188.98
252-470 · Software	0.00	18.75	-18.75	-100.0%	252.00
252-640 · Dues and Fees	93.00	55.75	37.25	66.8%	196.75
Total 2520 · Fiscal services	7,290.99	8,172.19	-881.20	-10.8%	14,655.74
2540 · Plant services					
254-112 · Classified Salaries	3,680.84	2,322.00	1,358.84	58.5%	6,077.69
254-211 · PERS-Employer Contribution	341.12	617.19	-276.07	-44.7%	769.06
254-212 · PERS-EPPT Pick-Up	86.29	139.32	-53.03	-38.1%	370.69
254-220 · Social Security	281.58	177.64	103.94	58.5%	464.95
254-231 · Worker's Compensation	2.33	201.21	-198.88	-98.8%	3.93
254-322 · Repairs and Maintenance	4,909.76	2,122.20	2,787.56	131.4%	13,874.91
254-324 · Rental	798.80	752.00	46.80	6.2%	2,743.40
254-325 · Electricity	760.81	643.44	117.37	18.2%	2,579.51
254-327 · Water	235.28	155.09	80.19	51.7%	675.65
254-328 · Garbage	295.51	132.56	162.95	122.9%	856.14
254-329 · Other property services	2,101.50	1,033.07	1,068.43	103.4%	5,496.50
254-351 · Telephone	0.00	364.20	-364.20	-100.0%	735.54
254-410 · Supplies	543.81	1,556.74	-1,012.93	-65.1%	1,769.67
254-460 · Non-consumable supplies	5,429.96	2,285.98	3,143.98	137.5%	16,719.32
254-520 · Major Building Improvements	0.00	0.00	0.00	0.0%	3,395.91
254-530 · Improvements Other Than Bui...	757.50	0.00	757.50	100.0%	31,108.84
Total 2540 · Plant services	20,225.09	12,502.64	7,722.45	61.8%	87,641.71
2550 · Transportation					
255-331 · Transportation-Educational	9,567.57	0.00	9,567.57	100.0%	9,567.57
Total 2550 · Transportation	9,567.57	0.00	9,567.57	100.0%	9,567.57
Total 2500 · Support services-business	37,083.65	20,674.83	16,408.82	79.4%	111,865.02
2660 · Technology Services					
266-361 · Service Area Direction	954.24	240.00	714.24	297.6%	954.24
Total 2660 · Technology Services	954.24	240.00	714.24	297.6%	954.24
Total 2000 · SUPPORT SERVICES	74,669.84	56,220.73	18,449.11	32.8%	203,592.41
3000 · ENTERPRISE & COMMUNITY					
3120 · Food Services					
312-112 · Classified Salary	3,549.67	0.00	3,549.67	100.0%	5,487.17
312-211 · PERS-Employer	617.51	0.00	617.51	100.0%	1,077.09
312-212 · PERS-EPPT Contribution	156.20	0.00	156.20	100.0%	272.45
312-220 · Social Security/Medicare	256.93	0.00	256.93	100.0%	405.16
312-231 · Workers Compensation	2.85	0.00	2.85	100.0%	3.70
312-240 · Health Insurance	798.72	0.00	798.72	100.0%	798.72
312-410 · Consumable Supplies	609.67	0.00	609.67	100.0%	1,251.94
312-450 · Food	807.69	734.40	73.29	10.0%	2,325.19
312-460 · Non Consumable Supplies	659.03	0.00	659.03	100.0%	3,346.83

10/05/21

Profit & Loss

Accrual Basis

September 2021

	Sep 21	Sep 20	\$ Change	% Change	Jul - Sep 21
312-541 · Equipment	0.00	0.00	0.00	0.0%	8,165.42
312-640 · Dues and Fees	680.00	0.00	680.00	100.0%	2,077.00
Total 3120 · Food Services	8,138.27	734.40	7,403.87	1,008.2%	25,210.67
Total 3000 · ENTERPRISE & COMMUNITY	8,138.27	734.40	7,403.87	1,008.2%	25,210.67
Total Expense	239,245.22	204,377.42	34,867.80	17.1%	534,300.24
Net Ordinary Income	-41,832.97	-16,116.43	-25,716.54	-159.6%	204,604.53
Net Income	-41,832.97	-16,116.43	-25,716.54	-159.6%	204,604.53

144

[illegible][illegible][illegible]

FUND BALANCE	1,014,049.73	990,726.12	948,893.15	948,893.15	948,893.15	948,893.15	#####
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**LUCKIAMUTE VALLEY CHARTER SCHOOLS
BOARD MEETING
SEPTEMBER 22, 2021
BRIDGEPORT CAMPUS – 6:30 p.m.**

Board Members Present: Greg Oldham, Matthew Beasley, Vicki Avery, Jim Gardner

Absent: Fred Weisensee, Kendall Cates

Staff Present: Christy Wilkins, Tammy Pryce, Daniel Shimek

Meeting called to order 6:46 p.m.

1. APPROVAL OF AGENDA

Matt Beasley made a motion to accept the agenda as presented, Greg seconded, all in favor.

2. CONSENT AGENDA

2.1 Approval of August 18, 2021, Board Minutes

Matt Beasley made a motion to accept the consent agenda, Greg seconded, all in favor.

3. ANNOUNCEMENTS

The next Board Meeting is scheduled for October 13, 2021

4. VISITORS

No visitors

5. PUBLIC COMMENTS – FIXED TO 3 MINUTES

No public comments

6. OLD BUSINESS

None

7. NEW BUSINESS

7.1 Campus Improvements and Long-Term Strategies

Matt Beasley wanted to share his thoughts on future plans for indoor meeting space. One option discussed is building a kitchen/gymnasium /community center out in the general area of the current dodge shed, as it is the highest ground. Discussion around the surrounding wetland and floodplain zones must be considered for notifying adjacent landowners and getting FEMA approval. Another option is to build out in the area next to the Admin Building. An immediate project that is a high priority for staff and students is a covered playground and fits within the boundaries of Esser funds for capital improvement. Blaine at the Polk County Planning Dept. said we would have to build up 2 feet if we construct a standard gymnasium in the “Dodge Shed” area. A pole barn would only need a cemented floor. Blaine also indicated we could not exceed the current hardscape footprint adjacent to and including the dodge shed, roughly doubling the current size.

7.2 In our budget, we have \$200,000 Esser funds earmarked for capital improvement.

Jim made a motion to appropriate \$200,000 of the Esser funds for capital improvement. Greg seconded, all in favor.

8. REPORTS

8.1 Directors Report – Christine Wilkins

Christine Wilkins, Executive Director, thought the school opening was very successful, considering all the challenges of constant changes from OHA and ODE.

Christy gave COVID updates. Protocols are adjusted throughout as needed.

Pedee's new foodservice hire, Susan Smith, is working out fantastic, and she is much appreciated. A big "Thank you" to Vicki Avery for stepping in the first week of school to prepare and serve meals to students at Pedee. Kudos were given to staff who worked so hard assembling outside tents and preparing for school opening, as well as ALL staff who worked so hard to be ready to welcome students on the first day. Teachers are utilizing tents every day for approximately 50% of the time.

8.2 Pedee Report – Daniel Shimek

- Pedee student count is 60
- Tents were erected outside for each grade, and students eating meals outside
- Offices for Special Education and Outdoor are completed
- Quote from Bryce Roberts Construction for garden shed is \$14,500. Excavation work still needed
- Plumber and electrician scheduled to install dishwasher
- Cabinets to be installed by McGuffee and Willetts in Ms. Zaback's classroom

Jim made a motion to accept the Pole Barn quote of \$14,500 for capital expenditure. Greg seconded, all in favor.

8.3. Financial Reports - Tammy Pryce

Tammy Pryce, Business Manager, shared the financial report for month ending August 2021. Activity is standard for this time of year. An updated budget and resolution #21-22-01 were presented for approval.

Jim made a motion to accept Board Resolution #21-22-01 as presented. Matt seconded, all in favor.

8.4. Student Enrollment is 234 as of September 22, 2021. The current 3rd/4th blend classroom is anticipated to loop the following school year.

9. Meeting adjourned at 8:25 p.m.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made 48 hours in advance. Phone: 623-4837

**Mission Statement:**

Dallas Community School is an inclusive public charter school supporting collaborative, standards-based education in a flexible, non-traditional environment.

Vision:

Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

Community Innovation Partners

Dallas Community School DRAFT Agenda

Thursday, September 16, 2021, 6:30 p.m.

In Person

(masks and distancing required)
124 SW Walnut Ave.
Dallas, OR 97338

Via Zoom Meeting

<https://zoom.us/j/91225137953?pwd=K0cvZW5jV0ILSEh4dmg5T2t4ak1CZz09>

Meeting ID: 912 2513 7953

Passcode: aB7uhs

1. 6:30 PM: Call to order
2. Approve September 2021 agenda, August 2021 Minutes, (action item)
3. Treasurer report - Jeremy
4. Administrative reports and discussion:
 - a. Director update: Jamie Richardson
 - i. Building Update
 - ii. Update of COVID safety protocols and mandates
 - iii. OSBA - Training for Board Members
 - iv. STEAM Machine
5. Policy committee update
 - a. Review and second reading of Weapons in Schools policy
6. Public Comment
7. Adjourn

Board Meeting Minutes for Thursday, September 16, 2021, 6:30 p.m.

PLEASE NOTE: MEETING TOOK PLACE VIA PHONE/VIDEOCONFERENCE AND IN PERSON

Date:	September 16, 2021
Location:	Dallas Community School & Virtual-via Zoom
	In Attendance
President:	Wendy Sparks
Vice President:	Erin Miller
Secretary:	N/A
Treasurer:	Jeremy Anderson
Board Members:	Kiley Hoffman, Jessica Mackey,
Staff:	Jamie Richardson, Heather Irwin
Parents:	None

Mission Statement:

Dallas Community School is an inclusive public charter school supporting collaborative, standards- based education in a flexible, non-traditional environment.

Vision:

Dallas Community School will empower non-traditional learners with the knowledge, skills, and abilities to succeed in and contribute value to their community.

1) Call to order: 6:30 PM

2) Approve Agenda/Minutes: Approved

3) Treasurer Report:

Jamie is spending some time carefully looking over the budget to understand how our revenue and expense trends impact our school. He's also working to understand how our current grants can be best utilized to maximize impact. He reports this deep dive into our budget is important as we move forward with the possibility of the new building and highschool coming online in future months. He hopes to have improved financial reporting in November to communicate clearly how our budget is being utilized.

4) Administrative Reports and Discussion:

- **Director Update** - Jamie's completed the second week observing classrooms and general operations of the school. He appreciates the culture of staff and families and is encouraged to have a strong foundation to build on. He's moving forward with some new ideas and has been getting positive feedback. We've also been cleaning and

organizing classrooms and other building spaces to ensure the best learning environment for our students.

- ***Building Update*** - The Facility Committee, Erin, Jeremy and Jamie have been meeting frequently to discuss options. Jamie reports that a draft lease agreement is ready for our attorney to review. The sprinkler bid should be available tomorrow and Jamie is working hard to move this process forward.

There's discussion regarding the new building budget and what's the best way to move forward. The board recognizes the need to shift our mindset from saving for our future students to utilizing financial resources for our students today. Everyone agrees this space is a great step towards our vision and DCS's future.

There are multiple options as we transition into this new building. Jamie shares some ideas which include utilizing two buildings during the transition while renovations are being made. Jamie is working closely with the architect to plan for all scenarios and timelines. As we move forward, options for the WESD will be discussed and a plan will be put in place.

The High School plan is moving forward. Jamie has a meeting with Andy Bellando next week and feels securing a new building will be a positive talking point.

- ***Update of COVID Safety Protocols and Mandates*** - Jamie reports that staff and families are all working hard to keep everyone safe. Kids have been great with wearing their masks. Sanitizing and cleaning our spaces between uses has been increased. Fan circulation has been increased along with windows being opened to ensure good airflow for the 60-70 kids we have in the building at any given time. We also try to hold classes outside when possible.

As required by ODE and OHA, all contractors, volunteers, staff and vendors that step into our building will be required to show proof of vaccination. Jamie's been working with an attorney to sort through these mandates and will be meeting with a few staff members that have already filed exemption paperwork. He clarifies that regardless of their exemption reasoning, they will be required to wear a N95 mask when inside our buildings and must enroll in a weekly testing program through OHA. Our number one priority is that kids and staff are safe.

Jamie mentions our enrollment isn't at capacity yet, and this isn't a bad thing at this point. We haven't been able to hire an additional guide, due to a shortage in qualified applicants, which in turn, decreased class offerings, but it also helped to keep our class sizes at a manageable level during COVID.

Jamie is looking closely at our application process. He wants to be able to better serve our current families and promote DCS to new families. Wendy would like to see more

data regarding enrollment numbers and how to monitor our attrition rate. Having this data will be very important to plan, promote and project possible enrollment in the future. This is vital to the success of the new high school.

- ***OSBA Training for Board Members*** - Our MOU with the district is current through the date our charter expires. Board training can be scheduled anytime. There's discussion regarding the number of board members required for our board that's stated in our by-laws. Wendy would like to change that number from nine members to five members. This number will be a better fit for the size of our organization. It's suggested to allow existing board members to serve their terms and transition to a smaller board through attrition. This topic is tabled until next month.
- ***STEAM Machine*** - The title and registration have been signed over to Dallas Community School. Jamie encourages us to continue our work with the STEAM Machine by coordinating activities and getting out into the community to host a variety of events. This gives kids a space to play and allowing curiosity, creativity and learning to take place. The STEAM Machine and Pod trailer project has been completely funded through community support and we'll continue to work with the community to promote this way of learning.

5) Policy Committee Update:

Review and second reading of Weapons and Schools policy. No board action needed.

6) Public Comment: N/A

7) Adjourn until next meeting: 7:30 PM

Next meeting, October 14, 2021 @ 6:30 PM