



DRIVER RESPONSIBILITY FORM

Driver's Name _____

School _____

Driver's License # _____

Expiration Date _____

Driver Responsibilities—OAR 581-53-0545

1. Not operate a vehicle with more than the manufacturer's rated capacity.
2. Instruct passengers to use seat belts at all times the vehicle is in motion.
3. Maintain order in the vehicle at all times. The inside of the vehicle shall be kept clean.
4. See that all doors on the vehicle are kept closed while the vehicle is in motion.
5. Not permit anyone else to operate the vehicle except with permission of authorized officials.
6. Make certain that all aisles, passageways, and doors are kept clear.
7. Make sure all rear doors (emergency exits) are unlocked during vehicle operation.
8. Not use tobacco in the vehicle and not permit passengers to use tobacco in the vehicle.
9. Not be under the influence of any alcoholic beverage or any drug likely to affect the person's ability to operate a vehicle safely while on duty.
10. Not consume an alcoholic beverage, regardless of its alcoholic content, or any drug likely to affect a person's ability to operate a vehicle safely while on duty or within eight (8) hours before going on duty to operate or to have physical control of pupil transporting vehicles.
11. Not permit signs of any kind to be attached to the vehicle except those specifically permitted by law or regulation.
12. Not permit any animals in the vehicle; however, guide dogs are allowed when accompanying a blind person.
13. No permit firearms, other weapons, or potentially hazardous materials to be carried in the vehicle.
14. Secure any article in the passenger compartment likely to cause injury to a passenger in the event of an accident, sudden maneuver, or stop.
15. Not fill the fuel tank while passengers are in the vehicle or while the motor is running.
16. Not leave the vehicle when passengers are aboard until the motor is shut off, the brakes set, a manual transmission put in gear, and the key removed from the ignition.
17. Report as soon as possible to the proper official any deficiency or malfunction of any equipment or component of the vehicle.

Driver Hour Limitations

1. A driver shall not drive any pupil-transportation vehicle more than a total of ten (10) hours during any consecutive fifteen-hour period. At the end of ten (10) hours of driving or a fifteen-hour period, whichever occurs first, the driver shall not again drive any pupil-transporting vehicle until at least eight (8) hours have elapsed.
2. A driver shall not drive more than three (3) hours continuously without taking at least a fifteen minute break from driving duties.
3. Emergency Extensions of Driving Hours: In the event of an unforeseen emergency, e.g., mechanical breakdown, or adverse road conditions, a driver may complete the trip without being in violation of the provisions of this rule if such a trip could have reasonably been completed as originally scheduled without violation of this rule.

Speed Rule Violations

An activity vehicle must obey all speed limits or laws. In Oregon, the maximum speed for a school activity vehicle is 55 miles per hour. (OR 811.111) Violation of the speed limit will not reflect well for the school and can create an unsafe situation. A well prepared driver will depart for the trip with the proper amount of time to get to the activity without violating the speed limit. Late arrival will not improve performance of the students in their activity, and neither will a trip that is unsafe.

Cell Phone Usage

- An activity driver shall not use a cellular telephone while operating the vehicle except under the following conditions:
1. For the purpose of communication with any of the following regarding an emergency situation: An emergency situation involving a 911 operator, hospital, ambulance, fire department, police, or physician.
 2. To call for assistance, if there is a mechanical breakdown or mechanical problem impairing the operation of the vehicle.
 3. When the vehicle is parked.

I have read the above and understand my responsibilities. A copy of my drivers license is attached.

Name

Date