

Michelle L. Johnstone
Superintendent

Dennis J. Engle
Assistant
Superintendent

2015-16
Board of Directors

Michael Blanchard

Michael Bollman

Lu Ann Meyer

Matt Posey

Jon Woods

Board Secretary
Debbie Green

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
Working Together for
all Students to Achieve
High Levels of
Learning

Dallas School District
111 SW Ash Street
Dallas OR 97338

503.623.5594 ph
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Agenda
Board Meeting
October 10, 2016
6:45 p.m.
District Office Board Room

Joint Board/City Council Meeting to begin at 5:30 p.m.

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

3.0 Good News

- 3.1 Successful Open House at Whitworth – over 500 people attended.
- 3.2 Congratulations to 15 theater art students who recently earned induction into the International Thespian Society!
- 3.3 DHS will receive \$12,000+ to be used in the agriculture class. This comes from Career Pathway Funding for CTE related courses.
- 3.4 Dana Goodale received a Safe Schools Award for her work with GSA at Dallas High School. This award celebrates those who are leading the way to reduce bullying, harassment, and violence.
- 3.5 Congratulations to Tanner Earhart and Kalob Hunt, Rotary Students of the Month.
- 3.6 Dallas Youth Garden

4.0 Announcements

- 4.1 October and November calendars
- 4.2 Homecoming Events:
 - Monday – Girls soccer 4 p.m.
 - Tuesday – Powderpuff football 7 p.m.
 - Wednesday – Boys soccer 4 p.m., Volleyball 6 p.m.
 - Thursday – Football game 7 p.m.
 - Friday – Student Homecoming Dance
- 4.3 Next Board Meeting is a work session with Lyle staff on October 24, 2:30 p.m., regular board meeting to follow
- 4.4 Next Citizens Oversight Committee Meeting October 17, 6 p.m.
- 4.5 Booster Club Auction – October 22
- 4.6 OSBA Conference November 10-13, 2016

5.0 Financial Report

6.0 Student Report

7.0 Consent Agenda

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12.0	Public Comment	
13.0	Adjourn	

Working together for all students to achieve high levels of learning



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

If you wish to address the Board, please fill out the request for public comment form available outside the board room. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board secretary with your request by simply handing them the public participation form. This will be directed to the board chair.

Thank you for taking an interest in student education.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

Dr. Michelle L. Johnstone, Superintendent • **Dennis J. Engle**, Assistant Superintendent

Board of Directors: Michael Blanchard • Michael Bollman • Lu Ann Meyer • Matt Posey • Jonathan Woods

November—2016

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Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 LaCreole Site Council, 3:30 p.m.	3 OHE Site Council, 2:30 p.m.	4 District Assessment Day—No School	5
6	7	8	9	10	11 OSBA Conference Veterans Day Holiday	12 OSBA Conference
13	14 Work Session at Whitworth 2:45 p.m.	15	16	17	18	19
20	21 K-12 Conferences No School DHS Site Council, 3:30 p.m. Rm 103 Citizens Oversight Committee Mtg. 6 p.m.	22 K-12 Conferences No School	23 K-12 Conferences No School	24 Thanksgiving Holiday	25 No School	26
27	28 No Board Meeting	29 Lyle Site Council, 2:30 p.m.	30			

To see the entire Dallas School District Upcoming Events go to:

www.dsd2.org

To see the entire Athletic Schedule go to www.dallas.k12.or.us/dhsathletics

GENERAL FUND	FY 2016-17									
	Jul-16	Aug-16	Sep-16	YTD Total	Projected	Total Received & Projected	Budget	%		
Revenue & Resources										
Beginning Fund Balance				\$ -	\$ 1,398,000	\$ 1,398,000	\$ 1,000,000	0.0%		
Taxes				\$ -	\$ 6,422,000	\$ 6,422,000	\$ 6,422,000	0.0%		
Interest Income	\$ 2,217.65	\$ 3,364.00	\$ 3,403.49	\$ 8,985.14	\$ 29,515	\$ 38,500	\$ 38,500	23.3%		
State School Funds	\$ 3,597,735.00	\$ 1,797,788.00	\$ 1,797,788.00	\$ 7,193,311.00	\$ 14,297,038	\$ 21,490,349	\$ 21,490,349	33.5%		
Common School Fund				\$ -	\$ 313,060	\$ 313,060	\$ 313,060	0.0%		
Other Sources	\$ 224.92	\$ 14,661.69	\$ 2,233.05	\$ 17,119.66	\$ 1,505,170	\$ 1,522,290	\$ 1,522,290	1.1%		
Total Revenue	FY 2016-2017	\$3,600,177.57	\$1,815,813.69	\$1,803,424.54	\$7,219,415.80	\$23,964,783	\$31,184,199	\$30,786,199	23.5%	
	FY 2015-2016	\$1,832,857.89	\$1,831,001.20	\$1,961,855.23						
Expenditures by Object:										
100 Salaries	\$ 287,982.95	\$ 349,984.83	\$ 1,201,980.05	\$ 1,839,947.83	\$ 12,300,795	\$ 14,140,742	\$ 14,644,989	96.6%		
200 Associated Payroll	\$ 192,346.77	\$ 256,143.70	\$ 688,836.31	\$ 1,137,326.78	\$ 6,148,979	\$ 7,286,306	\$ 8,050,155	90.5%		
300 Services	\$ 104,617.76	\$ 789,834.75	\$ 387,545.23	\$ 1,281,997.74	\$ 4,115,520	\$ 5,397,518	\$ 5,661,775	95.3%		
400 Supplies & Materials	\$ 256,111.56	\$ 145,977.56	\$ 143,013.61	\$ 545,102.73	\$ 219,368	\$ 764,471	\$ 1,007,800	75.9%		
500 Equipment	\$ 24,860.00	\$ 320.00		\$ 25,180.00	\$ -	\$ 25,180	\$ 176,500	14.3%		
600 Dues & Fees	\$ 188,201.03	\$ 2,625.00	\$ 3,281.00	\$ 194,107.03	\$ -	\$ 194,107	\$ 204,980	94.7%		
700 Fund Modifications	\$ -			\$ -	\$ -	\$ -	\$ 40,000	0.0%		
800 Planned Reserve	\$ -			\$ -	\$ -	\$ -	\$ 1,000,000	0.0%		
Not Yet Encumbered/Projected						\$ 2,132,979				
Total Expenditures	FY 2016-2017	\$ 1,054,120.07	\$ 1,544,885.84	\$ 2,424,656.20	\$ 5,023,662.11	\$ 22,784,662	\$ 29,941,303	\$ 30,786,199	97.3%	
	FY 2015-2016	\$ 1,337,976.87	\$ 1,016,793.75	\$ 2,352,886.89						
Expenditures by Function: (Appropriated)										
1000 Instruction	\$ 60,353.62	\$ 783,536.30	\$ 1,580,732.23	\$ 2,424,622.15	\$ 15,009,509	\$ 17,434,131	\$ 18,630,088	93.6%		
2000 Support	\$ 993,766.45	\$ 761,349.54	\$ 843,923.97	\$ 2,599,039.96	\$ 7,775,153	\$ 10,374,193	\$ 11,116,111	93.3%		
3000 Community Service				\$ -	\$ -	\$ -	\$ -	0.0%		
5000 Transfers				\$ -	\$ -	\$ -	\$ 40,000	0.0%		
6000 Contingency				\$ -	\$ -	\$ -	\$ 1,000,000	0.0%		
Not Yet Encumbered						\$ 2,132,979				
Total Expenditures	FY 2016-2017	\$ 1,054,120.07	\$ 1,544,885.84	\$ 2,424,656.20	\$ 5,023,662.11	\$ 22,784,662	\$ 29,941,303	\$ 30,786,199	97.3%	
	FY 2015-2016	\$ 1,337,976.87	\$ 1,016,793.75	\$ 2,352,886.89						
Ending Fund Balance	FY 2016-2017					\$ 1,242,896	\$ 0			
	FY 2015-2016					\$ 1,398,000				

INVESTMENTS	FY 2016-17							
	Jul-16	Aug-16	Sep-16					
LGIP 5703 - TANS/SSF/Taxes								
Beginning Balance	\$ 1,725,317.44	\$ 3,906,494.44	\$ 4,285,155.02					
Interest	\$ 2,217.65	\$ 3,303.40	\$ 3,391.04					
Deposits	\$ 3,894,483.41	\$ 1,835,633.78	\$ 1,877,166.70					
Fees	\$ (10.85)	\$ (10.70)	\$ (10.80)					
Withdrawals	\$ (1,715,513.21)	\$ (1,460,265.90)	\$ (2,536,925.30)					
Month-End Balance	\$ 3,906,494.44	\$ 4,285,155.02	\$ 3,628,776.66					
LGIP 5770 - Debt Service								
Beginning Balance	\$ 318,095.75	\$ 333,845.60	\$ 344,361.86					
Interest	\$ 246.69	\$ 260.41	\$ 271.93					
Deposit	\$ 15,513.21	\$ 10,265.90	\$ 11,925.30					
Fees	\$ (10.05)	\$ (10.05)	\$ (10.10)					
Withdrawals	\$ -	\$ -	\$ (11.92)					
Month-End Balance	\$ 333,845.60	\$ 344,361.86	\$ 356,537.07					
LGIP 5018 - Facilities, Repairs & Maintenance								
Beginning Balance	\$ 162,253.35	\$ 162,354.55	\$ 162,461.01					
Interest	\$ 121.25	\$ 126.51	\$ 102.10					
Deposit	\$ -	\$ -	\$ -					
Fees	\$ (20.05)	\$ (20.05)	\$ (20.10)					
Withdrawals	\$ -	\$ -	\$ (35,512.29)					
Month-End Balance	\$ 162,354.55	\$ 162,461.01	\$ 127,030.72					
LGIP 3804/3974 - GO Bonds S2010/2015								
Beginning Balance	\$ 6,938,831.77	\$ 6,690,360.87	\$ 6,492,042.03					
Interest	\$ 5,032.09	\$ 5,167.33	\$ 4,796.72					
Deposit	\$ -	\$ -	\$ -					
Fees	\$ -	\$ -	\$ -					
Withdrawals	\$ (253,502.99)	\$ (203,486.17)	\$ (317,777.01)					
Month-End Balance	\$ 6,690,360.87	\$ 6,492,042.03	\$ 6,179,061.74					
Total Cash Invested in LGIP	\$ 11,093,055.46	\$ 11,284,019.92	\$ 10,291,406.19					
LGIP Interest Rate	0.88%	0.92%	0.94%					
Prior Year Balance	\$3,655,795.68	\$4,470,458.70	\$4,073,968.24					

NOTES ON DEBT SERVICE		FY 2016-2017
Debt Service GO Bonds - Debt Service Fund	Final Payment Due June 2022	
Principal Outstanding June 30, 2016	\$ 9,696,340	
Principal Due	16-Jun-17 \$ 2,221,399	
Interest Due	16-Jun-17 \$ 24,301	
Interest Due	15-Dec-16 \$ 24,301	
Current Yr Outstanding - Debt Service 301	\$ 2,270,000	
GO Bond Due June 2017	\$ 2,270,000	
Current DS Fund Balance	\$ (1,913,463)	

DATE: October 10, 2016
TO: Dallas School District Board of Directors
FROM: Tamira Montague, Director of Fiscal Services
RE: Quarterly Statement of Assurance

- * All cash, investment and credit card accounts have been balanced, reconciled and reviewed and all cash and investment accounts are reconciled to the general ledger by the business office as of September 30, 2016.
- * The adopted budget reflects expected expenditures.
- * All payroll reports have been filed and payroll liabilities have been paid timely.
- * All federal and state reimbursement requests as well as required financial reporting forms have been filed timely.
- * All credit card expenditures, travel and other reimbursements have been reviewed and approved at the proper level.
- * There have been no significant changes to the internal control system, to the accounting system or accounting policies.
- * Currently the business office is adequately staffed to allow for proper segregation of duties and I am not aware of any new pronouncements or other financial changes that may require additional staff time to properly implement.
- * All financial statements that have been provided to the board are accurate and complete to the best of my knowledge and I am aware of no other financial matters that the board should be aware of at this time.
- * I know of no cases of fraud or other misconduct within the district and I have not been asked by the superintendent to do anything that makes me feel uncomfortable or to present any information I believe is inaccurate.

Respectfully submitted,
Tamira Montague, Director of Fiscal Services

SUMMARY - ALL FUNDS	Jul-16	Aug-16	Sep-16	YTD Total	Budget	%
Total Revenue This Month	\$3,605,577.60	\$1,854,015.31	\$1,865,897.08	\$ 7,325,489.99	\$ 47,287,906	15.5%
Total Expense This Month	\$ 1,243,668.17	\$ 2,034,402.36	\$ 3,008,166.06	\$ 6,286,236.59	\$ 47,287,906	13.3%
Excess / (Deficiency)					\$ -	
Revenue over Expenditures	\$ 2,361,909.43	\$ (180,387.05)	\$ (1,142,268.98)	\$ 1,039,253.40		

FUND 102	FACILITIES, REPAIRS & MAINTENANCE									
	FY 2016-17									
	Revenue & Resources									
		<u>Jul-16</u>	<u>Aug-16</u>	<u>Sep-16</u>	<u>YTD Total</u>	<u>Expected</u>		<u>Budget</u>		
	Beginning Fund Balance				\$ -	\$ -		\$ 715,000		
	Revenue from Local Sources	\$ 121.25	\$ 126.51	\$ 864.70	\$ 1,112.46	\$ -		\$ 7,800		
	Revenue from Federal Sources				\$ -					
	Transfers/Sale of Property				\$ -			\$ 110,000		
	Total Revenue	\$ 121.25	\$ 126.51	\$ 864.70	\$ 1,112.46	\$ 620,000		\$ 832,800		
	Ending Balance									
FUND 203	FOOD SERVICE									
	FY 2016-17									
	Revenue & Resources									
		<u>Jul-16</u>	<u>Aug-16</u>	<u>Sep-16</u>	<u>YTD Total</u>	<u>Expected</u>	<u>Total Received & Expected</u>	<u>Budget</u>	<u>%</u>	
	Beginning Fund Balance				\$ -	\$ -	\$ -	\$ 15,000	0.0%	
	Revenue from Local Sources	\$ 7,008.10	\$ 30,246.86	\$ 37,254.96	\$ 37,254.96	\$ 37,255	\$ 37,255	\$ 200,200	18.6%	
	Revenue from State Sources				\$ -	\$ -	\$ -	\$ 30,000	0.0%	
	Revenue from Federal Sources	\$ 8,995.93	\$ 8,995.93	\$ 8,995.93	\$ 8,995.93	\$ 8,996	\$ 8,996	\$ 735,000	1.2%	
	Transfers/Sale of Property				\$ -			\$ 10,000	0.0%	
	Total Revenue	\$ -	\$ 16,004.03	\$ 30,246.86	\$ 46,250.89	\$ -	\$ 46,251	\$ 990,200	4.7%	
FUND 201-299	SPECIAL GRANTS & PROJECTS									
	FY 2016-17									
	Revenue & Resources									
		<u>Jul-16</u>	<u>Aug-16</u>	<u>Sep-16</u>	<u>YTD Total</u>			<u>Budget</u>		
	Revenue from Local Sources	\$ 5,914.74	\$ 7,127.26	\$ 13,042.00	\$ 13,042.00			\$ 301,000		
	Revenue from Intermediate Sources	\$ -	\$ -	\$ -	\$ -			\$ 371,800		
	Revenue from State Sources	\$ -	\$ 17,772.76	\$ 17,772.76	\$ 17,772.76			\$ 860,544		
	Revenue from Federal Sources	\$ 10,728.60	\$ 1,392.31	\$ 12,120.91	\$ 12,120.91			\$ 1,450,223		
	Transfers from General Fund				\$ -			\$ -		
	Total Revenue	\$ -	\$ 16,643.34	\$ 26,292.33	\$ 42,935.67			\$ 2,983,567		
FUND 301	DEBT SERVICE									
	FY 2016-17									
	Revenue & Resources									
		<u>Jul-16</u>	<u>Aug-16</u>	<u>Sep-16</u>	<u>YTD Total</u>			<u>Budget</u>		
	Beginning Fund Balance				\$ -			\$ 275,000		
	Revenue from Property Tax Receipts				\$ -			\$ 2,117,640		
	Revenue from Interest Income	\$ 246.69	\$ 260.41	\$ 271.93	\$ 779.03			\$ 7,500		
	Transfers from Other Fund				\$ -			\$ -		
	Total Revenue	\$ 246.69	\$ 260.41	\$ 271.93	\$ 779.03			\$ 2,400,140		
	Ending Balance									
FUND 401	BOND PROJECTS FUND									
	FY 2016-17									
	Revenue & Resources									
		<u>Jul-16</u>	<u>Aug-16</u>	<u>Sep-16</u>	<u>YTD Total</u>	<u>Expected</u>		<u>Budget</u>		
	Beginning Fund Balance				\$ -			\$ 6,545,000		
	Revenue from Local Sources	\$ 5,032.09	\$ 5,167.33	\$ 4,796.72	\$ 14,996.14			\$ 50,000		
	Revenue from State Sources (Seismic Grant)				\$ -			\$ 1,500,000		
	Revenue from Bond Proceeds				\$ -			\$ -		
	Total Revenue	\$ 5,032.09	\$ 5,167.33	\$ 4,796.72	\$ 14,996.14			\$ 8,095,000		
	Ending Balance									
FUND 401	BOND PROJECTS FUND									
	FY 2016-17									
	Expenditures by Function:									
		<u>Jul-16</u>	<u>Aug-16</u>	<u>Sep-16</u>	<u>YTD Total</u>	<u>Encumbered</u>	<u>Total Expended & Encumbered</u>	<u>Budget</u>	<u>%</u>	
	Bond Expenses - 4000	\$ 117,063.17	\$ 317,777.01	\$ 284,485.68	\$ 719,325.86	\$ 671,408	\$ 1,390,733	\$ 7,845,000	17.7%	
	Bond Projects - Unap End Fund Bal				\$ -	\$ -	\$ -	\$ 250,000	0.0%	
	Total Expenditures	\$ 117,063.17	\$ 317,777.01	\$ 284,485.68	\$ 719,325.86	\$ 671,408	\$ 1,390,733	\$ 8,095,000		
	Ending Balance									
	Total Revenue all Special Funds	\$ 5,400.03	\$ 38,201.62	\$ 62,472.54	\$ 106,074.19			\$ 16,501,707		
	Total Expenditures all Special Funds	\$ 189,548.10	\$ 489,516.52	\$ 583,509.86	\$ 1,262,574.48			\$ 16,501,707		

**Minutes
Board Meeting
September 26, 2016
6:30 p.m.
District Office Board Room**

Present: Jon Woods, Michelle Johnstone, Lu Ann Meyer, Mike Blanchard, Mike Bollman, Matt Posey, Dennis Engle, Caleb Harris, Steve Martinelli, Steve Spencer, Jamie Richardson, Maria Drennen, Molly Peffley, Alice Struckmeier

Visitors: Stephen Travis, Terri Hethorn, Michelle Nelson, Jolene Guzman

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

Mike Bollman moved to approve the agenda, seconded by Matt Posey. The motion passed unanimously.

3.0 Good News

- 3.1 Community Coffee Visits – Great community input and feedback.
- 3.2 LaCreole PLCs – High level of trust, drive to learn from each other, eagerness to try new strategies.
- 3.3 DHS Math Department Walkthrough – Real-world connections, problem solving, highly engaging. Also great instruction and engagement in Spanish.
- 3.4 Oakdale Custodian – Principal Maria Drennen reported Bob, head engineer at Oakdale, received a thank-you card from parents of new student who was having difficulty adjusting saying Bob is the reason the student comes to school in the morning. She noted it's proof how each adult in our district can have a positive impact on our kids.
- 3.5 Laser cutter at LaCreole Middle School – Principal Jamie Richardson presented the board with DSD plaques made by students using the new laser cutter. He thanked the district maintenance and tech crews for their work in getting the laser cutter installed and programmed and thanked the board for their support. The laser cutter is one more way kids are excited about and engaged in learning.

4.0 Announcements

- 4.1 October calendar
- 4.2 Joint Board/City Council Meeting October 10, 5:30 p.m.
- 4.3 Next Board Meeting October 10, 6:45 p.m.
- 4.4 Next Citizens Oversight Committee Meeting October 17, 6 p.m.
- 4.5 OSBA Conference November 10-13, 2016

5.0 Student Report

Molly Peffley reported it was a rough start to the school year for students with adjustments due to the situation with the Spanish teacher, but that the soccer team had amazing community support and turnout against McNary and did very well. She also

reported everyone is excited about the football team, which is #1 right now, and that homecoming is coming up.

6.0 Consent Agenda

6.1 Approval of September 12, 2016, board minutes

Matt Posey moved to approve the consent agenda, seconded by Lu Ann Meyer.

The motion passed unanimously.

7.0 Reports

7.1 Smarter Balance Report

7.2 CLASS Grant Update

7.3 LVCS Financial Reports

7.4 LVCS August Board Meeting Minutes

Smarter Balanced Report: Steve Martinelli, curriculum director, reported on SBAC data. He explained the whole idea behind Smarter Balanced and Common Core is being committed to higher level of thinking and solving complex problems. Any student in our building at the time of testing takes the test, and students are scored on a 1-4 scale, with a score of 3 or 4 meaning the student is college or career ready. In a few weeks we will get the state report card data, which differs from SBAC data. That data is based on students who were in our district from the first day of school through May 1 and attended at least 50% of school days. We look at this second set of data more because we have had more impact on these students. Overall there is usually not a big difference, but it can be up to 5%, which is why we like to consider both sets of data. He explained the 95% participation benchmark and that the rate is based on every student we have, including special education students and students who opt out. Special education students may take an alternate test, which counts toward participation, but is also an automatic “not met” score. Steve also reported on individual building and grade-level results, noting those comparisons help us determine where interventions are needed. We will look at all the data and determine where improvements can be made and where we can make the most impact on student learning.

CLASS Grant Update: Terri Hehtorn and Michelle Nelson are CLASS Team co-managers for grants this year. They reported CLASS is working on evaluation, professional learning, compensation, and career pathways, with the goal of making things meaningful and impactful for everyone. One thing they are working on this year is an inquiry cycle for evaluation, noting not enough teachers feel the evaluation system impacts their teaching, which implies it’s just a hoop. They are also working on a professional development plan. They noted teachers want time to work on what they learn during inservice. With that in mind, they have developed a structure for the upcoming inservice day where the first hour will be instruction with the second hour being time for teamwork, lesson planning, and general implementation of instruction. With regard to compensation, they are looking at a model that doesn’t change the current salary schedule but add to it. They are working on different ways to acquire “achievement units” to move across the salary schedule the way teachers currently do with college credit. The plan is still in the development stage. They are also developing a

plans to get more people involved in leadership positions. Feedback has been teachers aren't sure what leadership opportunities have been available. They want to be more transparent and get more people involved. Michelle Johnstone added this summer professional learning specialists, Mickie French and Shannon Ritter, led a workshop on peer-to-peer learning and are excited about the system and plan to introduce it to staff on the October 28 inservice day.

LVCS Financial Reports: The board noted they would like to invite LVCS to present the budget in person at some point, which would help clarify some points that are formatted differently from the DSD budget.

8.0 Policies Second Reading

- 8.1 ECACB – Unmanned Aircraft System (UAS) a.k.a. Drone
- 8.2 EFA – Local Wellness Program
- 8.3 GBM – Staff Complaints
- 8.4 GBMA – Whistleblower
- 8.5 GCDA/GDDA – Criminal Records Checks/Fingerprinting
- 8.6 IGAI – Human Sexuality, AIDS, HIV, Sexually Transmitted Diseases, Health Education
- 8.7 DELETE IBGGG – Identification- Talented and Gifted Students Among Nontypical Populations
- 8.8 JECB – Admittance of Nonresident Students
- 8.9 DELETE JHCA – Physical Examination of Students
- 8.10 DELETE JHCB – Immunization and Vision Screening/Eye Examination
- 8.11 JHCA/JHCB – Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening

Policies will be moved to the consent agenda for next board meeting.

9.0 Policies First Reading

- 9.1 IGBBA – Identification – Talented and Gifted Students
- 9.2 JHCDA – Prescription Medication

Dennis briefly reviewed policies, and the board discussed minor changes. Dennis will make changes and bring policies back as a second reading next board meeting.

10.0 Administrative Rule (Information Only)

- 10.1 JHCD/JHCDA-AR – Prescription/Nonprescription Medicines

11.0 Policies – Discussion Only

- 11.1 BBAA – Individual Board Member's Authority and Responsibilities
- 11.2 BBC – Board Member Resignation
- 11.3 BD/BDA – Board Meetings
- 11.4 BDC – Executive Sessions
- 11.5 BFC – Adoption and Revision of Policies

Dennis reviewed changes, with the board discussing BBAA. Consensus is to remove the following statement: “When this occurs the entire board will be made aware of the action at the next regular board meeting.”

Board Chair Jon Woods requested this return as a second reading of policies at the next board meeting, seconded by Mike Blanchard. Dennis will update the policies and present them for second reading at the next meeting.

12.0 Public Comment

No public comment.

13.0 Adjourn – 7:32 p.m.

Board Chair Jon Woods

Date

**Board Secretary Debbie Green
Submitted by Alice Struckmeier**

Date

Dallas School District 2

Code: ECACB
Adopted: NEW

Unmanned Aircraft System (UAS) a.k.a. Drone

Any employee or representative of the district operating a district unmanned aircraft system shall do so in accordance with this policy and all applicable Federal Aviation Administration (FAA) regulations.

An “unmanned aircraft system” (UAS) means an unmanned flying machine, commonly known as a drone, and its associated elements, including communication links and the components that control the machine.

The district recognizes the academic value of student operation of a UAS as one component of curricula pertaining to principles of flight, aerodynamics and airplane design and construction, which can also serve as an academic tool in other areas such as television, film production or the arts in general. Therefore, in compliance with the Federal Aviation Administration Modernization and Reform Act of 2012, Section 336, students may operate a UAS as part of a course requirement, as long as that student does not receive compensation directly or incidentally from such operation. District staff teaching a class that allows use of a UAS may assist a student in their operation of the UAS, provided the assistance is needed as part of the curriculum and assistance is to a student enrolled in the course. The staff member’s participation must be limited to the student’s operation of the UAS.

District employees shall work with administrators to ensure that proper insurance, registration and authorization are in place prior to adoption of curriculum that allows operation of a UAS as part of the curriculum.

A UAS shall be operated in accordance with the policies of the Oregon School Activities Association (OSAA)¹ at OSAA sanctioned events. Use of a UAS at other district-sponsored athletics or activities is prohibited.

A student in violation of this policy may be subject to disciplinary action, up to and including suspension and/or expulsion.

A staff member in violation of this policy may be subject to disciplinary action, up to and including dismissal.

All data gathered by the district as part of a UAS operation will belong to the district. The data gathering by the district will follow appropriate state and federal laws. Retention of such data will follow state and federal laws.

The superintendent shall develop procedures for the implementation of this policy.

¹[#85](http://www.osaa.org/governance/handbooks/osaa)

The district shall post a copy of this policy, associated procedures and a copy of Oregon Revised Statute (ORS) 192.501 on the district's website.

END OF POLICY

Legal Reference(s):

[ORS 164.885](#)

[ORS 174.109](#)

[ORS 192.501](#)

[ORS 837.300 to -837.390](#)

[ORS 837.995](#)

Federal Aviation Administration Modernization and Reform Act of 2012, P.L. 112-95, § 336 (2012).

Federal Aviation Administration, Educational Use of Unmanned Aircraft Systems (UAS) Memorandum, May 4, 2016.

Family Educational Rights Privacy Act

OREGON SCHOOL ACTIVITIES ASSOCIATION HANDBOOK #85 (2015-2016).

Dallas School District 2

Code: EFA
 Adopted: 06/12/06
 Readopted: 5/14/12; 4/28/14; 12/10/14

Local Wellness Program

The Board recognizes that childhood obesity has become an epidemic in Oregon as well as throughout the nation. Research indicates that obesity and subsequent diseases are largely preventable through diet and regular physical activity. Additional research indicated that healthy eating patterns and increased physical activity are essential for students to achieve their academic potential, full physical and mental growth and lifelong health and well-being.

To help ensure students possess the knowledge and skills necessary to make healthy choices for a lifetime, the superintendent shall prepare and implement a comprehensive district nutrition program consistent with state and federal requirements for districts sponsoring the National School Lunch Program (NSLP) and/or the School Breakfast Program (SBP). The program shall reflect the Board's commitment to providing adequate time for instruction that promotes healthy eating through nutrition education, serving healthy and appealing foods at district schools, developing food-use guidelines for staff and establishing liaisons with nutrition service providers, as appropriate.

The input of staff (including but not limited to, physical education and school health professionals), students, parents, the public, representatives of the school food authority and public health professionals will be encouraged. The superintendent or designee will develop administrative regulations as necessary to implement the goals of this policy throughout the district.

Promotion and Nutrition Education

Nutrition promotion supports the integration of nutrition education throughout the school environment. Nutrition education topics shall be integrated within the sequential, comprehensive health education program taught at every grade level, prekindergarten through grade 12, and coordinated with the district's nutrition and food services operation.

Nutrition Guidelines

It is the intent of the Board that district schools be proactive in encouraging students to make nutritious food choices. All food and beverages items sold to students in a K-12 public school as part of the regular or extended school day shall meet the minimum state and federal standards. Exceptions to this requirement include items that are part of the USDA National School Lunch Program or School Breakfast Program. Other exceptions are foods and beverages in the following instances:

1. When the school is the site of school-related events or events for which parents and other adults are a significant part of an audience; or
2. The sale of food or beverage items before, during or after a sporting event, interscholastic activity, a play, band or choir concert.

Although the Board believes that the district's nutrition and food services operation should be financially self-supporting, it recognizes, however, that the nutrition program is an essential educational and support activity. Therefore, budget neutrality or profit generation must not take precedence over the nutrition needs of its students. In compliance with federal law, the district's NSLP and SBP shall be nonprofit.

The superintendent is directed to develop administrative regulations to implement this policy that address all food and beverages items sold to students in district schools, including provisions for staff development, family and community involvement and program evaluation. These food and beverage items include competitive foods, snacks and beverages sold from vending machines and school stores, and similar food and beverage items from fund-raising activities and refreshments that are made available at school parties, celebrations and meetings.

Physical Activity

The Board realizes that a quality physical education program is an essential component for all students to learn about and participate in physical activity.

Physical activity should be included in a school's daily education program for grades pre-K through 12. Physical activity should include regular instructional physical education as well as co-curricular activities, and recess. The district will develop and assess student performance standards in order to meet the Oregon Department of Education's physical education content standards.

Reimbursable School Meals

The district may enter into an agreement with the Oregon Department of Education (ODE) to operate reimbursable school meal programs. The superintendent will develop administrative regulations as necessary to implement this policy and meet the requirements of state and federal law. These guidelines shall not be less restrictive than regulations and guidance issued by the Secretary of Agriculture pursuant to subsections (a) and (b) of section 10 of the Child Nutrition Act (42 U.S.C. 1759) and section 9(f)(1) and 17(a) of the Richard B. Russell National School Lunch Act 42 U.S.C. 1758(f)(1), 1766(a)(0).

Other School-Based Activities

The district will promote district and community based activities that foster healthy eating and create environments that promote physical activity. Families and the community will be encouraged to provide healthy food choices in all situations where food is served. Educational workshops, screenings and literature related to healthy food choices and physical activity may be offered to families.

Evaluation of the Local Wellness Policy

The Board will involve staff (including but not limited to, physical education and school health professionals), parents, students, representatives of the school food authority, public health professionals, school administrators and the public in the development, implementation and periodic review and yearly update of this policy. The policy will be reviewed every three years. In an effort to measure the implementation of this policy the Board designates the district principals as the people who will be responsible for ensuring each school meets the goals outlined in this policy. The district will make available to the public an assessment of the implementation, including the extent to which the schools are

in compliance with policy, how the policy compares to model policy and a description of the progress being made in attaining the goals of this policy.

END OF POLICY

Legal Reference(s):

[ORS 329.496](#)
[ORS 332.107](#)
[ORS 336.423](#)

[OAR 581-051-0100](#)
[OAR 581-051-0305](#)

[OAR 581-051-0310](#)
[OAR 581-051-0400](#)

National School Lunch Program, 7 C.F.R. Part 210 (2006).
School Breakfast Program, 7 C.F.R. Part 220 (2006).
Healthy, Hunger-Free Kids Act of 2010, Public Law 111-296 Section 204.

Cross Reference(s):

EFAA - District Nutrition and Food Services

Dallas School District 2

Code: **GBM**
 Adopted: 8/26/02
 Readopted: 8/11/15

Complaint Procedures for District Employees Staff Complaints

~~It is an unlawful employment practice for an employer to discharge, demote, suspend, or in any manner discriminate or retaliate against an employee with regard to promotion, compensation or other terms, conditions, or privileges of employment for the reason that the employee has in good faith reported information in a manner as to disclose employer violations of any federal or state law, rule or regulation, mismanagement, gross waste of funds, abuse of authority, or substantial and specific danger to public health and safety.~~

The superintendent or designee will develop a complaint procedure that will be available for all employees who contend they have been subject to **believe there is evidence of, and wishes to report** a violation, misinterpretation, or inappropriate application of district personnel policies and/or administrative regulations; **a mismanagement, gross waste of funds or abuse of authority, or believe there is evidence that the district created a substantial and specific danger to public health and safety by its actions.** The complaint procedure will provide an orderly process for the consideration and resolution of problems in the application or interpretation of district personnel policies.

The complaint procedure will not be used to resolve disputes and disagreements related to the provisions of any collective bargaining agreement, nor will it be used in any instance where a collective bargaining agreement provides a dispute resolution procedure. Disputes concerning an employee's dismissal, contract nonrenewal or contract nonextension will not be processed under this procedure.

Reasonable efforts will be made to resolve complaints informally.

Administrative regulations will be developed to outline procedural timelines and steps under this policy, as necessary. **The district will use the complaint process in administrative regulation KL-AR – Public Complaints Procedure to address any alleged violations of this policy.**

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 659A.199 to -659A.224](#)

[OAR 581-022-1720](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
 Connick v. Myers, 461 U.S. 138 (1983).

Dallas School District 2

Code: GBMA
Adopted:

Whistleblower *

When an employee has good faith and reasonable belief the employer has violated any federal, state or local, law, rule or regulation; has engaged in mismanagement, gross waste of funds or abuse of authority; or created a substantial and specific danger to public health and safety by its actions, and an employee then discloses or plans to disclose such information, it is an unlawful employment practice for an employer to:

1. Discharge, demote, transfer, reassign or take disciplinary action against an employee or threaten any of the previous actions.
2. Withhold work or suspend an employee.
3. Discriminate or retaliate against an employee with regard to promotion, compensation or other terms, conditions or privileges of employment.
4. Direct an employee or to discourage an employee to not disclose or to give notice to the employer prior to making any disclosure.
5. Prohibit an employee from discussing, either specifically or generally, the activities of the state or any agency of or political subdivision in the state, or any person authorized to act on behalf of the state or any agency of or political subdivision in the state, with:
 - a. Any member of the Legislative assembly;
 - b. Any Legislative committee staff acting under the direction of any member of the Legislative assembly; or
 - c. Any member of the elected governing body of a political subdivision in the state or any elected auditor of a city, county or metropolitan service district.

The district will use the complaint process in administrative regulation KL-AR - Public Complaints Procedure to address any alleged violations of this policy.

The district shall deliver a written or electronic copy of this policy to each staff member.

END OF POLICY

Legal Reference(s):

[ORS 192.501 to -192.505](#)

[ORS 659A.199 to -659A.224](#)

[OAR 581-022-1720](#)

[Anderson v. Central Point Sch. Dist., 746 F.2d 505 \(9th Cir. 1984\).](#)

[Connick v. Myers, 461 U.S. 138 \(1983\)](#)

Dallas School District 2

Code: GCDA/GDDA
 Adopted: 1/14/08
 Readopted: 7/12/10; 12/10/12; 4/14/14

Criminal Records Checks/Fingerprinting

In a continuing effort to further ensure the safety and welfare of students and staff, the district shall require criminal records checks and fingerprinting of all newly hired full-time and part-time employees. Others having direct, unsupervised contact with students shall also have criminal records checks and fingerprinting as required by law.

“Direct, unsupervised contact” means contact with students that provides the person opportunity and probability for personal communication or touch.

In addition to the newly hired employees, such checks shall be required of the following:

1. All district contractors and/or their employees, whether employed part-time or full-time;
2. All contractors and/or their employees who provide early childhood special education or early intervention services in accordance with rules established by the ~~Employment Department~~ **Oregon Department of Education, Child Care Division**;
3. Any community college faculty member providing instruction at the site of an early childhood education program or at a school site as part of an early education program;
4. An individual who is an employee of a public charter school.

An individual who has failed to disclose the presence of criminal convictions that would not otherwise prevent his/her employment with the district as provided by law may be employed with or contracted by the district. The district’s use of criminal history must be relevant to the specific requirements of the position, services, or employment.

The district may begin the employment of an individual, volunteer service, or terms of a district contractor on a probationary basis pending the return and disposition of criminal records checks and/or fingerprinting.

The superintendent shall develop administrative regulations to meet the requirements of law.

END OF POLICY

Legal Reference(s):[ORS 181.555](#)[ORS 326.603](#)[ORS 326.607](#)[ORS 336.631](#)[ORS 338.115](#)[ORS 342.143](#)[ORS 342.223 to-342.232](#)[OAR 414-061-0010](#)[OAR 581-021-0500](#)[OAR 581-022-1730](#)[OAR 584-036-0062](#)

Title VII of the Civil Rights Act of 1964, as amended, 42 U.S.C. § 2000e, et. seq. (2012).

Cross Reference(s):

IICC - Volunteers

Dallas School District 2

Code: IGAI
 Adopted: 5/14/12
 Readopted: 4/14/14

Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education

The district shall provide an age appropriate, comprehensive plan of instruction focusing on human sexuality, HIV/AIDS and sexually transmitted infections and disease prevention in elementary and secondary schools as an integral part of health education and other subjects.

Course material and instruction for all human sexuality education courses that discuss human sexuality shall enhance a student's understanding of sexuality as a normal and healthy aspect of human development. **A part of the comprehensive plan of instruction shall provide age-appropriate child sexual abuse prevention instruction for students in kindergarten through grade 12. The district must provide a minimum of four instructional sessions annually; one instructional session is equal to one standard class period.** In addition, the HIV/AIDS and sexually transmitted infections and disease prevention education and the human sexuality education comprehensive plan shall provide adequate instruction at least annually, for all students in grade 6-8 and at least twice during grades 9-12.

Parents, teachers, school administrators, local health department staff, other community representatives and persons from the medical community who are knowledgeable of the latest scientific information and effective education strategies shall develop the plan of instruction and align it with the Oregon Health Education Standards and Benchmarks.

The Board shall approve the plan of instruction and require that it be reviewed and updated biennially in accordance with new scientific information and effective educational strategies.

Parents of minor students shall be notified in advance of any human sexuality or AIDS/HIV instruction. Any parent may request that his/her child be excused from that portion of the instructional program under the procedures set forth in ORS 336.035 (2).

The comprehensive plan of instruction shall include the following information that:

1. Promotes abstinence for school age youth and mutually monogamous relationships with an uninfected partner for adults;
2. Allays those fears concerning HIV that are scientifically groundless;
3. Is balanced and medically accurate;
4. Provides balanced, accurate information and skills-based instruction on risks and benefits of contraceptives, condoms, and other disease reduction measures;
5. Discusses responsible sexual behaviors and hygienic practices which may reduce or eliminate unintended pregnancy, exposure to HIV, hepatitis B/C, and other sexually transmitted infections and diseases;

6. Stresses the risks of behaviors such as the sharing of needles or syringes for injecting illegal drugs controlled substances;
7. Discusses the characteristics of the emotional, physical and psychological aspects of a healthy relationship;
8. Discusses the benefits of delaying pregnancy beyond the adolescent years as a means to better ensure a healthy future for parents and their children. The student shall be provided with statistics based on the latest medical information regarding both the health benefits and the possible side effects of all forms of contraceptives including the success and failure rates for prevention of pregnancy, sexually transmitted infections and diseases;
9. Stresses that HIV/STDs and Hepatitis B/C can be serious possible hazards of sexual contact;
10. Provides students with information about Oregon laws that address young people's rights and responsibilities relating to childbearing and parenting;
11. Advises students of consequences of having sexual relations with persons younger than 18 years of age to whom they are not married;
12. Encourages family communication and involvement and helps students learn to make responsible, respectful, and healthy decisions;
13. Teaches that no form of sexual expression or behavior is acceptable when it physically or emotionally harms oneself or others and that it is wrong to take advantage of or exploit another person;
14. Teaches that consent is an essential component of healthy sexual behavior. Course material shall promote positive attitudes and behaviors related to healthy relationships and sexuality, and encourage active student bystander behavior;
15. Teaches students how to identify and respond to attitudes and behaviors which contribute to sexual violence;
16. Validates the importance of one's honesty, respect for each person's dignity and well-being, and responsibility for one's actions;
17. Uses inclusive materials and strategies that recognize different sexual orientations. Identities and gender expression;
18. Includes information about relevant community resources, how to access these resources, and the laws that protect the rights of minors to anonymously access these resources.

The comprehensive plan of instruction shall emphasize skills-based instruction that:

1. Assists students to develop and practice effective communication skills, development of self-esteem and ability to resist peer pressure;

2. Provides students with the opportunity to learn about and personalize peer, media, technology, and community influences that both positively and negatively impact their attitudes and decisions related to healthy sexuality, relationships, and sexual behaviors, including decisions to abstain from sexual intercourse;
3. Enhances students' ability to access valid health information and resources related to their sexual health;
4. Teaches how to develop and communicate sexual and reproductive boundaries;
5. Is research based, evidence based or best practices; and
6. Aligns with the Oregon Health Education Content Standards and Benchmarks.

All sexuality education programs emphasize that abstinence from sexual intercourse, when practiced consistently and correctly, is the only 100 percent effective method against unintended pregnancy, sexually transmitted HIV and hepatitis B/C infection and other sexually transmitted infections and diseases.

Such courses are to acknowledge the value of abstinence while not devaluing or ignoring those students who have had or are having sexual relationships. Further, sexuality education materials, including instructional strategies, and activities must not, in any way use shame or fear based tactics.

Materials and information shall be presented in a manner sensitive to the fact that there are students who have experienced, perpetrated or witnessed sexual abuse, and relationship violence.

END OF POLICY

Legal Reference(s):

[ORS 336.035](#)
[ORS 336.107](#)
[ORS 336.455 to -336.475](#)

[ORS 339.370 to 339.400](#)
[OAR 581-022-0705](#)

[OAR 581-022-1440](#)
[OAR 581-022-1910](#)

Cross Reference(s):

IGBHD - Instructional Program Exemptions

Dallas School District 2

Code: **IGBBB**
Adopted: 6/14/10

DELETE

~~Identification—Talented and Gifted Students among Nontypical Populations**~~

~~The district will make an effort to identify talented and gifted students from special populations such as:~~

- ~~1. — Ethnic minorities;~~
- ~~2. — Economically disadvantaged;~~
- ~~3. — Culturally different;~~
- ~~4. — Underachieving gifted;~~
- ~~5. — Students with disabilities.~~

~~Careful selection of appropriate measures and a collection of behavioral or learning characteristics shall be used.~~

~~The Board has established an appeals process for parents to utilize if they are dissatisfied with the identification process of their student for the district program for talented and gifted students and wish to request reconsideration.~~

~~END OF POLICY~~

~~Legal Reference(s):~~

~~[ORS 343.395](#)~~

~~[ORS 343.407](#)~~

~~[ORS 343.411](#)~~

~~[OAR 581-022-1310 to 1330](#)~~

~~[OAR 581-022-1940](#)~~

~~Cross Reference(s):~~

~~IGBBA—Identification—Talented and Gifted~~

Dallas School District 2

Code: **JECB**
 Adopted: 9/09/02
 Readopted: 1/22/07; 6/23/14

Admittance of Nonresident Students

The district may enroll nonresident students as follows:

1. By written consent of the affected school boards. The student becomes a "resident pupil" of the attending district thereby allowing the attending district to receive State School Fund moneys (Interdistrict Transfer);
2. By written consent from the school board with which the student has made application for admission. The student becomes a "resident pupil" of the attending district thereby allowing the attending district to receive State School Fund moneys (Open Enrollment);
3. By unilaterally admitting with tuition a nonresident student whereby neither district is eligible for State School Fund moneys (Tuition);
4. If a juvenile court determines it is in the student's best interest, a student placed in a substitute care program outside the district will continue to be considered a resident student and allowed to attend the school the student attended prior to placement. The public agency placing the student in a substitute care program will be responsible for the transportation of the student, if public agency funds are available.

The Board shall deny regular school admission to nonresident students who are under expulsion from another district for a weapons policy violation. The Board shall deny admission to nonresident students who are under expulsion from another district for reasons other than a weapons policy violation.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

The superintendent will develop procedures for the implementation of this policy.

Interdistrict Transfer (Requires consent of both school boards)

Annually, by March 1,¹ the Board shall establish the number of student transfer requests into the district, and out of the district, to which consent will be given for the upcoming school year. The Board may choose to allow all transfers into and out of the district.

The Board reserves the right to accept/reject nonresident students based upon the availability of space, resources, personnel and appropriate programs. The Board may not consider nor ask for any information from the student about race, religion, sex, sexual orientation, ethnicity, national origins, disability, health,

¹The district must annually make this determination by a date set by the Board. Insert the date set by the Board.

whether a student has an individual education program (IEP) or the terms of that IEP, identified as talented and gifted, income level, residence, proficiency in English, athletic ability or academic records. The Board may not request or require the student to participate in an interview, tour any of the schools or facilities, or otherwise meet with any representatives of the school or district prior to the district deciding whether to give consent.

The Board may ask for the student's name, contact information, date of birth, grade level, **whether the student may be given priority on consent for admission (e.g., sibling in the district; change in legal residence; completion of public charter school in the district), information about which schools the student prefers to attend** and whether the student is currently expelled.

If the number of students seeking consent exceeds the number of spaces, the Board will use an equitable lottery selection process. The process may give priority to students who have siblings currently enrolled in the district.

The Board may revise the maximum number of students to whom consent will be given at a time other than the annual date established by the Board if there are no pending applications for consent.

If the Board decides not to give consent to a student the Board must provide a written explanation to the student.

The district may require minimum standards of behavior and/or attendance once the student has been accepted. The minimum standards must be the same for all students that are given consent. The district is not allowed to establish minimum standards for academics as a criteria for the student to remain in the district. Students whose consent is revoked for violation of set attendance and/or behavior standards will not be allowed to apply for consent to return to this district in the same or the following school year.

The Board may determine the length of time the consent is given. Any limitations in length of time must be applied consistently among all students to whom consent is given.

Open Enrollment

1. Annually, by March 1, the Board shall establish the number of students to whom consent will be given for the upcoming school year. The Board may choose to limit consent based on school, grade or the combination of both. The Board may decide not to give consent to any person under this process.
2. Applications for consent shall be submitted to the district no later than April 1, for the following school year.
3. The Board may not deny consent, give priority nor request student information related to race, religion, sex, sexual orientation, ethnicity, national origin, disability, health, whether a student has an IEP or the terms of that IEP, income level, residence, proficiency in the English language, athletic ability, academic records or eligibility or participation in talented and gifted programs.
4. If the number of students seeking consent exceeds the number of students the Board has determined will be given consent, consent will be based on an equitable lottery selection process.

5. The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.
6. By May 1, the district shall provide written notification of admission of a nonresident student into the district, to the district of the student's legal residence.

Tuition

Annually the business office will establish a tuition rate. Each admitted tuition paying student will be charged the same amount of tuition.

END OF POLICY

Legal Reference(s):

<u>ORS 109.056</u>	<u>ORS 335.090</u>	<u>ORS 339.250</u>
<u>ORS 327.006</u>	<u>ORS 339.115 to -339.133</u>	<u>ORS 343.221</u>
<u>ORS 329.485</u>	<u>ORS 339.141</u>	<u>ORS 433.267</u>

Letter Opinions, Office of the OR Attorney General (March 15, April 18, June 30 1988).
OR. DEP'T OF EDUC., ODE EXECUTIVE MEMORANDA 23-1988-89, 42-1994-95.

Cross Reference(s):

JEC - Admissions

Dallas School District 2

Code: **JHCA**
 Adopted: 8/08/11
 Orig. Code(s): IGDJB

DELETE

Physical Examination of Students

Students in grades 7 through 12 are to have physical examinations performed prior to participation in extracurricular sports. "Participation," as used in this policy means participation in sports practices and interscholastic sports competition. The physical examination must be conducted by a physician possessing an unrestricted license to practice medicine, a licensed naturopathic physician, a licensed physician assistant, a certified nurse practitioner or a licensed chiropractic physician who has clinical training and experience in detecting cardiopulmonary diseases and defects.

Students who continue to participate in extracurricular sports in grades 7 through 12 shall be required to complete a physical examination once every two years, thereafter.

Students are required to submit to the district a *School Sports Pre-participation Examination* form prior to their participation. This form is to be completed and signed by a parent and physician, giving clearance and permission for the student to participate and authorizing emergency medical treatment and/or transportation to a medical facility, as necessary. The district shall require a student to have an additional physical examination if he/she is diagnosed with a significant illness or has had major surgery, prior to further participation in extracurricular sports.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 336.479](#)

[OAR 581-021-0041](#)

OR. SCH. ACTIVITIES ASS'N, OSAA HANDBOOK.

Dallas School District 2

Code: **JHCB**
 Adopted: 1/13/14
 Readopted: 4/14/14

DELETE

~~Immunization and Vision Screening/Eye Examination**~~

~~Immunization~~

~~No student will be allowed to enroll or continue school attendance without first presenting evidence of compliance with Oregon Revised Statutes and Oregon Administrative Rules requiring immunization.~~

~~The administrator or designee is authorized to exclude any student from school attendance for noncompliance with the statutes and rules. The administrator or designee will notify the parent in writing of the reason for the exclusion, stating that the student will continue to be excluded until the student has complied with the requirements. The notice will also inform the parent that a hearing will be afforded upon request.~~

~~The district will comply with the Oregon Department of Human Services, Health Services, rules related to the district's immunization registry and the associated tracking and recall systems. This compliance shall include the waiver of the requirement of consent for release of information from or providing information to and the waiver of issues of confidentiality in regard to immunization records.~~

~~The policy is in effect for all students not exempted for religious, philosophical beliefs or medical reasons.~~

~~Vision Screening/Eye Examination~~

~~The parent of a student who is 7 years of age or younger and is beginning an education program with the district for the first time shall, within 120 days of beginning the education program, submit a certification that:~~

- ~~1. The student has received a vision screening or eye examination; and~~
- ~~2. Any further examination, treatments or assistance necessary.~~

~~The certification is not required if the parent or guardian provides a statement to the district that:~~

- ~~1. The student submitted a certification to a prior education provider; or~~
- ~~2. The vision screening or eye examination is contrary to the religious beliefs of the student or the parents or guardian of the student.~~

END OF POLICY

Legal Reference(s):[ORS 326.580](#)[ORS 433.235](#) to [433.280](#)[OAR 333-019](#)-0010[OAR 333-050](#)-0010 to [0120](#)[OAR 581-022](#)-0705

HB 3000 (2013)

Cross Reference(s):

JEC—Admissions

Dallas School District 2

Code: JHCA/JHCB
Adopted: NEW

Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening**

Immunization

Proof of immunization must be presented prior to the time of initial enrollment in school or within 30 days of transfer to the district. Proof consists of a signed Certificate of Immunization Status form documenting either evidence of immunization or a religious, philosophical beliefs and/or medical exemption.¹

Physical Examination

The Board recommends that all students initially enrolling in school have a physical examination. Parents will be asked to complete a district Health History form when initially enrolling their students in the district and when registering them for seventh grade.

All students participating in athletic programs are required to submit to the district a School Sports Pre-participation Examination² form prior to their initial participation in a district athletic program. The form is to be completed and signed by a parent or guardian and physician giving permission for the student to participate.

A student who is subsequently diagnosed with a significant illness or has had a major surgery is required to have a physical examination prior to further participation in extracurricular sports.

Students who continues to participate in extracurricular sports in grades 7 through 12 shall be required to complete a physical examination once every two years, thereafter.

Vision Screening or Eye Examination

The parents or guardian of a student who is 7 years of age or younger and is beginning an education program with the district for the first time shall, within 120 days of beginning the education program, submit a certification that the student has received:

1. A vision screening or eye examination; and
2. Any further examination, treatments or assistance necessary.

¹Documentation requirements for exemptions are outlined in ORS 433.267.

²Form available at www.osaa.org.

The certification is not required if the parent or guardian provides a statement to the district that:

1. The student submitted a certification to a prior education provider; or
2. The vision screening or eye examination is contrary to the religious beliefs of the student or the parents or guardian of the student.

Dental Screening

The district shall file in the student's dental health record any dental screening certifications and any results of a dental screening known by the district. The district will provide to the parent or guardian of each student, standardized information developed by the Oregon Health Authority's dental director regarding dental screenings, further examinations or necessary treatments and preventative care including fluoride varnish, sealants and daily brushing and flossing.

The parent or guardian of a student who is 7 years of age or younger and is beginning an education program with the district for the first time, shall submit a certification within 120 days of beginning the education program, that the student has received a dental screening within the previous 12 months.

The certification is not required if the parent or guardian provides a statement to the district that:

1. The student submitted a certification to a prior education provider;
2. The dental screening is contrary to the religious beliefs of the student or the parent or guardian of the student; or
3. The dental screening is a burden for the student or the parent or guardian of the student in the following ways:
 - a. The cost of obtaining the dental screening is too high;
 - b. The student does not have access to an approved screener;
 - c. The student was unable to obtain an appointment with an approved screener.

The certification may be provided by a licensed dentist, a dental hygienist or a health care practitioner as defined by state law. The certification must include the:

1. Student's name;
2. Date of screening; and
3. Name of entity conducting the dental screening.

The district shall submit to the Oregon Department of Education a report that identifies the percentage of students who failed to submit the certification for the previous year, no later than October 1 of each year.

END OF POLICY

Legal Reference(s):

ORS 326.580	ORS 433.235 to -433.280	OAR 581-021-0031
ORS 336.211		OAR 581-021-0017
ORS 336.213	OAR 333-019-0010	OAR 581-021-0041
ORS 336.479	OAR 333-050-0010 to -0120	OAR 581-022-0705

OREGON SCHOOL ACTIVITIES ASSOCIATION, OSAA HANDBOOK.

Dallas School District Enrollment Report

October 2016

School	Capacity	Kgtn	1	2	3	4	5	Total	Last month	Oct 15/16	Oct 14/15	Oct 13/14	Oct 12/13
Oasis													
Lyle	[460]	24	27	26	27	1							
		26	25	27	28								
		25	25	25	28								
		25	25	26	27								
Total		100	102	104	110	1		417	408	416	443	431	436
Oakdale													
	[412]	25	21	28	29	1							
		24	23	29	28								
		25	22	28	29								
			23		27								
Total		74	89	85	113	1		362	367	368	368	380	378
OSD Enrollment													
Whitworth	[437]		1	29	33								
				28	32								
				29	34								
				30	33								
				27	34								
				29	33								
				30	33								
				29									
Total			1	231	232			464	468	427	405	391	413
Total K-5								1243	1243	1211	1216	1202	1227

Dallas School District Enrollment Report

October 2016

School	Capacity	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Post High	Edgenuity	Last month	Oct 15/16	Oct 14/15	Oct 13/14	Oct 12/13
LaCreole	[728]	206	231	219							655	643	667	666	665
DHS	[1020]	249	247	220	229				12	14	1006	997	998	962	968
MCAP	[108]			17	34						58	57	61	59	60
PADTC	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12				15	14	14	17	16
Extended Campus Prior to 2016	Post Grad Scholars										7	110	124	107	67
											2984	3032	3080	3013	3003
											3305				
Grand Total															
Including LVCS/DCS															
Dallas Community School															
LVCS CHARTER	Current	Last Year													
In District	91	94									2	3	4	5	6
Out of Dist	105	100									19	25	21	20	15
Total	196	194													
High school extended campus started 2005/2006															
In 2006 Morrison was a charter school with 80 students.															
Elementary reconfiguration effective 09/10 school year.															
Last Year Extended Campus 2015-16															

LUCKIAMUTE VALLEY CHARTER SCHOOLS
ENROLLMENT REPORT
2016 - 2017
OCTOBER

340

STUDENT TOTALS

	Current #'s	End of last yr.
In District	91	94
Out of District	105	100
TOTAL STUDENT #'s	196	194

BREAKDOWN BY GRADE LEVELS

	Current #'s	End of last yr.
Kindergarten	20	17
1st Grade	24	19
2nd Grade	26	20
3rd Grade	23	26
4th Grade	24	24
5th Grade	25	24
6th Grade	18	23
7th Grade	20	25
8th Grade	16	16

NUMBERS CURRENT AS OF 10/1/2015

Luckiamute Valley Charter Schools

Profit & Loss Budget vs. Actual

July through September 2016

10/04/16

Accrual Basis

	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1510 · Earnings on investments	103.75	400.00	-296.25	25.9%
1920 · Donations from Private Sources	260.18	6,000.00	-5,739.82	4.3%
1929 · PTC	0.00	1,000.00	-1,000.00	0.0%
1951 · TEXTBOOK SALES	131.55			
1990 · Miscellaneous	669.00	500.00	169.00	133.8%
3101 · State School Support Funds	528,738.09	1,730,134.00	-1,201,395.91	30.6%
Total Income	529,902.57	1,738,034.00	-1,208,131.43	30.5%
Gross Profit	529,902.57	1,738,034.00	-1,208,131.43	30.5%
Expense				
1000 · INSTRUCTION				
1100 · Regular Programs				
1111 · Elementary Grades K-6				
111-111 · Certified Salaries	30,583.35	363,332.00	-332,748.65	8.4%
111-112 · Classified Salaries	9,888.85	127,581.00	-117,692.15	7.8%
111-121 · Substitute Teacher Salaries	262.56	12,250.00	-11,987.44	2.1%
111-131 · Extra Duty Salaries	0.00	18,000.00	-18,000.00	0.0%
111-211 · PERS-Employer Contribution	7,253.99	93,809.00	-86,555.01	7.7%
111-212 · PERS-EPPT PICK UP	2,498.89	30,535.00	-28,036.11	8.2%
111-220 · Social Security	3,033.10	39,869.00	-36,835.90	7.6%
111-231 · Worker's Compensation	894.04	3,210.00	-2,315.96	27.9%
111-240 · Health/Dental Insurance	13,246.08	151,200.00	-137,953.92	8.8%
111-355 · Printing	312.83	5,000.00	-4,687.17	6.3%
111-410 · Supplies	1,634.47	18,000.00	-16,365.53	9.1%
111-420 · Textbooks	1,878.24	5,000.00	-3,121.76	37.6%
111-460 · Non-Consumable Supplies	1,104.30	6,000.00	-4,895.70	18.4%
111-470 · Computer Software	0.00	1,000.00	-1,000.00	0.0%
111-480 · Computer Hardware	0.00	1,000.00	-1,000.00	0.0%
111-541 · Equipment	1,361.75	10,000.00	-8,638.25	13.6%
Total 1111 · Elementary Grades K-6	73,952.45	885,786.00	-811,833.55	8.3%
1121 · Middle Programs 7-8				
121-111 · Licensed Salaries	9,226.67	99,492.00	-90,265.33	9.3%
121-121 · Substitute Salary	0.00	3,500.00	-3,500.00	0.0%
121-131 · Extra Duty Salaries	0.00	2,000.00	-2,000.00	0.0%
121-211 · PERS-Employer Contribution	1,258.80	18,889.00	-17,630.20	6.7%
121-212 · PERS-EPPT PICK UP	393.60	6,090.00	-5,696.40	6.5%
121-220 · Social Security	679.19	8,032.00	-7,352.81	8.5%
121-231 · Workers Compensation	5.62	647.00	-641.38	0.9%
121-240 · Health/Dental Insurance	1,762.89	32,400.00	-30,637.11	5.4%
121-355 · Printing	305.60	2,000.00	-1,694.40	15.3%
121-410 · Consumable Supplies	0.00	8,000.00	-8,000.00	0.0%
121-420 · Textbooks	191.70	3,000.00	-2,808.30	6.4%
121-460 · Non-consumable Supplies	591.00	3,000.00	-2,409.00	19.7%
121-470 · Computer Software	0.00	1,000.00	-1,000.00	0.0%
121-480 · Computer Hardware	0.00	1,000.00	-1,000.00	0.0%
121-541 · Equipment- New	95.00	5,000.00	-4,905.00	1.9%
Total 1121 · Middle Programs 7-8	14,510.07	194,050.00	-179,539.93	7.5%
Total 1100 · Regular Programs	88,462.52	1,079,836.00	-991,373.48	8.2%
Total 1000 · INSTRUCTION	88,462.52	1,079,836.00	-991,373.48	8.2%
2000 · SUPPORT SERVICES				
2200 · Instructional Staff				
220-312 · Curriculum Development	0.00	5,000.00	-5,000.00	0.0%
220-313 · Special Services	1,274.00	5,000.00	-3,726.00	25.5%
220-341 · Travel	0.00	1,500.00	-1,500.00	0.0%
220-390 · Professional Development	5,396.53	18,000.00	-12,603.47	30.0%
220-410 · Supplies	1,004.28	3,000.00	-1,995.72	33.5%
Total 2200 · Instructional Staff	7,674.81	32,500.00	-24,825.19	23.6%

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July through September 2016

10/04/16

Accrual Basis

	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
2220 · Library/Media Center				
222-430 · Library Books	0.00	5,000.00	-5,000.00	0.0%
222-450 · Periodicals	0.00	1,200.00	-1,200.00	0.0%
222-550 · Technology	1,268.04	4,000.00	-2,731.96	31.7%
Total 2220 · Library/Media Center	1,268.04	10,200.00	-8,931.96	12.4%
2230 · Assessment and Testing				
223-312 · Testing Services	3,271.00	9,000.00	-5,729.00	36.3%
Total 2230 · Assessment and Testing	3,271.00	9,000.00	-5,729.00	36.3%
2240 · Instructional Staff Development				
224-312 · Instruction Improvement Service	1,379.76	12,000.00	-10,620.24	11.5%
224-410 · Instruction Improvement Suppli	650.39	3,000.00	-2,349.61	21.7%
Total 2240 · Instructional Staff Development	2,030.15	15,000.00	-12,969.85	13.5%
2310 · School Board				
231-300 · Purchased Services	0.00	5,000.00	-5,000.00	0.0%
231-354 · Advertisement	345.00	2,000.00	-1,655.00	17.3%
231-382 · Legal Services	684.00	6,000.00	-5,316.00	11.4%
231-410 · Consumable Supplies	224.94	4,000.00	-3,775.06	5.6%
231-640 · Dues and Fees	1,636.25	2,200.00	-563.75	74.4%
231-651 · Liability Insurance	13,261.00	14,000.00	-739.00	94.7%
Total 2310 · School Board	16,151.19	33,200.00	-17,048.81	48.6%
2410 · School Administration				
241-112 · Classified Salaries	15,166.67	70,536.00	-55,369.33	21.5%
241-113 · Administrator salaries	14,666.66	138,982.00	-124,315.34	10.6%
241-211 · PERS-Employer Contribution	5,950.46	37,713.00	-31,762.54	15.8%
241-212 · PERS-Employee Cont. Pick-up	1,790.00	12,571.00	-10,781.00	14.2%
241-220 · Social Security	2,251.66	16,028.00	-13,776.34	14.0%
241-231 · Workers Compensation	20.42	1,291.00	-1,270.58	1.6%
241-240 · Health/Dental Insurance	5,214.71	33,600.00	-28,385.29	15.5%
241-340 · Travel	0.00	1,500.00	-1,500.00	0.0%
241-351 · Telephone	0.00	1,000.00	-1,000.00	0.0%
241-353 · Postage	17.16	800.00	-782.84	2.1%
241-355 · Printing	120.65	1,000.00	-879.35	12.1%
241-390 · Professional Development	2,914.32	4,000.00	-1,085.68	72.9%
241-410 · Consumable Supplies	157.23	3,500.00	-3,342.77	4.5%
241-460 · non-consumables	405.72	3,000.00	-2,594.28	13.5%
241-470 · Software	24.95	2,000.00	-1,975.05	1.2%
241-480 · Computer Hardware	280.00	2,000.00	-1,720.00	14.0%
241-541 · Equipment	75.00	4,000.00	-3,925.00	1.9%
241-640 · Dues and Fees	706.75	3,000.00	-2,293.25	23.6%
Total 2410 · School Administration	49,762.36	336,521.00	-286,758.64	14.8%
2500 · Support services-business				
2520 · Fiscal services				
252-232 · Unemployment	0.00	5,000.00	-5,000.00	0.0%
252-380 · Payroll and Accounting Services	0.00	6,800.00	-6,800.00	0.0%
252-381 · Audit Services	0.00	1,600.00	-1,600.00	0.0%
252-390 · General Prof & Tech Services	0.00	95,157.00	-95,157.00	0.0%
252-640 · Dues and Fees	25.00	2,000.00	-1,975.00	1.3%
Total 2520 · Fiscal services	25.00	110,557.00	-110,532.00	0.0%

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July through September 2016

10/04/16

Accrual Basis

	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
2540 · Plant services				
254-112 · Classified Salaries	1,477.44	23,519.00	-22,041.56	6.3%
254-211 · PERS-Employer Contribution	260.62	4,233.00	-3,972.38	6.2%
254-212 · PERS-EPPT PICK	88.65	1,411.00	-1,322.35	6.3%
254-220 · Social Security	113.02	1,799.00	-1,685.98	6.3%
254-231 · Worker's Compensation	1.84	145.00	-143.16	1.3%
254-240 · Health/Dental Insurance	626.22	10,800.00	-10,173.78	5.8%
254-321 · Cleaning Service	222.75	2,000.00	-1,777.25	11.1%
254-322 · Repairs and Maintenance	3,309.75	22,000.00	-18,690.25	15.0%
254-324 · Rental	1,664.52	4,320.00	-2,655.48	38.5%
254-325 · Electricity	1,259.66	10,000.00	-8,740.34	12.6%
254-326 · Fuel	0.00	5,500.00	-5,500.00	0.0%
254-327 · Water	1,982.24	3,000.00	-1,017.76	66.1%
254-328 · Garbage	858.25	3,500.00	-2,641.75	24.5%
254-329 · Other property services	715.77	5,000.00	-4,284.23	14.3%
254-351 · Telephone	1,374.11	2,000.00	-625.89	68.7%
254-355 · Printing	0.00	1,000.00	-1,000.00	0.0%
254-410 · Supplies	48.26	7,000.00	-6,951.74	0.7%
254-520 · Major Building Improvements	446.83	4,000.00	-3,553.17	11.2%
254-530 · Improvements Other Than Buildin	559.16	2,000.00	-1,440.84	28.0%
254-541 · Equipment	757.89	10,000.00	-9,242.11	7.6%
Total 2540 · Plant services	15,766.98	123,227.00	-107,460.02	12.8%
2550 · Transportation				
255-331 · Transportation-Educational	-1,167.33	43,000.00	-44,167.33	-2.7%
Total 2550 · Transportation	-1,167.33	43,000.00	-44,167.33	-2.7%
Total 2500 · Support services-business	14,624.65	276,784.00	-262,159.35	5.3%
2620 · Planning Services				
262-111 · Salary-Grant	0.00	4,000.00	-4,000.00	0.0%
Total 2620 · Planning Services	0.00	4,000.00	-4,000.00	0.0%
Total 2000 · SUPPORT SERVICES	94,782.20	717,205.00	-622,422.80	13.2%
3000 · ENTERPRISE & COMMUNITY				
3100 · Food Services				
310-640 · dues and fees	9,957.92	17,000.00	-7,042.08	58.6%
Total 3100 · Food Services	9,957.92	17,000.00	-7,042.08	58.6%
Total 3000 · ENTERPRISE & COMMUNITY	9,957.92	17,000.00	-7,042.08	58.6%
4000 · FACILITIES ACQUISITION & CONSTR				
4150 · Building Acq, const, impr. Ser				
415-520 · Building Improvements	38,111.62	70,000.00	-31,888.38	54.4%
415-530 · Improvements-Other	0.00	50,000.00	-50,000.00	0.0%
Total 4150 · Building Acq, const, impr. Ser	38,111.62	120,000.00	-81,888.38	31.8%
Total 4000 · FACILITIES ACQUISITION & CONSTR	38,111.62	120,000.00	-81,888.38	31.8%
6560 · Payroll Expenses	3,514.68			
Total Expense	234,828.94	1,934,041.00	-1,699,212.06	12.1%
Net Ordinary Income	295,073.63	-196,007.00	491,080.63	-150.5%
Net Income	295,073.63	-196,007.00	491,080.63	-150.5%

Luckiamaute Valley
Charter Schools
2016-2017

	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
Beginning Fund Balance **	656,382.01												656,382.01
INCOME													
1510 Earnings on investments		35.44	40.63										103.15
1910 Rentals	27.08												
1920 Donations from Private Sources		10.18	250.00										260.18
1925 Clemens Grant													
1929 PTO													
1951 Textbook Sales		131.55											131.55
1999 Grants													
1990 Miscellaneous Income			669.00										669.00
3101 State School Support Funds		396,553.57	132,184.52										528,738.09
TOTAL REVENUE	656,409.09	396,730.74	133,144.15	-	-	-	-	-	-	-	-	-	1,186,283.98

EXPENDITURES BY OBJECT													
100 Salaries		16,643.33	64,628.87										81,272.20
200 Benefits		11,050.12	36,293.68										47,343.80
300 Services	5,639.54	11,305.13	9,295.90										26,240.57
400 Supplies	1,613.58	4,207.78	2,374.12										8,195.48
500 Equipment/Improvements	10,041.00	16,854.97	15,779.32										42,675.29
600 Dues & Fees	15,546.25	17.50	10,023.17										25,586.92
700 Contingency													-
TOTAL EXPENDITURES	32,840.37	60,078.83	138,395.06	-	-	-	-	-	-	-	-	-	231,314.26

EXPENDITURES BY FUNCTION													
1000 Instruction	1,396.78	11,188.85	75,876.89										88,462.52
2000 Support	22,329.59	32,804.98	39,647.63										94,782.20
3000 Food Services			9,957.92										9,957.92
4000 Construction	9,114.00	16,085.00	12,912.62										38,111.62
6000 Contingency													-
TOTAL EXPENDITURES	32,840.37	60,078.83	138,395.06	-	-	-	-	-	-	-	-	-	231,314.26

FUND BALANCE	623,568.72	960,220.63	954,969.72	954,969.72	954,969.72	954,969.72	954,969.72	954,969.72	954,969.72	954,969.72	954,969.72	954,969.72	
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Dallas School District

Healthy and Safe Schools Plan

(Preliminary Draft)
October 1, 2016

This preliminary plan serves to meet the requirement for a preliminary draft Health and Safe Schools Plan as required under OAR 581-022-2223. Three health related programs identified in this plan, specifically Radon, Lead Paint and Integrated Pest Management, are already required by either State or Federal legislation and the Dallas School District has the required plans and manages those programs according to statute. In addition, the District also has a plan and program in place for management of Asbestos, which is not a part of the requirements of OAR 581-022-2223, but is also required by Federal rule.

The remaining health related program referenced in OAR 581-022-2223 pertains to Lead in Water. Currently there is technical guidance and recommendations from the EPA regarding lead in water, known as EPA's "3T's for Reducing Lead in Drinking Water in Schools". Oregon Health Authority refers to this document for school districts to follow and interpret. This has resulted in many variations among districts to understand the requirements, as they are simply recommendations, not requirements.

Currently there are no State or Federal legislation regarding this program or any requirements such as testing frequency, mitigation requirements, which fixtures to test (bathroom sinks, showers etc.) or retesting frequencies to name just a few of the areas school districts have been tasked with determining on an individual basis. Lack of guidance from OHA has led to confusion on many of these points as they struggle to interpret the 3T's guidance, unfairly leaving districts open to criticism and second guessing.

Due to the recent concerns regarding lead in water, the District anticipates there will be State legislation introduced during the next legislative session which will address many of the current questions and confusion around the lead in water recommendations. This should make the ability to plan and carry out and monitor lead in water programs much more clearly

detailed and outlined. The District will amend this plan as required once legislation is enacted pertaining to this program. In the interim, the District will follow the 3T's guidance as it understands and interprets such guidance.

The Dallas School District remains firmly committed and dedicated to providing buildings and facilities which are healthy and safe for all our students, staff and patrons.

1. Responsible Person

OAR 581-022-2223(5)(a) states that the Healthy and Safe Schools Plan must include the position within the school district's administration responsible for maintaining and implementing the Healthy and Safe Schools Plan.

The person responsible for maintaining and implementing the Healthy and Safe Schools Plan is:

Name: Kevin Montague
 Position: Facilities Director
 Contact Info: 111 SW Ash Street
 Dallas, OR 97338
 503-623-5594
kevin.montague@dsd2.org

2. List of Buildings

OAR 581-022-2223(1) states each school district must develop a Healthy and Safe Schools Plan for all buildings owned or leased by the school district where students and staff are present on a regular basis.

OAR 581-022-2223(5)(b) further states that the Healthy and Safe Schools Plan must include a list of all facilities that are included in the Healthy and Safe Schools Plan.

Accordingly, as Dallas School District currently does not lease any buildings, this plan covers the following buildings owned by Dallas School District:

<u>Building name</u>	<u>Building address</u>
Dallas High School	1250 SE Holman Ave., Dallas, OR 97338
Lacreole Middle School	701 SE Lacreole Ave., Dallas, OR 97338
Whitworth Elementary School	1151 SE Miller, Dallas, OR 97338
Lyle Elementary School	185 SW Levens Street, Dallas, OR 97338
Oakdale Heights Elementary School	1375 SW Maple, Dallas, OR 97338
Daily Living Skills	1085 Main Street, Dallas, OR 937338

Morrison Campus Alternative Program
Dallas School District Office

1251 Main Street, Dallas, OR 97338
111 SW Ash Street, Dallas, OR 97338

3. Radon

OAR 581-022-2223(5)(c) states that the Healthy and Safe Schools Plan must include a plan to test for elevated levels of radon as required under ORS 332.167. Radon measurement plans from school districts were due to OHA on September 1, 2016. Dallas School District has developed a radon testing plan and submitted said plan to OHA as required by ORS 332.167. While currently the radon testing plan is unavailable to access online, community members, staff, patrons, other stakeholders and interested parties can obtain a copy of the radon plan by contacting the responsible party listed above. This plan will be updated to include the online link once the plan has been uploaded to the District website, which will be finalized well in advance of the final plan due date of January 1, 2017.

4. Lead in Drinking Water

OAR 581-022-2223(5)(d) states that the Healthy and Safe Schools Plan must include a plan to test for and reduce exposure to lead in water used for drinking or food preparation. Any lead testing done must be performed by an Oregon Health Authority accredited lab.

Due to the lack of legislation regarding this requirement, the Dallas School Districts plan for lead testing is to test all fixtures district wide for lead during the month of September 2016, after school is back in session. The District believes this will give a true baseline of actual exposures as compared to flushing and testing during the summer months. Two tests will be sampled at that time, an A sample which is a first draw sample taken between the hours of 4:00-7:00 a.m., Tuesday-Friday, and a B sample which will be taken after allowing the water to run for 30 seconds after the A sample is collected.

Both samples will be delivered to an OHA accredited lab for testing, with the B sample only being tested if the A sample exceeds the EPA's 20 ppb action level. Mitigation efforts will be followed on fixtures which exceed the 20 ppb action level following EPA's 3T's guidance.

Currently, there is no research stating how often school districts should test for lead in water. At this time, the District continues to evaluate this requirement and will follow any legislation enacted as it pertains to lead in water.

5. Lead Paint

OAR 581-022-2223(5)(e) states that the Healthy and Safe Schools Plan must include a plan to reduce exposure to lead paint which includes the compliance with the United States Environmental Protection Agency's Renovation, Repair and Painting Program Rule (RRP).

The RRP rule requires individuals and firms conducting renovation, repair and painting projects on pre-1978 homes and child occupied facilities be certified to follow lead safe work practices. Child occupied facilities is defined in OAR 333-070-0085(11) as:

"Child-occupied facility" means a building, or a portion of a building, constructed prior to 1978, visited regularly by the same child, under age six, on at least two different days within any week (Sunday through Saturday), provided that each day's visit lasts at least three hours and the combined weekly visit lasts at least six hours, and the combined annual visits last at least sixty hours. Child-occupied facilities may include, but are not limited to, day-care centers, preschools and kindergarten classrooms. Child-occupied facilities may be located in target housing or in public or commercial buildings. With respect to common areas in public or commercial buildings that contain child-occupied facilities, the child-occupied facility encompasses only those common areas that are routinely used by children under age six, such as restrooms and cafeterias. In addition, with respect to exteriors of public or commercial buildings that contain child-occupied facilities, the child-occupied facility encompasses only the exterior sides of the building that are immediately adjacent to the child-occupied facility or the common areas routinely used by children under age six.

In order to comply with the United States Environmental Protection Agency's Renovation, Repair and Painting Program Rule, Dallas School District will only contract with certified lead based paint renovation contractors licensed by the Oregon Construction Contractors Board OR use district staff who are certified by the Oregon Health Authority to perform RRP work on any child occupied facility as required by rule or statute.

6. Integrated Pest Management

OAR 581-022-2223(5)(f) states that the Healthy and Safe Schools Plan must include a plan to implement integrated pest management (IPM) practices as required under ORS 634.700 through 634.750.

Dallas School District has adopted an integrated pest management plan as required under ORS 634.700 through 634.750. Community members can access a copy of the IPM plan here:

http://media.wix.com/ugd/ad31a0_d445e74c93b5487aa0d577b5a952602e.pdf

7. Communication

OAR 581-022-2223(5)(g) states that the Healthy and Safe Schools Plan must include a plan to communicate results for all test performed in accordance with the Healthy and Safe Schools Plan that includes the following:

- The school district must make all test results available to the public within five days of receiving the results;
- The school district must make the results available to the public by posting the results on the district website, sending notice of the results over the email system, and making the results available in hardcopy at the main administration office; and
- The school district must provide detailed information explaining the test results.

Dallas School District will make all test results and detailed information explaining the test results available to the public within five business days of receiving the results. Results will be made available by posting the results on the district website, sending notice of the results over the email system, and making the results available in hardcopy at the main administration office.

This plan will be finalized as required by OAR 581-022-2223 on or before January 1, 2017 and updated as necessary due to changes or legislative action.

Dallas School District 2

Code: **BBAA**
Adopted: 3/9/09

Individual Board Member's Authority and Responsibilities

An individual Board member exercises the authority and responsibility of his/her position when the Board is in legal session only.

A Board member has the authority to act in the name of the Board when authorized by a specific Board motion. The affirmative vote of the majority of members of the Board is required to transact any business. When authorized to act as the district's designated representative in collective bargaining, a Board member may make and accept proposals in bargaining subject to subsequent approval by the Board.

A Board member has the right to express personal opinions. When expressing such opinions in public, the Board member must clearly identify the opinions as his/her own.

Members will be knowledgeable of information requested through Board action, supplied by the superintendent, gained through attendance at district activities and through professional Board activities.

Members of the Board will adhere to the following in carrying out the responsibilities of membership:

1. Request for Information

Any individual Board member who desires a copy of an existing written report or survey prepared by the administrative staff will make such a request to the superintendent. A copy of the material may be made available to each member of the Board. Requests for the generation of reports or information, which require additional expense to the district, must be submitted to the Board for consideration.

2. Requests for Legal Opinions

A request for a legal opinion by a Board member is generally to be made through the superintendent. It is recognized that circumstances may necessitate a board member contacting legal counsel directly. If the legal opinion sought involves the superintendent's employment or performance, the request should be made to the Board chair. Legal counsel is responsible to the Board.

3. Action on Complaints or Requests Made to Board Members

When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the appropriate complaint policy, Board policy KL – Public Complaints. Such information will be conveyed to the superintendent.

4. Board Member's Relationship to Administration

Individual Board members will be informed about the district's educational program, may visit schools or other facilities to gain information, and may request information from the superintendent. Board members will not intervene in the administration of the district or its schools.

5. Contracts or Agreements

All contracts of the district must be approved by the Board, unless otherwise delegated by the Board to the superintendent or designee for approval, before an order can be drawn for payment. If a contract is made without authority of the Board, the individual making such contract shall be personally liable.

END OF POLICY

Legal Reference(s):

[ORS 332.045](#)

[ORS 332.055](#)

[ORS 332.057](#)

[ORS 332.075](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

S. Benton Educ. Ass'n v. Monroe Union High Sch. Dist., 83 Or. App. 425 (1987).

Dallas School District 2

Code: **BBC**
Adopted:

Board Member Resignation

The Board believes that any citizen who files and seeks election or appointment to the Board should do so with full knowledge of and appreciation for the investment in time, effort and dedication expected of all Board members, and that the citizen's intent is to serve a full term of office.

When a member decides to terminate service, the Board requests earliest possible notification of intent to resign so the Board may plan for the continuity of Board business. Resignations must be made in writing. Board members can resign the office effective at a future date. If the resignation is effective at a future date, the resignation is binding unless withdrawn in writing by the end of the third business day after the resignation is made.

The Board will announce the resignation and declare the vacancy at a Board meeting.

The Board will determine the procedures to be used in filling the vacancy. The Board may begin a replacement process and select a successor prior to the effective date of resignation; however, the actual appointment shall not be made before the resignation date.

END OF POLICY

Legal Reference(s):

[ORS 236.320](#)
[ORS 236.325](#)

[ORS 332.030](#)

Dallas School District 2

Code: **BD/BDA**
Adopted: 5/11/09

Board Meetings

The Board has the authority to act only when a quorum is present at a duly called regular, special or emergency meeting. “Meeting” means the convening of a quorum of the Board as the district’s governing body to make a decision or to deliberate toward a decision on any matter. This includes meeting for the purpose of gathering information to serve as the basis for a subsequent decision or recommendation by the governing body, i.e. a work session. The affirmative vote of the majority of members of the Board is required to transact any business.

All regular, special and emergency meetings of the Board will be open to the public except as provided by law. All meetings will be conducted in compliance with state and federal statutes. All Board meetings, including Board retreats and work sessions, will be held within district boundaries. The Board may attend training sessions outside the district boundaries but cannot deliberate or discuss district business.¹ No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, sexual orientation², age or national origin is practiced.

The Board will give public notice reasonably calculated to give actual notice to interested persons, including those with disabilities, of the time and place for all Board meetings and of the principal subjects to be considered. The Board may consider additional subjects at a meeting, even if they were not included in the notice.

If requested to do so at least 48 hours before a meeting held in public, the Board shall provide an interpreter for hearing-impaired persons. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice. Communications with all qualified individuals with disabilities shall be as effective as communications with others.

All meetings held in public shall comply with the Oregon Indoor Clean Air Act and the smoking provisions contained in the Public Meetings Law.

1. Regular, Special and Emergency Meetings

Generally, regular Board meetings will be held twice a month. The regular meeting schedule will be established at the organizational meeting in July and may be changed by the Board with proper notice. The purpose of each regular monthly meeting will be to conduct the regular Board business.

No later than the next regular meeting following July 1, the Board will hold an organizational meeting to elect Board officers for the coming year and to establish the year’s schedule of Board

¹ORS 192.630(4). Meetings of the governing body of a public body shall be held within the geographic boundaries over which the public body has jurisdiction, or at the administrative headquarters of the public body or at the other nearest practical location. Training sessions may be held outside the jurisdiction as long as no deliberations toward a decision are involved.

²As defined in ORS 174.100.

meetings. In Board election years (odd numbered years), the first meeting will be held no later than July 31.

Special meetings can be convened by the Board chair upon request of three Board members, or by common consent of the Board at any time to discuss any topic. A special meeting may also be scheduled if less than a quorum is present at a meeting or additional business still needs to be conducted at the ending time of a meeting. At least 24 hours' notice must be provided to all Board members, the news media, which have requested notice, and the general public for any special meeting.

Emergency meetings can be called by the Board in the case of an actual emergency upon appropriate notice under the circumstances. The minutes of the emergency meeting must describe the emergency. Only topics necessitated by the emergency may be discussed or acted upon at the emergency meeting.

2. Communications Outside of Board Meetings

Communications, to, by and among a quorum of Board members outside of a legally called Board meeting, in their capacity as Board members, shall not be used for the purpose of discussing district business. This includes electronic communication. Electronic communications among Board members shall be limited to messages not involving deliberation, debate, decision-making or gathering of information on which to deliberate.

Electronic communications may contain:

- a. Agenda item suggestions;
- b. Reminders regarding meeting times, dates and places;
- c. Board meeting agendas or information concerning agenda items;
- d. One-way information from Board members or the superintendent to each Board member;
- e. Individual responses to questions posed by community members, subject to other limitations in Board policy.

3. Private or Social Meetings

Private or social meetings of a quorum of the Board for the purpose of making a decision or to deliberate toward a decision on any matter are prohibited by the Public Meetings Law.

4. Work Sessions

The Board may use regular or special meetings for the purpose of conducting work sessions to provide its members with opportunities for planning and thoughtful discussion. Work sessions will be conducted in accordance with the state law on public meetings, including notice and minutes.

5. Executive Sessions

Executive sessions may be held during regular, special or emergency meetings for a reason permitted by law. (See Board policy BDC - Executive Sessions)

END OF POLICY

Legal Reference(s):

[ORS 174.100](#)
[ORS 174.104](#)

[ORS Chapter 192](#)
[ORS Chapter 193](#)

[ORS 332.040](#) to -332.061
[ORS 433.835](#) to -433.875

38 OR. ATTY. GEN. OP. 1995 (1978)

41 OR. ATTY. GEN. OP. 28 (1980)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

Americans with Disabilities Act Amendments Act of 2008.

OR. ATTY. GEN. Public Records and Meetings Manual (2014).

Dallas School District 2

Code: **BDC**
 Adopted: 5/11/09

Executive Sessions

The Board may meet in executive session to discuss subjects allowed by statute but may not take final action except for the expulsion of students and matters pertaining to or examination of the confidential medical records of a student, including that student's educational program.

An executive session may be convened by the Board chair, upon request of three Board members, or by common consent of the Board for a purpose authorized under Oregon Revised Statute (ORS) 192.660, during a regular, special or emergency meeting. The presiding officer will announce the executive session by identifying the authorization under ORS 192.660 for holding such session and by noting the subject of the executive session.

The Board may hold an executive session:

1. To consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a))
2. To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. (ORS 192.660(2)(b))
3. To conduct deliberations with persons designated by the governing body to carry on labor negotiations. (ORS 192.660(2)(d))
4. To conduct deliberations with persons designated by the governing body to negotiate real property transactions. (ORS 192.660(2)(e))
5. To consider information or records that are exempt by law from public inspection. (ORS 192.660(2)(f))
6. To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. (ORS 192.660(2)(h))
7. To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing. (ORS 192.660(2)(i))
8. To consider matters relating to school safety or a plan that responds to safety threats made toward a school. (ORS 192.660(k))

9. To review the expulsion of a minor student from a public elementary or secondary school. (ORS 332.061(1)(a))
10. To discuss matters pertaining to or examination of the confidential medical records of a student, including that student's educational program. (ORS 332.061(1)(b))

The presiding officer will announce the executive session by identifying the authorization under ORS 192.660 for holding such session and by noting the subject of the executive session.

Members of the press may attend executive sessions except those matters pertaining to:

1. Deliberations with persons designated by the Board to carry on labor negotiations;
2. Hearings on the expulsion of minor students-or examination of the confidential medical records of a student including, that student's educational program; and
3. Current litigation or litigation likely to be filed if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

If an executive session is held pursuant to ORS 332.061, the following shall not be made public: the name of the minor student; the issue, including the student's confidential medical records and educational program; the discussion; and each Board member's vote on the issue.

Minutes shall be kept for all executive sessions.

Content discussed in executive sessions is confidential.

END OF POLICY

Legal Reference(s):

[ORS 192.610 to -192.710](#)
[ORS 332.045](#)

[ORS 332.061](#)

Dallas School District 2

Code: **BFC**
Adopted:

Adoption and Revision of Policies

Adopting new policies and changing or repealing existing policies is the Board's responsibility. Policy will be adopted and amended or repealed only by the affirmative vote of a majority of the Board members. Such action will be scheduled on the agenda of a regular or special meeting.

Proposed policies or policy changes and repeal of existing policies will be presented in writing for consideration by the Board.

To permit time for studying all new policies or amendments to policies and to provide an opportunity for interested parties to react, proposed policies or amendments will be presented as a Board agenda item in the following sequence:

1. First reading of a proposed policy (or policies): This is an information item and no action is required by the Board. A first reading announces that a new policy, a revision of an existing policy or consideration to rescind a policy, is being considered by the Board. Comments, questions, concerns and recommended edits should be forwarded to the superintendent for consideration prior to the meeting in which the policy is recommended for a second reading. Any organization which represents employees of the district shall ~~be furnished~~ **have available** a copy of policies and revisions as they are made.
2. Second reading of a proposed policy (or policies): This is a discussion item and no action is required by the Board. A second reading announces that a policy, a revision of an existing policy or consideration to rescind a policy, is being considered by the Board. Comments, questions, concerns and recommended edits should be forwarded to the superintendent for consideration prior to the meeting in which the policy is recommended for adoption.
3. Third reading of a proposed policy (or policies): This is an action by the Board and may be placed on the consent agenda. Any revisions to a policy from the second reading will not require the policy go through an additional reading, except as the Board determines that the revision(s) need(s) further study and an additional reading would be advantageous.

When, in the best interests of the district, immediate adoption of a proposed policy is necessary, the Board may adopt such policy at the first meeting in which it is presented.

Policies and amendments adopted by the Board will be attached to, and made a part of, the minutes of the meeting at which they are adopted and also will be included in the district's board policy manual.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 332.505](#)

[OAR 581-022-1610](#)

[OAR 581-022-1720](#)

~~Administering Injectable Medicines to Students **/*~~

~~The district recognizes a need to ensure the health and well-being of students who require regular injections of medication as a result of experiencing an allergic reaction or have a need to manage hypoglycemia, asthma or diabetes. Therefore, in situations when a licensed health care professional is not immediately available, designated trained staff may administer to students, by means of injection, epinephrine, glucagon or other medications as prescribed and allowed by Oregon law (OAR 851-047-0030).~~

~~When directed by a physician or other licensed health care professional students in grades K-12 will be allowed to self-administer medication. A medical protocol regarding each student who self-administers injectable medication will be developed, signed by a physician or other licensed health care professional and parent and kept on file. Permission for self-administered medication may be revoked if the student violates policy or medical protocol.~~

~~All requests for the district to administer injectable medication to a student shall be made by the parent in writing. Requests shall be accompanied by the physician's order for administering epinephrine, glucagon, or other medication as allowed by law. A prescription label will be deemed sufficient to meet the requirements for a physician's order for epinephrine, glucagon or other medication. A process shall be established by which, upon parent written request, a backup prescribed autoinjectable epinephrine be kept at a reasonable, secured location in the student's classroom.~~

~~The district may designate staff authorized to administer epinephrine and glucagon or other medication as allowed under Oregon law. Training shall be provided as required by law in accordance with approved protocols as established by Oregon Department of Human Services, Health Services. Staff designated to receive training shall also receive bloodborne pathogens training. A current first-aid and CPR card will also be required.~~

~~Injectable medication will be handled, stored, monitored, disposed of and records maintained in accordance with established district regulations governing administering noninjectable/injectable medicines to students including procedures for the disposal of sharps and glass.~~

~~The superintendent will ensure student health management plans are developed as required by training protocols, maintained on file and pertinent health information is provided to district staff as appropriate.~~

Such plans will include provisions for responding to emergency situations including those occurring during curricular and extracurricular activities held after regular school hours and on or off district property.

END OF POLICY

Legal Reference(s):

ORS 109.640
ORS 339.866
ORS 339.870

ORS 339.871
ORS 433.800 to 433.830

OAR 851-047-0030
OAR 851-047-0040

Prescription Medication **/*

The district recognizes that the administration of prescription medication to students and/or student self-medication may be necessary when the failure to take such medication during school hours would prevent the student from attending school, and recognizes a need to ensure the health and well-being of students who require regular doses or injections of medication as a result of experiencing a life-threatening allergic reaction or adrenal crisis¹, or have a need to manage hypoglycemia, asthma or diabetes. When a licensed health care professional is not immediately available, a designated trained staff member may administer to a student, epinephrine, glucagon or other medications as prescribed and allowed by Oregon law.

When prescribed by a physician², students in grades K-12 will be allowed to self-administer prescription medication, including medication for asthma or severe allergy as defined by state law, and subject to age-appropriate guidelines. A written treatment plan for a student who self-administers medication will be developed and signed by a physician or other Oregon licensed health care professional and kept on file. A written request and permission form signed by a parent or guardian is required and will be kept on file. If the student is deemed to have violated Board policy or medical protocol by the district, the district may revoke the permission given to a student to self-administer medication.

The superintendent will require that an individualized health care plan is developed for every student with a known life-threatening allergy and for every student for whom the district has been given proper notice of a diagnoses of adrenal insufficiency. Such a plan will include provisions for administering medication and/or responding to emergency situations while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before- or after-school care programs on school-owned property and in transit to or from school or school-sponsored activities.

¹Under proper notice given to the district.

²A registered nurse who is employed by a public or private school may accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S. if the order is related to the care or treatment of a student who has been enrolled at the school for not more than 90 days.

A request for the district to administer prescription medication to a student shall include the written permission of the parent or guardian and shall be accompanied by written instruction from a physician, physician assistant or nurse practitioner. A prescription label prepared by a pharmacist will be deemed sufficient to meet the requirements for a physician's order.

The district reserves the right to reject a request to administer or allow self-administration of a medication when such medication is not necessary for the student to remain in school. A premeasured dose of epinephrine may be administered by designated, trained district staff to any student or other individual on school premises who the personnel believe, in good faith, is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

A process shall be established by which, upon parent written request, a backup prescribed autoinjectable epinephrine is kept at a reasonable, secured location in the student's classroom as provided by state law.

Training shall be provided to designated staff as required by law in accordance with approved protocols as established by the Oregon Health Authority. Staff designated to receive training shall also receive bloodborne pathogens training. A current first-aid and CPR card is required for designated staff.

Prescription medication will be handled, stored, monitored, disposed of and records maintained in accordance with established district regulations governing administering noninjectable or injectable, or prescription or nonprescription medicines to students including procedures for the disposal of sharps and glass.

The superintendent will ensure student health management plans are developed as required by training protocols, maintained on file and pertinent health information is provided to district staff as appropriate. Such plans will include provisions for administering medication and/or responding to emergency situations while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before- or after-school care programs on school-owned property and in transit to or from school or school-sponsored activities.

This policy and administrative regulation shall not prohibit, in any way, the administration of recognized first aid to students by district employees in accordance with established state law, Board policy and procedures.

END OF POLICY

Legal Reference(s):

ORS 109.640
ORS 339.866 to -339.871
ORS 433.800 to -433.830
ORS 475.005 to -475.285

OAR 166-400-0010(17)
OAR 166-400-0060(29)
OAR 333-055-0000 to -0035
OAR 581-021-0037

OAR 581-022-0705
OAR 851-047-0030
OAR 851-047-0040