

*Michelle L. Johnstone
Superintendent*

*Dennis J. Engle
Assistant
Superintendent*

*2015-16
Board of Directors*

Michael Blanchard

Michael Bollman

Lu Ann Meyer

Matt Posey

Jon Woods

*Board Secretary
Debbie Green*

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

**District Office
Board Room
6:30 p.m.**

***Mission Statement
Working Together for
all Students to Achieve
High Levels of
Learning***

***Dallas School District
111 SW Ash Street
Dallas OR 97338***

***503.623.5594 ph
503.623.5597 fax***

**Agenda
Board Meeting
April 25, 2016
3:15 p.m.
Dallas High School Library**

Work Session with DHS Staff

- 1.0 Share Celebrations**
- 2.0 As you think about increasing rigor and relevance, please share ideas, successes, and needs you are observing. What are next steps?**
- 3.0 What improvements or resources are needed to increase student achievement?**
- 4.0 How can the board best support your work?**

Budget Committee Meeting 6 – 7 p.m. District Office Board Room

Regular Board Meeting 7 p.m. District Office Board Room

- 1.0 Welcome/Pledge of Allegiance**
- 2.0 Approval of the Agenda**
- 3.0 Good News**
 - 3.1 Willamette Promise PLC Teacher Leaders – Steve Spencer
- 4.0 Announcements**
 - 4.1 May calendar 668
 - 4.2 Next Board Meeting May 9, 2016, 2:30 p.m. work session with Morrison staff
 - 4.3 Next Citizens Oversight Committee Meeting May 16, 6 p.m.
- 5.0 Student Report**
- 6.0 Consent Agenda**
 - 6.1 Approval of April 11, 2016, board minutes 669
 - 6.2 DBDB – Fund Balance 672
 - 6.3 INDB – Flag displays and Salutes 673
- 7.0 MidCo Bus Presentation**
- 8.0 Resolution #15-16-04 Recognizing Teacher Appreciation Week May 2 – 6, 2016. 674**
- 9.0 Recommendation from Superintendent Facilities Committee**

10.0	PACE Joinder to Trust Agreement	677
11.0	Reports	
11.1	Bond Report	691
11.2	Food Service Report	692
11.3	LVCS Profit & Loss Budget vs. Actual	694
11.4	LVCS Board Report	702
11.5	LVCS February Board Minutes	703
12.0	Facilities Update	
13.0	Public Comment	
14.0	Adjourn	

Working together for all students to achieve high levels of learning



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

If you wish to address the Board, please fill out the request for public comment form available outside the board room. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board secretary with your request by simply handing them the public participation form. This will be directed to the board chair.

Thank you for taking an interest in student education.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

Dr. Michelle L. Johnstone, Superintendent • **Dennis J. Engle**, Assistant Superintendent

Board of Directors: Michael Blanchard • Michael Bollman • Lu Ann Meyer • Matt Posey • Jonathan Woods

May 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5 Whitworth PTC Meeting 6 p.m.	6	7
	TEACHER APPRECIATION WEEK					
8	9 Board Work Session at Morrison, 2:30 p.m.	10 Lyle PTC Meeting 6:30 p.m.	11	12 Oakdale PTC Meeting 6:30 p.m.	13	14
15	16 Citizen's Oversight Committee Meeting 6 p.m.	17	18	19	20	21
22	23 Board Meeting, 6:30 p.m.	24	25	26	27	28
29	30 Memorial Day Holiday	31 Lyle Site Council 2:30-3:30 p.m.				

To see the entire Dallas School District Upcoming Events go to:
www.dsd2.org

To see the entire Athletic Schedule go to: www.dallas.k12.or.us/dhsathletics

**Minutes
Board Meeting
April 11, 2016
6:30 p.m.
District Office Board Room**

Present: Michelle Johnstone, Lu Ann Meyer, Mike Blanchard, Mike Bollman, Matt Posey, Jon Woods, Justin Spencer, Dennis Engle, Tim Larson, Tami Montague, Steve Martinelli, Kevin Montague, Brian Green, Alice Struckmeier

Visitors: Jean Sherbeck, Scottie Davis, Mickie French, Denise Wilson, Stephen Travis, Carol Christ, Jolene Guzman

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

Mike Bollman moved, and Mike Blanchard seconded, to approve the agenda as presented, with the deletion of item 8.0 (Mid-Co Bus Contract proposal), which will be moved to the next board meeting agenda. The motion passed unanimously.

3.0 Good News

- 3.1 Luke Disney placed 3rd in Stage Management at the Thespian State Conference and Alicia Scherer placed 2nd for Short Film.
- 3.2 13 students competed at the FFA State Conference.
- 3.3 Donation from The Salem Foundation – Larry & Jeanette Epping Family Fund for purchase of equipment and gear for the DHS Golf Club of \$10,750.
- 3.4 Oakdale reached its goal of \$12,000 for the jog-a-thon!
- 3.5 Seismic grant award of \$1,492,900!

4.0 Announcements

- 4.1 April calendar
- 4.2 Next Board Meeting April 25, 2016, 3:15 p.m. work session with DHS staff
- 4.3 Budget Committee Meeting April 25, 2016, 6 p.m.
- 4.4 Next Citizens Oversight Committee Meeting April 18, 6 p.m.
- 4.5 Summer Board Conference July 15-17, 2016 – Bend, OR

5.0 Financial Report

- 5.1 Ending Fund Balance Update

Tami Montague, director of fiscal services, gave the monthly financial report update for the month ending March, 2016. Tami then updated the board on unexpected ending fund balance changes. Tami noted projected “look-back revenue” receipts for the 2014-15 fiscal year and current estimates for the 2015-16 fiscal year have reduced our expected ending fund balance for 2015-16 to approximately \$1 million. This reduction is primarily due to a pattern of declining

enrollment district-wide and fluctuations in the state poverty calculation. The district has a plan to present a balanced budget at its April 25 budget committee meeting but does not expect to be able to increase the ending fund balance to help offset PERS increases expected beginning in July, 2017.

6.0 Student Report

Justin Spencer, student board representative, provided the student report for the month. He reported on agenda items 3.1 and 3.2 above, noting Luke Disney placed 3rd in Stage Management and Alicia Scherer placed 2nd for Short Film at the Thespian State Conference. He reported 13 students competed at the FFA State Conference. Justin also reported leadership is starting the interview process for ASB and class officers, making an effort to reduce the popularity concept. He reported on the Mr. Dallas contest, noting there were seven contestants, the Miller and Dean families each received about \$2,000, and Tucker Weaver is Mr. Dallas. Beautification day was today, with students spreading bark chips in various areas on campus.

7.0 Consent Agenda

- 7.1 Approval of March 28, 2016, board minutes
- 7.2 BBFA – Board Member Ethics and Conflicts of Interest
- 7.3 BBFB – Board Member Ethics and Nepotism
- 7.4 GBC – Staff Ethics
- 7.5 IL – Assessment Program
- 7.6 JEA – Compulsory Attendance
- 7.7 JEBA – Early Entrance
- 7.8 JEC – Admissions

Mike Blanchard moved to approve the consent agenda, seconded by Matt Posey. The motion passed unanimously.

8.0 Mid-Co Bus Contract Proposal

This item will be moved to the agenda for next board meeting.

9.0 Policies – Second Reading

- 9.1 DBDB – Fund Balance

This item will be moved to the consent agenda for next board meeting.

10.0 Policies – Third Reading

- 10.1 INDB – Flag Displays and Salutes

This item will be moved to the consent agenda for next board meeting.

11.0 Reports

- 11.1 Enrollment Report
- 11.2 LVCS Enrollment Report

11.3 Minutes from Citizens Oversight Committee, March 21, 2016.

12.0 Superintendent Report

Michelle Johnstone, superintendent, reported the superintendent facilities committee met on April 4, at which time they toured and discussed Morrison. The next step is the committee goes to the oversight committee.

Michelle then noted there were questions regarding room and building capacity at a previous meeting and turned to Kevin Montague, facilities director, to explain how capacity is calculated and what that means for the district. Kevin noted capacity numbers noted for our facilities are based on National Fire Protection Association (NFPA) and International Building Code (IBC) codes, both of which use different calculations and have capacity standards, but neither of which generate a number that defines a required capacity limit for educational purposes. Both numbers rather define occupant loads based on safety needs such as specifications for doorways, hallways, exit routes, etc. In those terms, our classrooms could contain many more students than are educationally feasible.

13.0 Public Comment

Scottie Davis read a prepared statement, which she also provided the board in printed form, concerning the need for multipurpose/cafeteria rooms at Oakdale and Lyle. She noted several reasons for the need, including the following: over an hour a day to set up for meals, students don't have enough time to eat, students need more PE time, possible fire hazard because of hallway use for meal service, and a need for kitchen equipment. She mentioned an overall need for a smarter use of space.

Board Chair Lu Ann Meyer read in a statement adjourning the board to executive session.

14.0 Executive Session per ORS 192.660

- (e) To Confer with Persons Designated by the Board to Negotiate Regarding Real Property Transactions
- (h) To Confer with Legal Counsel Regarding Pending Litigation or Litigation Likely to be Filed

15.0 Adjourn at 8:21 p.m.

Board Chair/Lu Ann Meyer

Date

Board Secretary/Debbie Green
Minutes by Alice Struckmeier

Dates

Dallas School District 2

Code: **DBDB**
Adopted: 8/28/06

Fund Balance

The Board recognizes its responsibility to establish an unreserved fund balance¹ in an amount sufficient to:

1. Protect the district from unnecessary borrowing in order to meet cash-flow needs;
2. Provide prudent reserves to meet unexpected emergencies and protect against catastrophic events;
3. Meet the uncertainties of state and federal funding; and
4. Help ensure a district credit rating that would qualify the district for lower interest costs and greater marketability of bonds that may be necessary in the construction and renovation of school facilities.

Consequently, the Board directs the superintendent to manage the currently adopted budget in such a way to ensure an ending fund cash balance of at least 8-10 percent of total adopted revenues.

In determining an appropriate unreserved fund balance, the Board will consider a variety of factors with potential impact on the district's budget including the predictability and volatility of its expenditures²; the availability of resources in other funds as well as the potential drain upon general fund resources from other funds³; liquidity⁴; and designations⁵. Such factors will be reviewed annually or as deemed necessary.

END OF POLICY

Legal Reference(s):

[ORS 294.311\(18\)](#)
[ORS 294.371](#)

[ORS 332.107](#)

¹The Government Finance Officers Association (GFOA) recommends, at a minimum, that general-purpose governments, regardless of size, maintain an unreserved fund balance in their general fund of no less than 5 to 15 percent of regular general fund operating revenues, or of no less than one to two months of regular general fund operating expenditures. The Oregon Association of School Business Officials recommends, at a minimum, an unreserved ending fund balance of no less than 3 to 8 percent of the general fund budget. In general practice, levels of fund balance, typically, are less for larger governments than for smaller governments because of the magnitude of the amounts involved and because the diversification of their revenues and expenditures often results in lower degrees of volatility.

²Higher levels of unreserved fund balance may be needed if significant revenue sources are subject to unpredictable fluctuations or if operating expenditures are highly volatile.

³The availability of resources in other funds may reduce the amount of unreserved fund balance needed in the general fund, just as deficits in other funds may require that a higher level of unreserved fund balance be maintained in the general fund.

⁴The disparity between when financial resources actually become available to make payments and the average maturity of related liabilities may require that a higher level of resources be maintained.

⁵The need to maintain a higher level of unreserved fund balance to compensate for any portion of unreserved fund balance already designated for a special purpose.

Dallas School District 2

Code: **INDB**
Adopted: 1/13/14

Flag Displays and Salutes

A United States flag and an Oregon flag shall be displayed on or near each school building under the control of the Board or used by the district, during school hours, except in unsuitable weather and at any other time the Board deems proper.

The district shall obtain and display a United States flags of an appropriate size for each classroom.

Students shall receive instruction in respect for the national flag, and be provided an opportunity to salute the United States flag at least once each week by reciting *The Pledge of Allegiance*.

A flag salute may be implemented at assemblies, before or after school, at lunch, special events, home room class, athletic contests or at other times deemed appropriate by the principal. Individual staff members and students who do not participate in the salute must maintain a respectful silence during the salute.

Upon request from an Oregon Sovereign tribal government, a flag representing the sovereign tribal government must be displayed on, near or within a school building during school hours. The location of the flag will be determined by the district in consultation with the requesting sovereign tribal government.

END OF POLICY

Legal Reference(s):

ORS 336.067
ORS 339.875

OAR 581-021-0043

W. Va. St. Bd. of Educ. v. Barnette, 319 U.S. 624 (1943).

DALLAS SCHOOL DISTRICT #2
RESOLUTION NO. #15-16-04

RECOGNIZING TEACHER APPRECIATION WEEK
May 2 – 6, 2016

Whereas:

1. Teachers mold future citizens through guidance and education.
2. Teachers encounter students of widely differing backgrounds.
3. Our country's future depends upon providing quality education to all students.
4. Teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service.
5. Our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors proclaims May 2 – 6, to be Teacher Appreciation Week and strongly encourages all members of our community to join with them in personally expressing appreciation to our teachers for their dedication and devotion to their work

ADOPTED by the Board of Directors of the Dallas School District No. 2, Polk County, Oregon
 April 25, 2016.

DALLAS SCHOOL DISTRICT NO. 2
 POLK COUNTY, OREGON

By: _____
 Chair, Board of Directors

ATTEST:

By: _____
 Superintendent

4/4/16

Superintendent Facilities Committee recommendations to address privacy concerns for all students:

All Facilities

- Increase height of existing stalls, possibly to ceiling and lower bottoms to within 4-6" of floor. Allows for privacy while still being able to monitor improper use.
- Design new stalls or retrofits to be gapless designs.
- All existing single restrooms to be converted to gender neutral facilities where practical.
- Dividers between all urinals where possible without re-plumbing.
- Good locks on stalls.
- All locks to have "Occupied/Vacant" readily visible when in use or available.
- Gender neutral signing.

DHS

- Convert existing coaches showers/locker space to single gender neutral shower facility with benches. Creates 2 private shower/changing areas. Add access to both areas from athletic hallway and enclose access from inside of existing locker rooms. Addition of 6-12 lockers in each newly created area.
- Open existing single stall restrooms at theater wing to be used as gender neutral facilities.
- Convert existing "Team Rooms" into private changing spaces with no showers.
- Possibly convert space immediately across hall from theater wing restrooms into private changing spaces.
- Dividers between urinals as possible.

LMS

- Convert all stalls in 6th and 7th grade houses to be available as gender neutral.
- Convert existing "Team Rooms" into private changing spaces with no showers.
- Dividers between urinals as possible.

WW

- Convert all existing single occupancy restrooms to gender neutral with "Occupied/Vacant" locks.
- Dividers between urinals as possible.

OHE

- Convert all existing single occupancy restrooms to gender neutral with "Occupied/Vacant" locks.
- Relocate/reconfigure light switch at front restroom (old nurses station).

- Add one gender neutral restroom in new construction of MPR, kitchen, existing restroom remodel. Family restroom facility type.
- Existing design of urinals in this facility does not allow for dividers to be installed in the main building due to lack of space. Would require extensive remodel and re-plumbing.

Lyle

- Dividers between urinals as possible.
- Family restroom added with addition of new MPR/kitchen facility.
- Short term conversion of 2 existing single stall restrooms in gym hallway to gender neutral. Converts to single gender neutral facility during remodel of this area.
- Possible conversion of girls restroom located by Rooms 12/13 to secure gender neutral single stall accessible from hallway.
- Convert all other existing single stall restrooms to gender neutral facilities.

Morrison/DO

- Dividers between urinals.
- Stalls upgraded to accommodate privacy (height, gapless design)
- Create separate entry from hallway into Morrison girls restroom to create dedicated gender neutral single stall facility.

**DALLAS SCHOOL DISTRICT #2
RESOLUTION NO. 15-16-05**

JOINDER TO TRUST AGREEMENT

Whereas **Dallas School District** is a member of Property and Casualty Coverage for Education (PACE), a self-insured, property and liability program with Oregon School Boards Association (OSBA);

Whereas the OSBA Board of Directors have approved a new PACE Declaration of Trust;

Whereas the it is required for all PACE members to adopt the PACE Declaration of Trust to enter into an intergovernmental agreement with PACE and continue to receive PACE benefits;

Therefore, be it resolved that the **Dallas School District** Board of Directors adopts the PACE Declaration of Trust and Form of Joinder to Trust Agreement.

ADOPTED by the Board of Directors of the Dallas School District No. 2, Dallas, Oregon
the ____ day of _____, 2016.

DALLAS SCHOOL DISTRICT NO. 2
DALLAS, OREGON

By: _____
Chair, Board of Directors

ATTEST:

By: _____
Superintendent

RESTATED TRUST AGREEMENT

Property and Casualty Coverage for Education

THIS DECLARATION AND AGREEMENT creating the OSBA PROPERTY AND CASUALTY COVERAGE FOR EDUCATION TRUST (OSBA PACE), hereinafter referred to as the "Trust," is made and entered into by and between the OREGON SCHOOL BOARDS ASSOCIATION, acting by and through its Board of Directors, and the TRUSTEES signatory hereto,

WITNESSETH:

WHEREAS, the Oregon School Boards Association, hereinafter referred to as the "Association," is an organization of school boards of school districts in the State of Oregon established to promote the common interests of its members and to institute programs to assist those members in performing their governmental functions in a cost effective way; and

WHEREAS, the Association desires to establish a program whereby the risks incurred by its members in the areas of tort liability, property loss and workers' compensation may be effectively and economically managed and whereby insurance and self-insured retention of such risks may be most responsibly and economically funded; and

WHEREAS, the Association has agreed to establish such a program and to make arrangements for those members of the Association which desire to do so to procure and maintain group insurance coverages or participate in group self-insurance for the benefit of such members; and

WHEREAS, the Association is merely an association and the establishment of a trust is necessary and desirable for the receipt, protection, management and disposition of the premiums, contributions and other collections to be received; and

WHEREAS, the purpose of this agreement, therefore, is to establish a trust which will protect and manage insurance premiums, contributions and other collections related to the program; oversee the management and administration of the program; and approve the necessary contracts, insurance policies, premium and fee schedules, and other arrangements necessary to implement the program for the benefit of those members of the Association that choose to participate; and

WHEREAS, the undersigned Trustees have consented to act as the initial trustees under this Trust Agreement, and their consent shall be evidenced by their signatures hereto,

NOW, THEREFORE, in consideration of the benefits to be derived for the participating members of the Association and the mutual promises and agreements hereinafter set forth, the parties agree as follows:

1. **Creation of Trust:** The Association hereby establishes a trust to be known as the "OSBA Property and Casualty Coverage for Education Trust" (OSBA PACE) which shall in all respects be governed by the laws of the State of Oregon and administered to accomplish the purposes expressly, and by necessary implication, contained herein.

2. **Purposes of Trust:** The express purposes and primary objectives of the Trust are:

- (a) To insure that there is available to members of the Association a market for liability, property and/or workers' compensation insurance coverage appropriate to the risks to which such members are exposed.
- (b) To aggregate the collective buying power of the members of the Association, and the economic advantages of individual and pooled risk retention where lawful and actuarially sound, and to reduce and stabilize the cost of funding those risks.
- (c) To make available to members of the Association a resource of expertise in the management of risk through loss prevention and loss control program, claims management and consulting, data gathering, information sharing and related services.
- (d) To act as an information resource to members of the Association in presenting to appropriate legislative bodies and committees data related to the cost of public body risk in Oregon.
- (e) To create and act as a pooled self-insured retention fund for participating members of the Association, and to establish actuarially sound contribution schedules for participants in such a pool at appropriate retention levels.
- (f) To receive, account for, invest and disburse as lawfully due and payable moneys collected from participating members of the Association as premiums, fees and other contributions to the Trust.
- (g) To promote the common interests of its members and to institute programs to assist those members in performing their governmental functions in a cost effective way.

The foregoing expression of purposes is not exhaustive and, in addition to other related objectives reasonably inferred from that list, the Trust shall have such other objectives as may be lawful for an intergovernmental association under Oregon law.

3. **Designation of Trustees:**

- (a) The Trust shall be managed by a board of nine (9) trustees (the "Trustees") chosen by majority vote of the Board of Directors of the Association. The Trustees, parties hereto, have been so chosen.
- (b) As qualification for appointment and continued service, each appointed trustee shall be an elected or appointed official of a member of the Oregon School Boards Association.
- (c) The term of office of a trustee shall be for three (3) years at a time. The Trust may nominate a Trustee to serve up to two (2) additional three (3) year terms which must be approved by the OSBA Board of Directors prior to the start of each additional term.
- (d) The Trustees shall submit a list of nominated candidate(s) to the OSBA Board of Directors for consideration. If the list of candidates is not acceptable by the OSBA Board of Directors, the Trustees will continue to submit nominated candidate(s) for consideration

until accepted by the OSBA Board of Directors. To the extent practicable, the OSBA Board of Directors shall appoint a successor (including the incumbent if it be so desired) prior to the expiration of a term of a trustee, which appointee shall assume the duties of office upon appointment.

- (e) (Reorganized paragraph) The Trustees shall submit a list of nominated candidate(s) to the OSBA Board of Directors for consideration. If the list of candidates is not acceptable by the OSBA Board of Directors, the Trustees will continue to submit nominated candidate(s) for consideration until accepted by the OSBA Board of Directors. Vacancies in the office of a trustee shall be filled by a majority vote of Directors of the Association from the list submitted by the Trustees.
- (f) During the period of any vacancy or vacancies among the trustees, the remaining trustees shall have full power to act.
- (g) No Trustee shall serve, and no appointment shall be effective, until such appointee acknowledges in writing full and, unconditional acceptance of the terms of this Trust.
- (h) The Trustees shall designate a chair to preside at meetings of the trustees and to possess such powers and to perform such duties as the holder of such an office usually has and performs. The Trustees shall also designate a vice-chair to act in the absence of the chair. In the absence of both the chair and the vice-chair, the Trustees constituting a quorum may elect a chair pro tempore for purposes of conducting a meeting and transacting Trust business. All such officers of the Trustees may vote on any issue or matter properly before the Trustees.
- (i) The Executive Director of the Oregon School Boards Association shall be designated as the Program Administrator. The Program Administrator, or his designee, shall serve as an ex-officio Trustee. The Trustees shall require the Program Administrator to keep and preserve minutes of the meetings of the Trustees and possess such powers and perform such duties as the holder of such an office usually has and performs.
- (j) A Trustee may resign by notification to the Program Administrator. If such notification is made orally, the Program Administrator shall reduce it to writing. The written notice of resignation shall be delivered to the chair of the Trust. Such written notice of resignation may state a prospective date upon which such resignation shall become effective; otherwise, such resignation shall become effective upon acceptance by the OSBA Board of Directors. Upon the effective date of any such resignation, such Trustee shall become and be fully discharged from all further duties, responsibilities or liabilities associated with such office. A Trustee, upon vacating such office, shall promptly deliver to the remaining Trustees or Program Administrator any and all records, books, documents, monies or other property of the Trust in the possession or under the control of such Trustee.
- (k) Any Trustee may be removed from office because of a violation of their fiduciary responsibilities by the OSBA Board of Directors.

4. **Powers of Board of Trustees:** In furtherance of the purposes set forth in this Trust, the Trustees shall have such powers as may be necessary or prudent to discharge their responsibilities in

managing and controlling the Trust, whether or not mentioned herein, including but not limited to the following powers:

- (a) To provide programs whereby members of the Association may obtain or participate in the coverage afforded by policies of insurance or participate in pooled self-insurance programs. To accept, determine and make reasonable arrangements for the payment by or on behalf of each Member of all contributions and premiums due. Administer the loss funds, collect contributions thereto and pay authorized losses on behalf of its Members.
- (b) To engage in and oversee, as the Trustees deem appropriate, the services of competent insurance agents and brokers to negotiate on behalf of the Trust with insurance underwriters and to market coverage and services to prospective participants in the Trust's services. To purchase reinsurance or excess insurance as necessary to protect the interest of the Members of the Trust.
- (c) To engage and oversee administrative services and other staff necessary to provide risk management and insurance related services to the Trust and its participants, including such claims reporting and adjusting record keeping, information sharing, underwriting, claims administration services, legal defense and settlement of claims, communications and marketing, loss control and prevention procedures and consulting, risk reduction and related administrative and consulting services as the Trustees deem appropriate.
- (d) To review and approve policy forms, service contract forms, and other documents appropriate to the operation of the Trust and to establish the limits of authority of the persons engaged under Paragraphs (b) and (c) above.
- (e) To establish funding levels for insurance coverages offered by the Trust; To establish procedures for the collection, investment and disbursement of moneys owed to and by the Trust; and to establish actions to be taken with respect to delinquent accounts receivable.
- (f) To provide for complete accounting and a plan for audit of the funds received, invested, kept and disbursed by the Trust; and to establish such accounts with financial and investment institutions and brokerages as may be necessary and prudent for the proper management of Trust funds.
- (g) To contract for the services of staff members and for such support services and facilities as the Trustees shall consider appropriate. The Trustees may pay for such services and facilities out of Trust funds.
- (h) To contract for risk management and insurance related services; to provide for marketing the products and services of the Trust; to provide claims reporting and adjusting record keeping; information sharing, underwriting, claims administration, legal services, communications and marketing, loss control and prevention including but not limited to use of the name and goodwill of the Association. The Trustees may pay for such services out of Trust funds.
- (i) To appoint from among themselves such committees as the Trustees shall deem expedient which may be vested with such powers as the Trustees in their sole discretion shall determine. To establish such advisory committees as the Trustees deem advisable to assist

in policy and operations of the Trust and to appoint qualified persons to such committees to serve at the pleasure of the trustees.

- (j) To receive, hold, and manage premiums for such programs authorized by the trustees, to invest, reinvest, and manage funds received for such purposes and to transmit to the proper recipient premiums received. To employ such agents, advisors and counsel as may be reasonably necessary in collecting, managing, administering, investing and distributing the assets of the fund and to charge the expense thereof to the Trust.
- (k) Subject to the laws of the State of Oregon, if any premiums or expenses as hereinafter provided for are not paid by a member of the Association within thirty (30) days from the date of notification that the same is due, the Trustees may terminate that member's right to participate further under this trust and any program established hereunder; and thereupon, without further notice, any insurance as may exist for the benefit of such member may be terminated. Any such member whose participation is so terminated may be reinstated and entitled to subsequent participation by appropriate approval by the Trustees and upon such terms and conditions as the Trustees shall prescribe.
- (l) The Trustees shall not be entitled to any remuneration for their services but they may be reimbursed for reasonable expenses incurred by them in connection with the performance of their duties as trustees. To the extent that such Trustee is reimbursed by a Member or other entity for expenses as Trustee, such Trustee shall not be so reimbursed, but such reimbursement may be paid to the Member or other entity, as the case may be, with respect to which such Trustee is an employee.
- (m) The Trustees may delegate any of their non-discretionary powers to the Program Administrator, service administrator or other staff retained by the Trustees as the Trustees deem it appropriate.
- (n) The Trustees shall require all persons performing services to the Trust to be bonded or insured in a form and amount set by the Trustees. The cost of such bond may be paid out of Trust funds.
- (o) To promulgate bylaws for the operation of the Trustees and to make reasonable rules and regulations for the fulfillment of the purposes of the Trust and the programs to be established pursuant hereto. Violation of any such rules and regulations by a participating member shall also be cause for termination of participation hereunder or in any program instituted pursuant hereto after notice given as the Trustees in its sole discretion shall determine. Reinstatement of any such violator shall rest in the absolute discretion of the Trustees and upon such terms and conditions as the Trustees shall determine.
- (p) The Trustees may maintain a bank account or bank accounts in such depositories as the Trustees may select and may empower any person or persons selected by them to draw and sign checks against any funds deposited therein. To hold cash, uninvested, for such length of time as the Trustees may determine without liability for interest thereon.
- (q) To engage and pay for such accounting, legal or other professional advice or assistance as in the discretion of the Trustees may be required. The Trustees may pay for such services out of Trust funds.

- (r) To determine the general policy for operation of the Trust that shall be followed by all committees, officers, employees, agents, and independent contractors employed by the Trust.
- (s) To ensure the chair or vice-chair of the Trustees shall execute on behalf of the Trust all contracts, documents and pleadings as may be approved by the Trustees, provided that the Trustees may delegate to any person or firm engaged pursuant to Paragraphs 4(b), ©, (g) or (n) a limited agency authority to bind the Trust in certain cases or kinds of transactions to be specified by the trustees.
- (t) To sue and be sued, or to prosecute and defend any and all actions affecting the Trust or its property, either in the name of the Trust or in their own names; to compromise or settle any suit, claims or demands, or waive or release any rights relating to the Trust or its property.
- (u) To have a judicial settlement of their accounts and judicial determination of any questions in connection with their duties and obligations hereunder, or in connection with the administration or distribution thereof. The costs and expenses, including accounting and legal fees, for such judicial settlement of accounts or other judicial determination shall be paid by the Trust as a general administrative expense to the extent permitted by applicable law.
- (v) To borrow or raise money for the purpose of the Trust in such amount, and upon such terms and conditions as the Trustees shall deem advisable; and for any sum so borrowed to issue the promissory note of the Trust, and to secure the repayment thereof by creating a security interest in all or any part of the property of the Trust; and no person lending such money shall be obligated to see that the money lent is applied to Trust purposes or to inquire into the validity, expedience or propriety of such borrowing. No such debt incurred by the Trust shall be deemed a debt of any Member.
- (w) To continue to have and to execute, after the termination of the Trust and until final distribution, all of the titles, powers, discretions, rights and duties conferred or imposed upon the Trustees hereunder, or by law.
- (x) To acquire, hold, own, rent or lease, alone or in conjunction with any other party or parties and for the use in connection with the purposes of the Trust, any property, real or personal, and to pay the appropriate pro rata part of the mortgage payments, property taxes, assessments, insurance, maintenance and ordinary repairs on all such property.
- (y) To purchase as a general administrative expense of the Trust general liability insurance fidelity bonds and other insurance for the benefit of the Trust or the protection of the Trustees, Trust employees or agents against any losses by reason of errors or omissions, breach of fiduciary duty or negligence.
- (z) To construe and interpret this Trust Agreement.

5. **Duties of the Trustees:** The Trustees shall have the following duties:

- (a) To notify each participating member of the amount of premium due from such participant.

- (b) To receive the appropriate amount of premiums and remit the same promptly to the appropriate insurer or its representative entitled to receive the same, or retain such premium in the Trust if pertaining to a self-insurance program.
- (c) If any dividends or benefits are received by the trustees, the same shall be used by the trustees as a part of the trust funds or used to reduce premiums on an equitable basis all as shall be determined by the trustees in their sound discretion.
- (d) To keep accurate account books and records reflecting all transactions of the Trust and to provide for an annual audit of Trust funds, accounts and operations, and financial reports as the Trustees deem necessary. Copies of such audits and financial reports shall be furnished to each Trustee. The cost of such audits may be paid out of Trust funds.
- (e) To furnish to participating members such special reports or information as they reasonably require, provided the Trustees in its sound discretion may make the payment of the expense of furnishing the same a condition precedent to doing so.
- (f) To examine and re-examine the nature and provisions of insurance obtained by members and to seek to improve the coverage and the cost thereof.
- (g) The Trustees may delegate these duties to the Program Administrator, other service administrator or other staff retained by the Trustees as the Trustees deem it appropriate.
- (h) If services are not otherwise provided by the Trust, the Trustees shall obtain the services of a service company for the purpose of administering claims. The service company shall adhere to guidelines for the performance of its duties as set forth by the Trustees.
- (I) Pay claims to or on behalf of the Members in accordance with purposes of the Trust Agreement, Bylaws, Rules and coverage documents.
- (j) Create a reserve for the payment of claims.
- (k) Pay or provide for the payment on behalf of Members hereunder all premiums as they become due to an insurer on any policy of insurance.
- (l) Cause to be maintained accounts of all investments, receipts, disbursements and all other transactions affecting funds or property of the Trust.
- (m) Engage an independent certified public accountant to perform a financial audit of the Trust at least once per fund year and to report regarding such audit to the Members at the meetings of the Members.
- (n) Engage an independent and qualified actuary to perform actuarial calculations and provide advice regarding the sufficiency of the loss funds as frequently as is required for prudent management.
- (o) Maintain minutes of all meetings of the Trustees and Members and cause copies thereof to be distributed in a timely manner to all Trustees.

- (p) Publish such claim reports, financial statements and actuarial projections as necessary to advise Members of the current and projected financial status of the Trust.
 - (q) Pay all taxes and assessments that may be levied or assessed under existing or future laws upon, or in respect of, the Trust or its income.
 - (r) Cause the terms and provisions of the Trust Agreement, the Bylaws and the Rules to be performed and carried out and the assets of the Trust to be properly held and administered.
 - (s) Pay or provide for the payment of all reasonable and necessary expenses of administering the Trust and all charges reasonably incurred by the Trustees in protecting the funds and property of the Trust and in carrying out the purposes of the Trust.
6. **Meetings of the Board of Trustees:** Each Spring the Trustees shall hold an annual meeting. Other meetings of the Trustees shall be held at the call of the chair or of any five (5) trustees. The notice of any meeting shall state the time, place and purpose or purposes of the meeting. It shall be in any form of communication that the person or persons calling the meeting may designate, provided that it shall be given five (5) days in advance of the meeting, and provided further that nothing herein contained shall prevent the holding of any meeting pursuant to a consent to hold the same and a waiver of notice thereof signed by all the trustees entitled to receive notice. A majority of the trustees shall constitute a quorum for the transaction of business. All meetings shall be held within the State of Oregon. All decisions of the trustees shall be made by a vote of a majority of the trustees present and voting. Conduct of all meetings shall be governed by rules of order promulgated in the Bylaws.
7. **Use of Trust Funds:**
- (a) Without further specific action of the Trustees, but subject to any limitations or conditions set by the Trustees in its bylaws or regulations, the administrators designated by the Trustees shall disburse or authorize disbursement of moneys from funds of the Trust for any of the following purposes:
 - (1) Payment of moneys due and certain under or by virtue of any contract, bond, or policy of insurance made or obtained by or on behalf of the Trust, including the costs of audits;
 - (2) Investment and reinvestment of Trust funds under such standards and limitations as may be approved by the Trustees;
 - (3) Payment of premiums due on fidelity, performance, errors and omissions, or other bonds and insurance which the Trustees may require in its bylaws to protect the Trust and the trustees;
 - (4) Reasonable and necessary expenses incurred by trustees for such items as travel, meals, lodging, telephone calls and other out-of-pocket expenses incurred in performing their duties as trustees, provided that the personal services and time devoted by trustees shall not be compensated by Trust funds.
 - (5) Payments authorized by the Trust's annually approved budget.
 - (b) Except as provided in Paragraph 7(a), Trust funds shall not be disbursed, expended or indebted without express approval of the Trustees. Such approval may be solicited from each trustee in writing without necessity for a meeting of the Trustees.

- (c) Surplus funds, including the income from investments of the Trust, in excess of obligations payable under this Section may, at the direction of the Trustees, be distributed in whole or in part, from time to time, to participants in the program, either directly or by way of reduction of premiums, contributions or other fees assessed to participants. Such distributions shall be based upon such formula as the Trustees shall approve except as provided in this section, investment income shall remain with the Trust for reinvestment or satisfaction of the obligations of the Trust as provided in Paragraph 7(a).

8. Membership in the Trust:

- (a) School boards and districts, education services districts, and community colleges represented by them (as such terms are defined in the Constitution and Bylaws of the Association) which are members of the Association and any Charter School (established pursuant to ORS Chapter 338) that is sponsored by a participating member of OSBA-PACE or a district that is self insured who purchases excess coverage from the OSBA-PACE may participate under this Trust and in all programs established pursuant hereto. To participate, the school board and district shall make application for membership to the Trustees under such terms and conditions as the Trustees may reasonably require. Membership shall be granted to any qualified applicant which agrees to comply with such terms and conditions unless good reasons exist why membership should be denied.
- (b) A member's participation in the Trust may be terminated or not renewed by the Trustees in the event it ceases to be qualified under Paragraph 8(a) above, subject to any vested right not otherwise subject to termination for cause, which the member may have acquired in such participation. The Trust may terminate membership and participation of any Member who fails to comply with the reasonable requirements of the Trustees concerning payment of contributions or premiums, compliance with loss prevention programs or cooperation with the Trust staff and agents or for any other reason that may be detrimental to the fiscal soundness or efficiency of the Trust.

9. Termination of Trust:

- (a) The Trust shall terminate upon the happening of any of the following:
 - (1) The date on which all participating members shall cease to be members of the Association.
 - (2) The date on which there are no members of the Association participating in the services offered by or indemnified or insured by or through the Trust.
 - (3) Upon notice in writing requesting termination given by the OSBA Board of Directors to the Trustees and all participating members.
 - (4) Upon the dissolution, adjudication of bankruptcy or appointment of a receiver for the Association.
- (b) Notwithstanding anything contained herein, the voluntary termination of the Trust identified in Paragraph 9(a)(3) above shall not occur until the expiration or termination of every policy, contract or other agreement under which any member participates in the services offered by or is indemnified or insured by or through the Trust.

- (c) Upon termination of the Trust, any excess funds held in the Trust after payment of all just claims and expenses shall be first distributed to Trust members for the payment of all liabilities incurred prior to such termination and for liquidation of all assets of the trust. Upon satisfaction of all obligations of the Trust, all remaining assets of the Trust shall be returned to current participating members based on a formula of historic contributions and losses to the Trust.
 - (d) Automatic termination as provided in Paragraphs 9(a)(1), (2) and (4) shall not affect the rights of any participating member under any "policy" of "insurance" underwritten by an "insurer" other than the Trust, as the terms "policy", "insurance" and "insurer" are defined in the Oregon Insurance Code.
 - (e) The Trust created hereby shall be operated as a non-profit organization.
 - (f) No Member shall be responsible for any claim or judgment against any other Member or the Trust except to the extent of the assets of the loss fund, any insurance carried by the Trust and future contributions as provided herein.
 - (g) The Trustees shall continue to serve in office until all obligations of the Trust have been fully and finally discharged or adequately provided for. Thirty (30) days prior to the termination of the Trust, the Trustees shall notify each member of such termination.
10. **Withdrawal:** Any participating member may withdraw from participation under the Trust, provided that a withdrawal on any date other than a normal renewal date shall only be upon six (6) month's notice in writing to the trustees of such intention to withdraw. The withdrawing member shall remain liable, however, until all earned premiums or those which are past due are fully paid. There shall be no refund of premiums for an early withdrawal.
11. **Dispute Resolution Process:**
- (a) **Appeal to Board of Trustees:** In the event of any dispute arising from the operation of the Trust, the affected Member shall first appeal to the Trustees. In a matter relating to a claim under a Coverage Document, the appeal must be made within 30 days of the trust's proposed resolution of the disputed claim unless otherwise provided in the Coverage Document. To institute an appeal, the Member must give written notice to the Chair or Vice-Chair of the Trust providing a written summary of the dispute, detailing in reasonable detail the facts and circumstances of the issues and the requested remedies. At the next scheduled Trust meeting or at such other time as determined by the Chair, the Trustees will review the matter, using procedures as promulgated by the Trust. The Trustees's decision will be communicated to the Member within 90 days of the Trustees's hearing the appeal.
 - (b) **Mandatory Mediation:** If a dispute is not resolved by appeal to the Trust, it must be submitted to the Arbitration Services of Portland ("ASP"), or its successor, for mediation. The Trust or any Member may commence mediation by providing ASP and the other affected parties a written request for mediation, setting forth the subject of the dispute and the relief requested. The Trust and each affected Member shall cooperate with ASP and with one another in selecting a mediator from the ASP panel of neutrals and in scheduling the mediation proceedings. They agree that they will participate in the mediation in good faith and that they will share equally in the costs (the Trust will pay one half of the costs

and the other half will be paid by the affected Member, or if more than one Member, each shall contribute equally to that half or otherwise as they may agree). All of the offers, promises and conduct and statements, whether oral or written, made in the course of the mediation by any of the parties, their agents, employees, experts and attorneys, and by the mediator or any ASP employees, are confidential and privileged and inadmissible for any purpose, including impeachment, in any arbitration or other proceeding involving the parties, providing that evidence that is otherwise admissible and discoverable will not be rendered inadmissible or non-discoverable as a result of its use in the mediation.

- (c) **Mandatory Arbitration:** If the matter is not resolved through mediation, then it shall be submitted to ASP, or its successor, for final and binding arbitration pursuant to the rules for commercial arbitration for ASP. The Trust or a Member may initiate the arbitration with respect to the matter submitted to mediation by filing a written demand for arbitration at any time following the initial mediation session or at any time following 45 days from the date of filing the written request for mediation, whichever occurs first ("Earliest Initiation Date"). The mediation may continue after the commencement of arbitration if the parties agree. At no time prior to the Earliest Initiation Date will either side initiate an arbitration or litigation related to this Agreement, except as provided by the rules of commercial arbitration for ASP or by agreement of the parties. All applicable statutes of limitations and defenses based upon the passage of time shall be tolled until 15 days after the Earliest Initiation Date. The parties will take such action, if any is required, to effectuate such tolling. The dispute will be settled by a single arbitrator. The parties will cooperate with ASP and with one another in selecting an arbitrator and in scheduling arbitration proceedings. Arbitration will occur in Salem, Oregon unless the parties otherwise agree. The parties will be entitled to conduct discovery in accordance with the Federal Rules of Civil Procedure, subject to limitation by the arbitrator to secure the just and efficient resolution of the dispute. If the amount in controversy exceeds \$250,000, the arbitrator's decision shall include a statement specifying in reasonable detail the basis for and computation of the amount of the award, if any. In any arbitration arising out of or related to this Agreement, the arbitrator may not award any incidental, indirect or consequential damages, including damages for lost profits. The decision of the arbitrator will be final and binding. The party prevailing in the arbitration will also be entitled to recover any amount for his or her costs and attorney fees incurred in connection with the arbitration as determined by the arbitrator. Judgment upon the arbitration award may be entered in any court having jurisdiction.
 - (d) **Coverage Document Dispute Resolution:** The dispute resolution provision in any Coverage Document shall apply for the matters to which such provisions are made applicable in the Coverage Document, and shall supersede the dispute resolution provisions of this Section 11. If a Coverage Document is silent, or the dispute resolution contained within it do not apply to a particular dispute, the dispute resolution provision of this Section 11 shall apply.
12. **Amendment:** The OSBA Board of Directors reserves the right to alter, amend or terminate this Trust and the terms under which it exists at any time by a memorandum in writing delivered to the Trustees, provided any such change or termination shall not prejudice the rights of any participant with respect to any accrued right or claim. In order to advise the OSBA Board of Directors on any proposed material change to the provisions of this Trust Agreement, the Trustees shall prepare an

impact statement to determine the financial impact, if any, on Trust operations and fiscal stability of the proposed changes to the Trust Agreement. The Trustees will provide a thirty (30) day notice to members by sending a written copy of the impact statement to the participating members. If any member of the Trust, by virtue of this impact statement can clearly show that a change to the provisions in this Trust Agreement will directly result in a significant financial detriment (e.g. Deterioration of operating ratios or trust reserves) they may withdraw from the Trust with any vested equity.

13. **Severability:** If any provision of this Agreement is adjudicated to be invalid, unenforceable or unconstitutional, the remainder of the provisions not subject to such adjudication shall not be affected and shall continue in full force and effect.
14. **Joinders.** Any joinder to this Agreement executed by a member will be deemed to be that member's assent to the entirety of this Agreement, as if such had executed an original of this Agreement.
15. **Indemnification:** Trustees, officers and agents of the Trust shall use ordinary care and diligence in the exercise of their powers and in the performance of their duties. They shall not be liable for any mistakes of judgment or other action made, taken or omitted by them in good faith, nor for any action taken or omitted by any agent, employee or independent contractor selected with reasonable care, nor for loss incurred through investment of funds or failure to invest. No Trustee shall be liable for any action taken or omitted by any other Trustee. No Trustee shall be required to give a bond or other security to guarantee the faithful performance of their duties hereunder. The Trust shall defend, hold harmless and indemnify the individual Trustees, officers and agents of the Trust from any and all demands, claims, suits, actions and legal proceedings brought against the Trustees in their official capacity as agents of the Trust. The incident must have occurred while the Trustee, officer or agent of the Trust, was acting within the scope of official duties. This indemnification excludes criminal litigation and is limited to the amount of liability insurance coverage which is within the authority of the Trust to provide under state law.

IN WITNESS WHEREOF, by action of the OSBA Board of Directors, this Trust Agreement is approved and the OSBA Board of Directors by and through its authorized officers, has caused this Agreement to be executed in its name and on its behalf as of this 12th day of March, 2016.

OREGON SCHOOL BOARDS ASSOCIATION

By




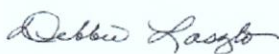

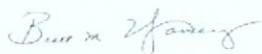

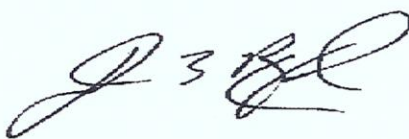
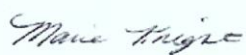
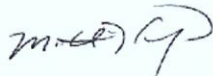
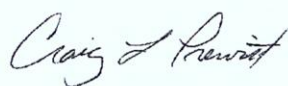
OSBA President
Doug Nelson

By



OSBA Secretary
Don Cruise

We, the undersigned Trustees, having been duly appointed to carry out the provisions of the above Trust Agreement, do hereby approve, affirm and accept such Trust.

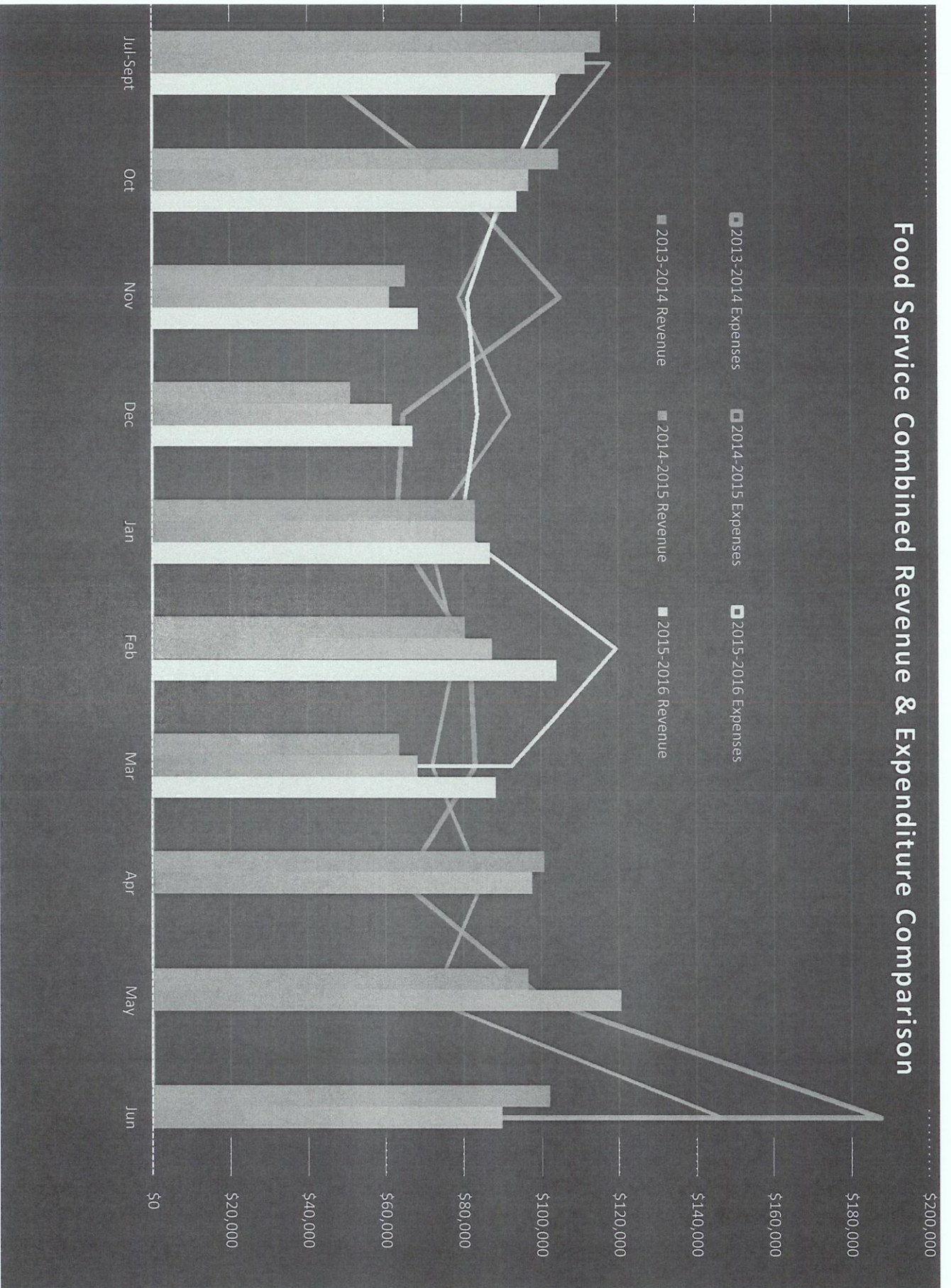
Date:	March 21, 2016	
		Phil Wentz, Chair
Date:	March 21, 2016	
		Debbie Laszlo, Vice-Chair
Date:	March 21, 2016	
		Adam Stewart, Trustee
Date:	March 21, 2016	
		Brett Yancy, Trustee
Date:	March 21, 2016	
		Sharla Andresen, Trustee
Date:	March 21, 2016	
		John Rexford, Trustee
Date:	March 21, 2016	
		Marie Knight, Trustee
Date:	March 21, 2016	
		Mike Schofield, Trustee
Date:	March 21, 2016	
		Craig Prewitt, Trustee

Dallas School District - Bond Series 2015

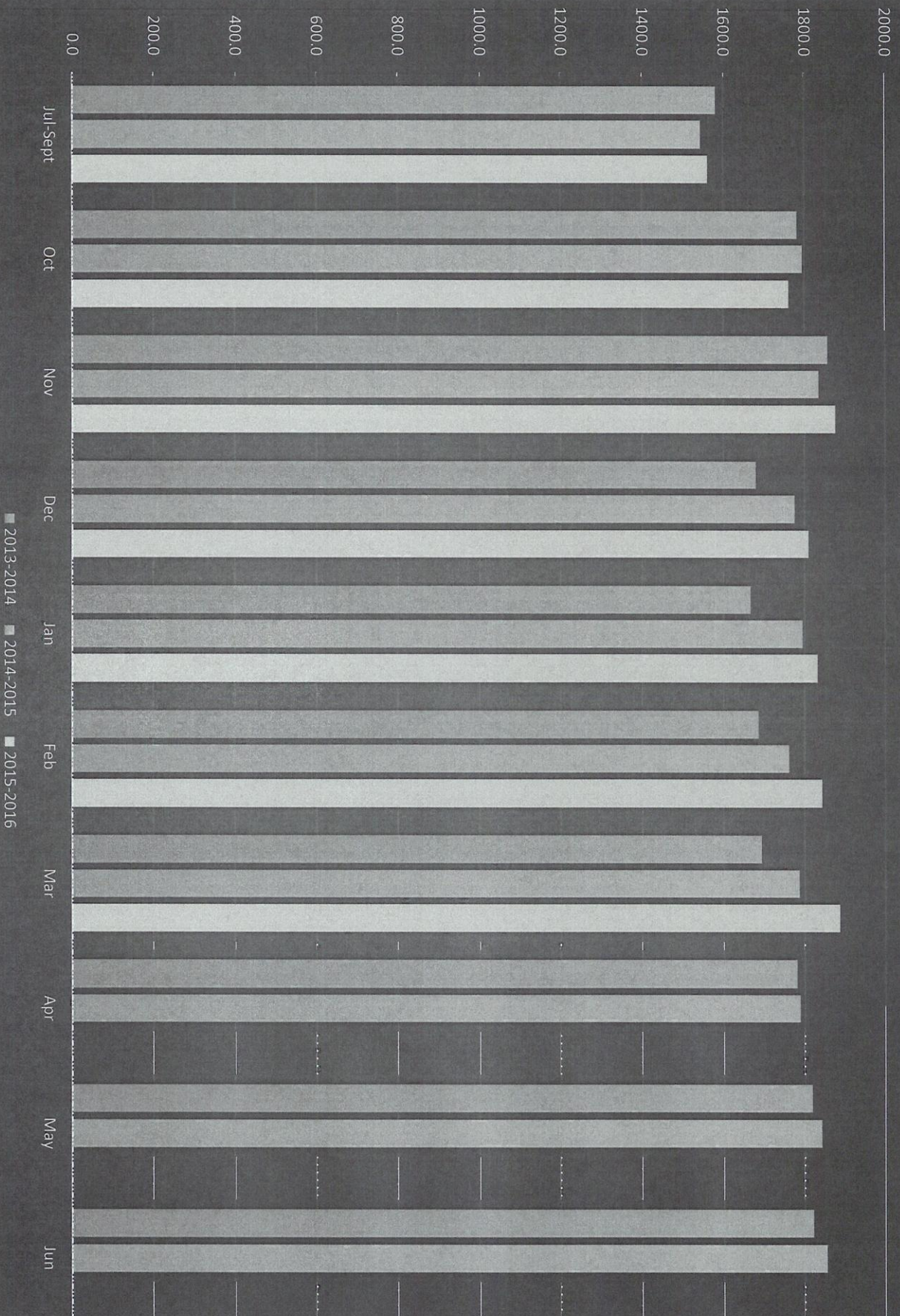
By Project by Month	Overall Project BUDGET	2014-15 Total YR 1	2015-16 Jul-15	2015-16 Aug-15	2015-16 Sep-15	2015-16 Oct-15	2015-16 Nov-15	2015-16 Dec-15	2015-16 Jan-16	2015-16 Feb-16	2015-16 Mar-16	2015-16 Total YR 2	All Yrs Combined Total Actual	Projected Current YR Expected	Total Actual + Projected	% of Budget
REVENUES THROUGH PHASE III ENERGY PROJECTS													Total Received	Expected	Total Expected + Received	
Interest	\$275,000		\$9,144	\$3,993	\$3,963	\$3,504	\$3,552	\$3,436	\$3,858	\$4,156		\$26,462	\$35,606	\$44,000	\$79,606	26.95%
Bond Proceeds	\$17,000,000		\$9,696,340									\$0	\$9,696,340		\$9,696,340	57.04%
TOTAL RESOURCES	\$17,275,000		\$9,705,483	\$3,993	\$3,963	\$3,504	\$3,552	\$3,436	\$3,858	\$4,156	\$0	\$26,462	\$9,731,945	44,000	\$9,775,945	56.59%
REQUIREMENTS													Total Expended	Enunciated/C ontracted	Total Ennc + Exp	
General (Ads/Project Management)	\$500,000	\$1,113		\$4,059	\$5,542	\$6,058	\$24,810	\$11,495	\$6,399	\$6,269	\$6,269	\$76,902	\$76,015	\$34,220	\$112,235	22.45%
Technology	\$800,000	\$61,819	\$507	\$11,553								\$12,060	\$93,879	\$117,481	\$211,360	26.42%
Bond Issuance/Legal Fees	\$200,000	\$103,715										\$0	\$103,715		\$103,715	51.86%
Energy/Seismic Projects	\$75,000	\$0					\$2,050			\$5,349	\$4,678	\$12,077	\$12,077	\$64,330	\$76,406	101.88%
Roofing	\$2,000,000	\$701,185	\$95	\$368,114	\$450,288		\$800	\$128,950	\$26,128	\$211,824	\$59,021	\$1,244,019	\$1,945,204	\$6,797	\$1,952,001	97.60%
Other Projects (1st Issuance) Plumbing	\$600,000	\$70,255							\$6,370			\$6,370	\$76,625		\$76,625	12.77%
Seismic												\$0	\$0			
Other Projects (2nd Issuance Reprortified)	\$7,200,000															
New Construction/Major Remodel	\$5,900,000	\$64,126	\$2,154	\$5,864	\$2,654		\$3,445	\$22,118	\$32,780	\$27,543	\$63,603	\$160,161	\$224,288	\$553,108	\$777,396	13.18%
TOTAL REQUIREMENTS	\$17,275,000	\$1,022,214	\$2,756	\$389,590	\$458,483	\$6,058	\$30,905	\$162,563	\$72,676	\$252,985	\$135,572	\$1,511,589	\$2,533,803	\$775,935	\$3,309,738	19.16%
ENDING FUND BALANCE	\$0	\$8,683,289													\$6,466,207	

Bond Series 2015 (First Issuance)	Amount	% Spend Down	Timeline
of 36 months	11		30.56%
Bar Amount	\$ 9,696,339.55		
Actual Expenditures to Date	\$ 2,533,803.07	26.13%	
Committed/Contracted/Encumbered	\$ 775,935.23	8.00%	
TOTAL Spent/Committed	\$ 3,309,738.30	34.13%	

* 85% of Issuance must be "Substantially" Spent/Committed by April 2018



Food Service Avg Meals per Day by Month



12:27 PM

04/19/16

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July 2015 through March 2016

	Jul '15 - Mar ...	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
1510 • Earnings on investments	375.64	400.00	-24.36
1920 • Small Donors	13,335.87	6,000.00	7,335.87
1929 • PTC	0.00	1,000.00	-1,000.00
1990 • Aftercare Program	354.00	3,000.00	-2,646.00
3101 • State School Support Funds	1,373,152.86	16,153.90	1,356,998.96
4900 • Miscellaneous Income	273.70	500.00	-226.30
Total Income	1,387,492.07	27,053.90	1,360,438.17
Gross Profit	1,387,492.07	27,053.90	1,360,438.17
Expense			
1000 • INSTRUCTION			
1100 • Regular Programs			
1111 • Elementary Grades K-6			
111-111 • Certified Salaries	216,577.02	357,698.00	-141,120.98
111-112 • Classified Salaries	68,733.16	118,263.00	-49,529.84
111-121 • Substitute Teacher Salaries	3,879.82	10,150.00	-6,270.18
111-122 • Certified Salaries-Sub	167.58		
111-131 • Extra Duty Salaries	21,500.00	20,500.00	1,000.00
111-211 • PERS-Employer Contribution	56,698.29	91,190.00	-34,491.71
111-212 • PERS-EPPT PICK UP	12,545.38	21,310.00	-8,764.62
111-220 • Social Security	23,400.88	38,756.00	-15,355.12
111-231 • Worker's Compensation	886.90	3,121.00	-2,234.10
111-240 • Health/Dental Insurance	80,126.33	140,400.00	-60,273.67
111-355 • Printing	3,008.30	4,000.00	-991.70
111-410 • Supplies	9,708.64	16,000.00	-6,291.36
111-420 • Textbooks	7,318.78	8,000.00	-681.22
111-460 • Non-Consumable Supplies	3,447.06	6,000.00	-2,552.94
111-470 • Computer Software	986.00	1,000.00	-14.00
111-480 • Computer Hardware	0.00	3,000.00	-3,000.00
111-541 • Equipment	5,494.17	10,000.00	-4,505.83
Total 1111 • Elementary Grades K-6	514,478.31	849,388.00	-334,909.69
1121 • Middle Programs 7-8			
121-111 • Licensed Salaries	88,295.38	145,150.00	-56,854.62
121-121 • Substitute Salary	2,719.50	2,900.00	-180.50
121-131 • Extra Duty Salaries	9,000.00	7,000.00	2,000.00
121-211 • PERS-Employer Contribution	17,470.61	27,909.00	-10,438.39
121-212 • PERS-EPPT PICK UP	3,906.52	8,619.00	-4,712.48
121-220 • Social Security	7,651.14	11,861.00	-4,209.86
121-231 • Workers Compensation	921.72	955.00	-33.28
121-240 • Health/Dental Insurance	13,035.45	24,000.00	-10,964.55
121-355 • Printing	691.19	3,000.00	-2,308.81
121-399 • Other Purchased Services	313.40		
121-410 • Consumable Supplies	2,905.15	8,000.00	-5,094.85
121-420 • Textbooks	9,023.66	10,000.00	-976.34
121-460 • Non-consumable Supplies	1,215.08	5,000.00	-3,784.92
121-470 • Computer Software	27.00	1,000.00	-973.00
121-480 • Computer Hardware	1,148.52	3,000.00	-1,851.48
121-541 • Equipment- New	5,144.36	5,000.00	144.36
Total 1121 • Middle Programs 7-8	163,468.68	263,394.00	-99,925.32
Total 1100 • Regular Programs	677,946.99	1,112,782.00	-434,835.01
Total 1000 • INSTRUCTION	677,946.99	1,112,782.00	-434,835.01

12:27 PM

04/19/16

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July 2015 through March 2016

	Jul '15 - Mar ...	Budget	\$ Over Budget
2000 · SUPPORT SERVICES			
2200 · Instructional Staff			
220-312 · Curriculum Development	2,362.22	5,000.00	-2,637.78
220-313 · Special Services	2,820.00	5,000.00	-2,180.00
220-341 · Travel	0.00	1,500.00	-1,500.00
220-390 · Professional Development	7,032.08	7,000.00	32.08
220-410 · Supplies	2,104.78	3,000.00	-895.22
Total 2200 · Instructional Staff	14,319.08	21,500.00	-7,180.92
2220 · Library/Media Center			
222-430 · Library Books	3,611.43	5,000.00	-1,388.57
222-450 · Periodicals	110.35	1,200.00	-1,089.65
222-550 · Technology	772.00	1,000.00	-228.00
Total 2220 · Library/Media Center	4,493.78	7,200.00	-2,706.22
2230 · Assessment and Testing			
223-312 · Testing Services	7,136.20	9,000.00	-1,863.80
Total 2230 · Assessment and Testing	7,136.20	9,000.00	-1,863.80
2240 · Instructional Staff Development			
224-312 · Instruction Improvement Service	5,793.05	12,000.00	-6,206.95
224-410 · Instruction Improvement Suppli	1,783.46	3,000.00	-1,216.54
Total 2240 · Instructional Staff Development	7,576.51	15,000.00	-7,423.49
2310 · School Board			
231-300 · Purchased Services	3,134.58	5,000.00	-1,865.42
231-354 · Advertisement	1,289.43	2,000.00	-710.57
231-382 · Legal Services	1,924.58	6,000.00	-4,075.42
231-410 · Consumable Supplies	2,096.57	4,000.00	-1,903.43
231-640 · Dues and Fees	1,125.72	2,200.00	-1,074.28
231-651 · Liability Insurance	13,579.00	14,000.00	-421.00
Total 2310 · School Board	23,149.88	33,200.00	-10,050.12
2410 · School Administration			
241-112 · Classified Salaries	47,867.63	69,468.00	-21,600.37
241-113 · Administrator salaries	65,906.64	88,340.00	-22,433.36
241-141 · Longevity Stipend	0.00	5,000.00	-5,000.00
241-211 · PERS-Employer Contribution	22,813.89	29,305.00	-6,491.11
241-212 · PERS-Employee Cont. Pick-up	5,842.46	9,768.00	-3,925.54
241-220 · Social Security	8,627.22	12,455.00	-3,827.78
241-231 · Workers Compensation	69.68	1,003.00	-933.32
241-240 · Health/Dental Insurance	19,975.58	32,400.00	-12,424.42
241-340 · Travel	500.00	1,500.00	-1,000.00
241-351 · Telephone	0.00	1,000.00	-1,000.00
241-353 · Postage	596.15	800.00	-203.85
241-355 · Printing	119.94	1,000.00	-880.06
241-390 · Professional Development	1,602.65	4,000.00	-2,397.35
241-410 · Consumable Supplies	1,340.68	3,500.00	-2,159.32
241-460 · non-consumables	353.10	3,000.00	-2,646.90
241-470 · Software	1,279.50	2,000.00	-720.50
241-480 · Computer Hardware	309.00	2,000.00	-1,691.00
241-541 · Equipment	1,111.94	4,000.00	-2,888.06
241-640 · Dues and Fees	2,824.80	3,000.00	-175.20
Total 2410 · School Administration	181,140.86	273,539.00	-92,398.14

12:27 PM

04/19/16

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July 2015 through March 2016

	<u>Jul '15 - Mar ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>
2500 • Support services-business			
2520 • Fiscal services			
252-232 • Unemployment	1,331.60	5,000.00	-3,668.40
252-380 • Payroll and Accounting Services	-645.52	6,800.00	-7,445.52
252-381 • Audit Services	0.00	1,600.00	-1,600.00
252-390 • General Prof & Tech Services	0.00	88,846.00	-88,846.00
252-640 • Dues and Fees	455.12	2,000.00	-1,544.88
Total 2520 • Fiscal services	<u>1,141.20</u>	<u>104,246.00</u>	<u>-103,104.80</u>
2540 • Plant services			
254-112 • Classified Salaries	16,221.05	23,519.00	-7,297.95
254-211 • PERS-Employer Contribution	2,898.90	4,233.00	-1,334.10
254-212 • PERS-EPPT PICK	697.40	1,411.00	-713.60
254-220 • Social Securtiy	1,240.92	1,799.00	-558.08
254-231 • Worker's Compensation	17.56	145.00	-127.44
254-240 • Health/Dental Insurance	5,425.42	10,800.00	-5,374.58
254-321 • Cleaning Service	0.00	2,000.00	-2,000.00
254-322 • Repairs and Maintenance	7,716.15	22,000.00	-14,283.85
254-324 • Rental	2,338.92	4,320.00	-1,981.08
254-325 • Electricity	8,407.03	10,000.00	-1,592.97
254-326 • Fuel	3,441.33	5,500.00	-2,058.67
254-327 • Water	786.89	3,000.00	-2,213.11
254-328 • Garbage	2,261.52	3,500.00	-1,238.48
254-329 • Other property services	2,468.40	5,000.00	-2,531.60
254-351 • Telephone	3,033.98	2,000.00	1,033.98
254-355 • Printing	-475.31	1,000.00	-1,475.31
254-410 • Supplies	7,478.97	7,000.00	478.97
254-460 • Non-consumable supplies	124.67		
254-520 • Major Building Improvements	17,778.43	40,000.00	-22,221.57
254-530 • Improvements Other Than Buildin	13,032.88	20,000.00	-6,967.12
254-541 • Equipment	5,296.89	10,000.00	-4,703.11
Total 2540 • Plant services	<u>100,192.00</u>	<u>177,227.00</u>	<u>-77,035.00</u>
2550 • Transporation			
255-331 • Transportation-Educational	23,999.59	43,000.00	-19,000.41
255-332 • Transportation-Non-Educational	86.23		
Total 2550 • Transporation	<u>24,085.82</u>	<u>43,000.00</u>	<u>-18,914.18</u>
Total 2500 • Support services-business	<u>125,419.02</u>	<u>324,473.00</u>	<u>-199,053.98</u>
2620 • Planning Services			
262-390 • Grant Writing	3,862.00		
Total 2620 • Planning Services	<u>3,862.00</u>		
Total 2000 • SUPPORT SERVICES	<u>367,097.33</u>	<u>683,912.00</u>	<u>-316,814.67</u>
3000 • ENTERPRISE & COMMUNITY			
3100 • Food Services			
310-640 • dues and fees	299.00	500.00	-201.00
312-410 • supplies	152.25		
Total 3100 • Food Services	<u>451.25</u>	<u>500.00</u>	<u>-48.75</u>
Total 3000 • ENTERPRISE & COMMUNITY	<u>451.25</u>	<u>500.00</u>	<u>-48.75</u>

12:27 PM

04/19/16

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

	<u>Jul '15 - Mar ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>
4000 · FACILITIES ACQUISITION & CONSTR			
4150 · Building Acq, const, impr. Ser			
415-520 · Building Improvements	8,381.93	110,215.00	-101,833.07
Total 4150 · Building Acq, const, impr. Ser	8,381.93	110,215.00	-101,833.07
Total 4000 · FACILITIES ACQUISITION & CONSTR	8,381.93	110,215.00	-101,833.07
Total Expense	1,053,877.50	1,907,409.00	-853,531.50
Net Ordinary Income	333,614.57	-1,880,355.10	2,213,969.67
Net Income	<u>333,614.57</u>	<u>-1,880,355.10</u>	<u>2,213,969.67</u>

12:27 PM

04/19/16

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July 2015 through March 2016

	<u>% of Budget</u>
Ordinary Income/Expense	
Income	
1510 · Earnings on investments	93.9%
1920 · Small Donors	222.3%
1929 · PTC	0.0%
1990 · Aftercare Program	11.8%
3101 · State School Support Funds	8,500.4%
4900 · Miscellaneous Income	54.7%
Total Income	<u>5,128.6%</u>
Gross Profit	5,128.6%
Expense	
1000 · INSTRUCTION	
1100 · Regular Programs	
1111 · Elementary Grades K-6	
111-111 · Certified Salaries	60.5%
111-112 · Classified Salaries	58.1%
111-121 · Substitute Teacher Salaries	38.2%
111-122 · Certified Salaries-Sub	
111-131 · Extra Duty Salaries	104.9%
111-211 · PERS-Employer Contribution	62.2%
111-212 · PERS-EPPT PICK UP	58.9%
111-220 · Social Security	60.4%
111-231 · Worker's Compensation	28.4%
111-240 · Health/Dental Insurance	57.1%
111-355 · Printing	75.2%
111-410 · Supplies	60.7%
111-420 · Textbooks	91.5%
111-460 · Non-Consumable Supplies	57.5%
111-470 · Computer Software	98.6%
111-480 · Computer Hardware	0.0%
111-541 · Equipment	54.9%
Total 1111 · Elementary Grades K-6	<u>60.6%</u>
1121 · Middle Programs 7-8	
121-111 · Licensed Salaries	60.8%
121-121 · Substitute Salary	93.8%
121-131 · Extra Duty Salaries	128.6%
121-211 · PERS-Employer Contribution	62.6%
121-212 · PERS-EPPT PICK UP	45.3%
121-220 · Social Security	64.5%
121-231 · Workers Compensation	96.5%
121-240 · Health/Dental Insurance	54.3%
121-355 · Printing	23.0%
121-399 · Other Purchased Services	
121-410 · Consumable Supplies	36.3%
121-420 · Textbooks	90.2%
121-460 · Non-consumable Supplies	24.3%
121-470 · Computer Software	2.7%
121-480 · Computer Hardware	38.3%
121-541 · Equipment- New	102.9%
Total 1121 · Middle Programs 7-8	<u>62.1%</u>
Total 1100 · Regular Programs	<u>60.9%</u>
Total 1000 · INSTRUCTION	60.9%

12:27 PM

04/19/16

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

	<u>% of Budget</u>
2000 · SUPPORT SERVICES	
2200 · Instructional Staff	
220-312 · Curriculum Development	47.2%
220-313 · Special Services	56.4%
220-341 · Travel	0.0%
220-390 · Professional Development	100.5%
220-410 · Supplies	70.2%
Total 2200 · Instructional Staff	66.6%
2220 · Library/Media Center	
222-430 · Library Books	72.2%
222-450 · Periodicals	9.2%
222-550 · Technology	77.2%
Total 2220 · Library/Media Center	62.4%
2230 · Assessment and Testing	
223-312 · Testing Services	79.3%
Total 2230 · Assessment and Testing	79.3%
2240 · Instructional Staff Development	
224-312 · Instruction Improvement Service	48.3%
224-410 · Instruction Improvement Suppli	59.4%
Total 2240 · Instructional Staff Development	50.5%
2310 · School Board	
231-300 · Purchased Services	62.7%
231-354 · Advertisement	64.5%
231-382 · Legal Services	32.1%
231-410 · Consumable Supplies	52.4%
231-640 · Dues and Fees	51.2%
231-651 · Liability Insurance	97.0%
Total 2310 · School Board	69.7%
2410 · School Administration	
241-112 · Classified Salaries	68.9%
241-113 · Administrator salaries	74.6%
241-141 · Longevity Stipend	0.0%
241-211 · PERS-Employer Contribution	77.8%
241-212 · PERS-Employee Cont. Pick-up	59.8%
241-220 · Social Security	69.3%
241-231 · Workers Compensation	6.9%
241-240 · Health/Dental Insurance	61.7%
241-340 · Travel	33.3%
241-351 · Telephone	0.0%
241-353 · Postage	74.5%
241-355 · Printing	12.0%
241-390 · Professional Development	40.1%
241-410 · Consumable Supplies	38.3%
241-460 · non-consumables	11.8%
241-470 · Software	64.0%
241-480 · Computer Hardware	15.5%
241-541 · Equipment	27.8%
241-640 · Dues and Fees	94.2%
Total 2410 · School Administration	66.2%

12:27 PM

04/19/16

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

	<u>% of Budget</u>
2500 · Support services-business	
2520 · Fiscal services	
252-232 · Unemployment	26.6%
252-380 · Payroll and Accounting Services	-9.5%
252-381 · Audit Services	0.0%
252-390 · General Prof & Tech Services	0.0%
252-640 · Dues and Fees	22.8%
Total 2520 · Fiscal services	1.1%
2540 · Plant services	
254-112 · Classified Salaries	69.0%
254-211 · PERS-Employer Contribution	68.5%
254-212 · PERS-EPPT PICK	49.4%
254-220 · Social Security	69.0%
254-231 · Worker's Compensation	12.1%
254-240 · Health/Dental Insurance	50.2%
254-321 · Cleaning Service	0.0%
254-322 · Repairs and Maintenance	35.1%
254-324 · Rental	54.1%
254-325 · Electricity	84.1%
254-326 · Fuel	62.6%
254-327 · Water	26.2%
254-328 · Garbage	64.6%
254-329 · Other property services	49.4%
254-351 · Telephone	151.7%
254-355 · Printing	-47.5%
254-410 · Supplies	106.8%
254-460 · Non-consumable supplies	
254-520 · Major Building Improvements	44.4%
254-530 · Improvements Other Than Buildin	65.2%
254-541 · Equipment	53.0%
Total 2540 · Plant services	56.5%
2550 · Transportation	
255-331 · Transportation-Educational	55.8%
255-332 · Transportation-Non-Educational	
Total 2550 · Transportation	56.0%
Total 2500 · Support services-business	38.7%
2620 · Planning Services	
262-390 · Grant Writing	
Total 2620 · Planning Services	
Total 2000 · SUPPORT SERVICES	53.7%
3000 · ENTERPRISE & COMMUNITY	
3100 · Food Services	
310-640 · dues and fees	59.8%
312-410 · supplies	
Total 3100 · Food Services	90.3%
Total 3000 · ENTERPRISE & COMMUNITY	90.3%

12:27 PM

04/19/16

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
 July 2015 through March 2016

	<u>% of Budget</u>
4000 · FACILITIES ACQUISITION & CONSTR	
4150 · Building Acq, const, impr. Ser	
415-520 · Building Improvements	7.6%
Total 4150 · Building Acq, const, impr. Ser	7.6%
Total 4000 · FACILITIES ACQUISITION & CONSTR	7.6%
Total Expense	55.3%
Net Ordinary Income	-17.7%
Net Income	-17.7%

LUCKIAMUTE VALLEY CHARTER SCHOOLS
BOARD REPORT
2015 -2016

Beginning Fund Balance **	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
INCOME	729,812.78												729,812.78
1510 Earnings on investments		37.51	42.96	44.26	42.75	44.52	43.90	42.38	46.55				-
1910 Rentals													375.64
1920 Small Donors	11.22	20.00	39.26	626.12	1,509.37	1,068.19	10,040.00						13,314.16
1925 Clemens Grant													-
1928 Pedee Alumni Fund													-
1929 PTC													-
1990 AftercarePrograms				49.50		67.50	121.00	116.00					-
1991 Preschool Program													-
1999 Grants													-
3101 State School Support Funds		280,029.51	280,029.50	140,014.75	134,615.82	134,615.82	134,615.82	134,615.82	134,615.82				1,373,152.86
3101 Poverty Rate													-
3200 Implementation Grant													-
3201 Dissemination Grant													-
4501 Title I & 3													-
4700 Grants/Aid													-
4900 Miscellaneous Income		431.73	251.00				4.50	18.20					705.43
TOTAL REVENUE	729,854.81	280,518.75	280,362.72	140,734.63	136,167.94	135,796.03	144,825.22	134,792.40	134,662.37	-	-	-	2,117,714.87

EXPENDITURES BY OBJECT													
100 Salaries		13,033.33	95,167.77	65,563.24	102,467.74	63,459.43	60,795.14	71,323.96	69,057.17				540,867.78
200 Benefits	1,703.46	8,722.08	40,832.13	31,226.87	49,824.93	36,602.61	38,463.01	39,065.16	39,550.30				285,990.55
300 Services	9,798.78	12,428.41	15,914.67	13,915.35	10,358.82	11,412.72	5,803.68	6,424.83	9,141.02				95,198.28
400 Supplies	12,219.53	10,970.52	15,447.81	5,247.89	2,276.78	2,261.64	2,145.71	2,488.63	3,516.14				56,574.65
500 Equipment/Improvements	6,202.10	9,204.64	9,018.30	19,966.68	3,890.28	3,928.79	993.00	2,372.77	1,436.04				57,012.60
600 Dues & Fees	15,768.00	14.20	627.00	738.35	40.25	553.00	59.00	(36.14)	519.98				18,283.64
700 Contingency													-
TOTAL EXPENDITURES	45,691.87	54,373.18	177,007.68	136,658.38	168,858.80	118,218.19	108,259.54	121,639.21	123,220.65	-	-	-	1,053,927.50

EXPENDITURES BY FUNCTION													
1000 Instruction	16,753.60	14,590.99	129,145.38	76,559.17	115,029.77	78,719.96	77,405.65	81,959.23	88,048.93				678,212.68
2000 Support	26,906.27	38,669.19	45,966.87	59,649.21	53,275.28	38,749.23	29,713.89	39,229.98	34,721.72				366,881.64
3000 Food Services			152.25			299.00							451.25
4000 Construction	2,032.00	1,113.00	1,743.18	450.00		450.00	1,140.00	450.00	450.00				7,828.18
6000 Contingency					553.75								-
TOTAL EXPENDITURES	45,691.87	54,373.18	177,007.68	136,658.38	168,858.80	118,218.19	108,259.54	121,639.21	123,220.65	-	-	-	1,053,373.75

FUND BALANCE 684,162.94 910,308.51 1,013,663.55 1,017,739.80 985,048.94 1,002,626.78 1,039,192.46 1,052,345.65 1,063,787.37 1,063,787.37

February 17, 2016

In attendance: Vicki Avery, Matt Beasley, Jim Gardner, Kendall Cates, Dan Austin, Tammy Pryce

Meeting called to order at 6:38 pm

1. Good News

- 1.1 Halfway through the school year!!
- 1.2 4th School visit with staff members to the Arthur Academy Schools

2. Student Representatives – None

3. Staff Report - None

4. Visitors – Terresa Lawrence

- 4.1 New parent and student this year.

5. Consent Agenda

- 5.1 Jim Moves to accept agenda with a correction to item 9.1 changing scoop to scope, Vicki seconded, all in favor.

6. Board Policies – First Reading

- BBFA –Board Member Ethics and conflicts of Interest – Accept revisions, put on next month's consent agenda
- BBFB – Board Member Ethics and Nepotism – Put on consent agenda as shown
- GBC – Staff Ethics - Put on the consent agenda as shown
- GCDA/GDDA – Criminal Records Checks/Fingerprinting – No revision needed. Follow new guidelines suggested.
- GCN/GDN – Evaluation of Staff – Put on consent agenda as shown
- GCN-AR - Core Teaching Standards – Put on consent agenda as shown
- IGAEB – Drug, Alcohol and Tobacco Prevention, Health Education – Put on the consent agenda as shown
- IKF – Graduation Requirements – Put on consent agenda/delete the Essential skills graduation requirement
- IKF-AR – Graduation Requirements – Put on consent agenda as shown
- IL – Assessment Program – Put on consent agenda as shown
- INDB – Flag displays and Salutes – Put on consent agenda as shown
- JEA – Compulsory Attendance – DO NOT NEED
- JEBA – Early Entrance** - Put on consent agenda as shown
- KL – Public Complaints – Put on consent agenda as shown
- KL-AR – Public Complaint Procedure – Put on consent agenda as shown
- GCBDD/GDBDD – Sick Time – Second Reading needed with changes.

7. Items not on the Agenda

- 7.1 Jim met with Keith Moore of DC Electric to discuss power needs for Pedee. We would need to put in an additional 400 amp to service both buildings. Currently Pedee only has 200 amp total. Mr. Renner has concerns with modular behind main building and not having enough PE area. A suggestion was made to have it on west side of main building. This would make for longer leech lines, but closer electrical hook up and we would have to cross under the French drain. It would be easier to put a transformer on the west side and more advantageous. We will check with Consumers Power for another estimate. Another septic tank will be needed. A look at replacing the window on the west side with a new door would make access from the modular to the main building easier.

8. Public Comment on Agenda Items – None

9. Discussion Items

- 9.1 Consensus is to lease a 28 x 64 classroom from modern building for 6th graders. Tammy will call Randy Baker Excavating to get an estimate on blocking and leveling. The question was brought up to see if there are any concerns to have students & staff move to Pedee next school year. Conversations will be held by the Director.
- 9.2 New Hire Shannon Ross-Porter as an educational aide.
- 9.3 Dan has not contacted Kay Thompson yet. There are no concerns by an independent, outside advisor at this time.
- 9.4 Peggy Holstedt at OSBA and David Novotney were contacted for suggestions for people to do staff interviews sometime before spring break. Dan presented his ideas for a plan moving forward.
- 9.5 A bid for \$2262.00 to build a cover with one side over the elevator at Pedee. Board wants a quote to see about putting a ramp up instead of having an elevator.

10. Action Items

- 10.1 Vicki moves to hire Shannon, Fred seconded, all in favor.
- 10.2 Fred moves we lease a building from modern building 28 x 64, predicated on an independent person to set it up, Vicki seconded, all in favor.

11. Board Agenda Settings for Next Meeting- None Stated**12. Reports**

- 12.1 Enrollment is currently at 190
- 12.2 Board Report
- 12.3 Profit & Loss Budget vs Actual

13. Announcements

- 13.1 February 26th, in-service day. Spring Break, March 21-25
- 13.2 Next Board meeting is March 16, 2016 @ 6:30 at BP

14. Meeting adjourn at 9:58 pm