

*Dr. Michelle L.
Johnstone
Superintendent*

*Dennis J. Engle
Assistant
Superintendent*

*2016-17
Board of Directors*

Michael Blanchard

Michael Bollman

Lu Ann Meyer

Matt Posey

Jon Woods

*Board Secretary
Debbie Green*

Please join us at our
school board meetings.
Unless otherwise
scheduled the board
meets the second and
fourth Mondays
of the month.

District Office
Board Room
6:30 p.m.

Mission Statement
*Working Together for
all Students to Achieve
High Levels of
Learning*

*Dallas School District
111 SW Ash Street
Dallas OR 97338*

*503.623.5594 ph
503.623.5597 fax*

**Agenda
Board Meeting
May 8, 2017
District Office Board Room
6:30 p.m.**

- 1.0 Welcome/Pledge of Allegiance**
- 2.0 Approval of the Agenda**
- 3.0 Good News**
 - 3.1 The district received a \$20,000 Facility Assessment Grant from Oregon Department of Education.
 - 3.2 DHS Athletics:
 - 3.2.1 Varsity Softball team is currently undefeated in league play
 - 3.2.2 Track team placed 1st (boys) and 2nd (girls) at the Central Coast Invite in Florence and 1st (boys) and 3rd (girls) at the Rob Allen Invitational in Lebanon
 - 3.3 Mr. and Ms. Dallas Pageant raised \$15,297 for Doernbecher Children's Hospital.
 - Mr. and Ms. Dallas – Tim Hensley and Stefani Tallon
 - Mr. and Ms. Fan Favorite – James VanElverdinghe and Melanie Gray
 - Mr. and Ms. Congeniality – Landan Anderson and Alyssa Garner
 - 3.4 National Honor Society inducted 40 students at a ceremony last week
 - 3.5 DHS Evacuation Drill
 - 3.6 Tinker Camp
 - 3.7 King's Pumping Service donated \$1,000 towards Books for Bikes program at Oakdale!
- 4.0 Announcements**
 - 4.1 May calendar 702
 - 4.2 Citizens Oversight Committee Meeting, May 15, 2017, 6 p.m.
 - 4.3 Next board meeting May 22, 2017, 6 p.m.
 - 4.4 Budget Committee Meeting May 17, 2017, 6 p.m. and May 22, 7 p.m.
- 5.0 Financial Report – Tami Montague** 703
- 6.0 Student Report**
- 7.0 Consent Agenda**
 - 7.1 Approval of April 24, 2017, board minutes 707
 - 7.2 IKI – Academic Integrity 712
 - 7.3 JECBD – Homeless Students 713

7.4	JHC – Student Health Services and Requirements	714
7.5	KGB – Public Conduct on School Property	716
8.0	Leave of Absence Request for Michelle Nelson	718
9.0	Class Size – Oakdale Staff	
10.0	Policies (First Reading)	
10.1	ACAA – Service Animals in District Facilities	719
10.2	CBG – Evaluation of the Superintendent	720
10.3	EFAA – District Nutrition and Food Services	721
10.4	EFAA-AR – Reimbursable School Meals and Milk Program	723
10.5	GBMA – Whistleblower	729
10.6	GCBDA/GDBDA – Family Medical Leave	730
10.7	DELETE – GCL – Staff Personnel Development – Licensed	732
10.8	GCL/GDL – Staff Development	735
11.0	Policies (Second Reading)	
11.1	ING – Animals in District Facilities	736
12.0	Administrative Rules (Information Only)	
12.1	DELETE - ING-AR – Service Animals in District Facilities	737
13.0	Reports	
13.1	Enrollment Report	738
13.2	LVCS Enrollment Report	740
13.3	LVCS Financial Reports	741
13.4	LVCS Board Minutes	745
13.5	Bond Project Update – Kevin Montague	
13.6	Seismic Grant Update – Kevin Montague	
14.0	Public Comment	
15.0	Adjourn	

Working together for all students to achieve high levels of learning



Public Participation in Board Meetings

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

If you wish to address the Board, please fill out the request for public comment form available outside the board room. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board secretary with your request by simply handing them the public participation form. This will be directed to the board chair.

Thank you for taking an interest in student education.

All public meetings, assemblies and celebrations held by the Dallas School District 2 are required to be accessible to persons with disabilities under Title II of the Americans with Disabilities Act (ADA). Accommodations are available upon request to persons who require alternatively formatted materials or auxiliary aids to ensure effective communication and access to events. Please allow at least 10 business days to arrange for accommodations. All requests should be sent to:

DO Reception
Dallas School District 2
111 SW Ash Street
Dallas, OR 97338
503-623-5594

Or: e-mail compliance.officer@dsd2.org

Dr. Michelle L. Johnstone, Superintendent • **Dennis J. Engle**, Assistant Superintendent

Board of Directors: Michael Blanchard • Michael Bollman • Lu Ann Meyer • Matt Posey • Jonathan Woods

May—2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
	TEACHER APPRECIATION WEEK					
				OHE Site Council, 2:30 p.m.		
7	8 Board Meeting 6:30 p.m.	9	10	11 National Honor Society Banquet 6:30 p.m.	12	13
14	15 DHS Site Council Mtg 3:30 p.m. Rm 103 Citizens Oversight Committee Meeting 6 p.m.	16	17 LaCreole Site Council 3:30 p.m.	18	19	20
21	22 Board Meeting 6 p.m. Budget Committee Meeting 7 p.m.	23	24	25	26	27
28	29 Memorial Day Holiday	30 Lyle Site Council 2:30 p.m.	31 Senior Awards Presentation 6:30 p.m.			

To see the entire Dallas School District Upcoming Events go to:
www.dsd2.org

To see the entire Athletic Schedule go to: www.dallas.k12.or.us/dhsathletics

GENERAL FUND		FY 2016-17																
Revenue & Resources		Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	YTD Total	Projected	Total Received & Projected	Budget	%		
Beginning Fund Balance							\$ 1,507,793.14					\$ 1,507,793.14	\$ -	\$ 1,507,793	\$ 1,000,000	100.0%		
Taxes					\$ 17,784.28	\$ 5,823,935.71	\$ 41,288.32	\$ 58,079.37	\$ 40,441.66	\$ 13,155.86	\$ 36,255.10	\$ 6,030,940.30	\$ 392,395	\$ 6,423,335	\$ 6,423,000	93.9%		
Interest Income		\$ 2,217.65	\$ 3,364.00	\$ 3,403.49	\$ 3,376.95	\$ 4,411.82	\$ 7,503.17	\$ 8,135.27	\$ 6,797.45	\$ 7,512.83	\$ 7,096.70	\$ 53,819.33	\$ 18,000	\$ 71,819	\$ 38,500	139.8%		
State School Funds		\$ 3,597,735.00	\$ 1,797,788.00	\$ 1,797,788.00	\$ 1,797,788.00	\$ 1,797,788.00	\$ 1,797,527.00	\$ 1,797,527.00	\$ 1,797,527.00	\$ 1,804,047.91	\$ 1,877,089.00	\$ 19,862,604.91	\$ 1,818,050	\$ 21,680,655	\$ 21,490,349	92.4%		
Common School Fund								\$ 219,054.55				\$ 219,054.55	\$ 219,055	\$ 438,110	\$ 313,060	70.0%		
Other Sources		\$ 224.92	\$ 14,661.69	\$ 2,233.05	\$ 94,336.69	\$ 28,172.40	\$ 53,795.54	\$ 54,988.81	\$ 31,586.96	\$ 159,024.17	\$ 44,682.47	\$ 483,706.70	\$ 1,236,094	\$ 1,719,801	\$ 1,521,290	31.8%		
Total Revenue		FY 2016-2017	\$3,600,177.57	\$1,815,813.69	\$1,803,424.54	\$1,913,285.92	\$7,654,307.93	\$3,407,907.17	\$2,137,785.00	\$1,876,353.07	\$1,983,740.77	\$1,965,123.27	\$28,157,918.93	\$ 3,683,594	\$ 31,841,513	\$ 30,786,199	91.5%	
FY 2015-2016		\$1,832,857.69	\$1,831,001.20	\$1,961,855.23	\$7,415,866.78	\$3,877,397.36	\$2,079,490.65	\$1,873,985.85	\$2,063,822.29	\$1,484,407.49	\$1,613,459.15							
FUND 100	Expenditures by Object:		Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	YTD Total	Encumbered	Total Expended & Encumbered	Budget	%	
	100 Salaries		\$ 287,982.95	\$ 349,984.83	\$ 1,201,980.05	\$ 1,292,035.72	\$ 1,316,889.98	\$ 1,286,160.49	\$ 1,159,001.97	\$ 1,286,963.15	\$ 1,252,889.54	\$ 1,233,625.10	\$ 10,667,513.78	\$ 3,990,578	\$ 14,658,091	\$ 14,644,989	100.1%	
	200 Associated Payroll		\$ 192,346.77	\$ 256,143.70	\$ 688,836.31	\$ 668,609.39	\$ 694,606.59	\$ 671,282.53	\$ 636,145.59	\$ 662,115.04	\$ 656,821.96	\$ 667,317.78	\$ 5,794,225.66	\$ 2,095,375	\$ 7,889,601	\$ 8,050,155	98.0%	
	300 Services		\$ 104,617.76	\$ 789,834.75	\$ 387,545.23	\$ 510,800.17	\$ 466,061.93	\$ 510,185.25	\$ 460,869.78	\$ 414,593.34	\$ 592,805.45	\$ 657,563.61	\$ 4,894,877.27	\$ 898,314	\$ 5,793,191	\$ 5,661,775	102.3%	
	400 Supplies & Materials		\$ 256,111.56	\$ 145,977.56	\$ 143,013.61	\$ 45,132.44	\$ 51,907.56	\$ 37,758.89	\$ 27,464.57	\$ 97,166.65	\$ 42,595.79	\$ 35,328.27	\$ 882,456.90	\$ 117,456	\$ 999,913	\$ 1,007,800	99.2%	
	500 Equipment		\$ 24,860.00	\$ 320.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,180.00	\$ 6,100	\$ 31,280	\$ 176,500	17.7%	
	600 Dues & Fees		\$ 188,201.03	\$ 2,625.00	\$ 3,281.00	\$ 129.63	\$ 1,712.01	\$ (3,370.30)	\$ 2,949.00	\$ 1,722.08	\$ 274.00	\$ 540.85	\$ 198,064.30	\$ 2,775	\$ 200,839	\$ 204,980	98.0%	
	700 Fund Modifications		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	0.0%	
	800 Planned Reserve		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	0.0%	
	Not Yet Encumbered/Projected														\$ 451,228			
Total Expenditures		FY 2016-2017	\$ 1,054,120.07	\$ 1,544,885.84	\$ 2,424,656.20	\$ 2,516,707.35	\$ 2,531,178.07	\$ 2,502,016.86	\$ 2,286,430.91	\$ 2,462,560.26	\$ 2,545,386.74	\$ 2,594,375.61	\$ 22,462,317.91	\$ 7,110,597	\$ 30,024,143	\$ 30,786,199	97.5%	
FY 2015-2016		\$ 1,337,976.87	\$ 1,016,793.75	\$ 2,352,886.89	\$ 2,426,144.94	\$ 2,848,642.66	\$ 2,427,837.73	\$ 2,335,124.01	\$ 2,511,905.06	\$ 2,395,629.53	\$ 2,363,174.67							
FUND 100	Expenditures by Function: (Appropriated)		Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	YTD Total	Encumbered	Total Expended & Encumbered	Budget	%	
	1000 Instruction		\$ 60,353.62	\$ 783,536.30	\$ 1,580,732.23	\$ 1,605,749.79	\$ 1,641,796.47	\$ 1,595,601.45	\$ 1,469,822.01	\$ 1,589,853.16	\$ 1,560,694.47	\$ 1,764,451.22	\$ 13,652,590.72	\$ 4,862,040	\$ 18,514,630	\$ 18,630,088	99.4%	
	2000 Support		\$ 993,766.45	\$ 761,349.54	\$ 843,923.97	\$ 910,957.56	\$ 889,381.60	\$ 906,415.41	\$ 816,608.90	\$ 872,707.10	\$ 984,692.27	\$ 829,924.39	\$ 8,809,727.19	\$ 2,248,559	\$ 11,058,286	\$ 11,116,111	99.5%	
	3000 Community Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
	5000 Transfers		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	0.0%	
	6000 Contingency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	0.0%	
	Not Yet Encumbered														\$ 451,228			
	Total Expenditures		FY 2016-2017	\$ 1,054,120.07	\$ 1,544,885.84	\$ 2,424,656.20	\$ 2,516,707.35	\$ 2,531,178.07	\$ 2,502,016.86	\$ 2,286,430.91	\$ 2,462,560.26	\$ 2,545,386.74	\$ 2,594,375.61	\$ 22,462,317.91	\$ 7,110,598	\$ 30,024,144	\$ 30,786,199	97.5%
	FY 2015-2016		\$ 1,337,976.87	\$ 1,016,793.75	\$ 2,352,886.89	\$ 2,426,144.94	\$ 2,848,642.66	\$ 2,427,837.73	\$ 2,335,124.01	\$ 2,511,905.06	\$ 2,395,629.53	\$ 2,363,174.67			\$ 1			
	Ending Fund Balance		FY 2016-2017												\$ 1,817,369	\$ 0		
FY 2015-2016														\$ 1,398,000				
INVESTMENTS		FY 2016-17												NOTES ON DEBT SERVICE				
		Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	FY 2016-2017						
LGIP 5703 - TANS/SSF/Taxes												Debt Service GO Bonds - Debt Service Fund						
Beginning Balance		\$ 1,725,317.44	\$ 3,906,494.44	\$ 4,285,155.02	\$ 3,628,776.66	\$ 3,259,109.25	\$ 8,485,019.21	\$ 8,150,038.60	\$ 7,629,040.77	\$ 7,073,565.23	\$ 6,531,264.56	Final Payment Due June 2022						
Interest		\$ 2,217.65	\$ 3,303.40	\$ 3,391.04	\$ 3,336.06	\$ 4,375.30	\$ 7,454.64	\$ 8,081.85	\$ 6,769.57	\$ 7,454.93	\$ 7,046.67	Principal Outstanding June 30, 2016 \$ 9,696,340						
Deposits		\$ 3,894,483.41	\$ 1,835,633.78	\$ 1,877,166.70	\$ 1,858,551.11	\$ 9,582,572.39	\$ 1,852,575.35	\$ 2,094,840.71	\$ 1,851,614.69	\$ 1,996,597.36	\$ 1,925,771.00	Principal Due 16-Jun-17 \$ 2,221,399						
Fees		\$ (10.85)	\$ (10.70)	\$ (10.80)	\$ (10.65)	\$ (12.05)	\$ (10.60)	\$ (10.85)	\$ (10.70)	\$ (10.70)	\$ (10.70)	Interest Due 16-Jun-17 \$ 24,301						
Withdrawals		\$ (1,715,513.21)	\$ (1,460,265.90)	\$ (2,536,925.30)	\$ (2,231,543.93)	\$ (4,361,025.68)	\$ (2,195,000.00)	\$ (2,623,909.54)	\$ (2,413,849.10)	\$ (2,546,342.26)	\$ (2,607,382.74)	Interest Due 15-Dec-16 \$ 24,301						
Month-End Balance		\$ 3,906,494.44	\$ 4,285,155.02	\$ 3,628,776.66	\$ 3,259,109.25	\$ 8,485,019.21	\$ 8,150,038.60	\$ 7,629,040.77	\$ 7,073,565.23	\$ 6,531,264.56	\$ 5,856,688.79	Current Yr Outstanding - Debt Service 301 \$ 2,270,000						
												GO Bond Due June 2017 \$ 2,270,000						
												Current DS Fund Balance \$ 158,237						
LGIP 5770 - Debt Service												Notes from the Business Office						
Beginning Balance		\$ 318,095.75	\$ 333,845.60	\$ 344,361.86	\$ 356,537.07	\$ 363,385.49	\$ 2,325,286.19	\$ 2,327,304.78	\$ 2,363,490.28	\$ 2,379,424.53	\$ 2,428,236.88	At the end of the first quarter of 2017, we are projecting close to a \$1.9 million ending fund balance in anticipation of the high cost disability grant being funded at close to \$600k.						
Interest		\$ 246.69	\$ 260.41	\$ 271.93	\$ 314.54	\$ 885.22	\$ 2,028.59	\$ 2,286.06	\$ 2,094.65	\$ 2,480.14	\$ 2,596.32	Legislative session is still tied up over how much to allocate to K-12 education. We are currently moving forward and building our 2017-2018 budget with the last best information we have which is based on the \$7.8 billion co-chairs budget.						
Deposit		\$ 15,513.21	\$ 10,265.90	\$ 11,925.30	\$ 6,543.93	\$ 1,961,025.68	\$ -	\$ 33,909.54	\$ 13,849.65	\$ 46,342.26	\$ 12,382.74	The Budget Message for 2017-2018 was presented on April 24 and is available for review. Please contact the business office 503-623-5594 for a copy, or visit business services on our website www.dallas.k12.or.us.						
Fees		\$ (10.05)	\$ (10.05)	\$ (10.10)	\$ (10.05)	\$ (10.20)	\$ (10.00)	\$ (10.10)	\$ (10.05)	\$ (10.05)	\$ (10.05)							
Withdrawals		\$ -	\$ -	\$ (11.92)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
Month-End Balance		\$ 333,845.60	\$ 344,361.86	\$ 356,537.07	\$ 363,385.49	\$ 2,325,286.19	\$ 2,327,304.78	\$ 2,363,490.28	\$ 2,379,424.53	\$ 2,428,236.88	\$ 2,443,205.89							
LGIP 5018 - Facilities, Repairs & Maintenance																		
Beginning Balance		\$ 162,253.35	\$ 162,354.55	\$ 162,461.01	\$ 127,030.72	\$ 127,121.49	\$ 127,208.76	\$ 127,299.69	\$ 127,403.98	\$ 127,496.32	\$ 127,607.08							
Interest		\$ 121.25	\$ 126.51	\$ 102.10	\$ 110.82	\$ 107.32	\$ 110.98	\$ 124.34	\$ 112.39	\$ 130.81	\$ 136.35							
Deposit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
Fees		\$ (20.05)	\$ (20.05)	\$ (20.10)	\$ (20.05)	\$ (20.05)	\$ (20.05)	\$ (20.05)	\$ (20.05)	\$ (20.05)	\$ (20.05)							
Withdrawals		\$ -	\$ -	\$ (35,512.29)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
Month-End Balance		\$ 162,354.55	\$ 162,461.01	\$ 127,030.72	\$ 127,121.49	\$ 127,208.76	\$ 127,299.69	\$ 127,403.98	\$ 127,496.32	\$ 127,607.08	\$ 127,723.38							
LGIP 3804/3974 - GO Bonds S2010/2015																		
Beginning Balance		\$ 6,938,831.77	\$ 6,690,360.87	\$ 6,492,042.03	\$ 6,179,061.74	\$ 5,899,902.65	\$ 5,769,793.32	\$ 5,724,743.53	\$ 5,635,217.06	\$ 5,511,082.35	\$ 5,483,216.15							
Interest		\$ 5,032.09	\$ 5,167.33	\$ 4,796.72	\$ 5,326.59	\$ 4,878.49	\$ 4,998.39	\$ 5,510.58	\$ 4,877.85	\$ 5,627.54	\$ 5,718.48							
Deposit		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
Fees		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							
Withdrawals		\$ (253,502.99)	\$ (203,486.17)	\$ (317,777.01)	\$ (284,485.68)	\$ (134,987.82)	\$ (50,048.18)	\$ (95,037.05)	\$ (129,012.56)	\$ (33,493.74)	\$ (187,588.40)							
Month-End Balance		\$ 6,690,360.87	\$ 6,492,042.03	\$ 6,179,061.74	\$ 5,899,902.65	\$ 5,769,793.32	\$ 5,724,743.53	\$ 5,635,217.06	\$ 5,511,082.35	\$ 5,483,216.15	\$ 5,301,346.23							
Total Cash Invested in LGIP		\$ 11,093,055.46	\$ 11,284,019.92	\$ 10,291,406.19	\$ 9,649,518.88	\$ 16,707,307.48	\$ 16,329,386.60	\$ 15,755,152.09	\$ 15,091,568.43	\$ 14,570,324.67	\$ 13,728,964.29							
LGIP Interest Rate		0.88%	0.92%	0.94%	1.03%	1.03%	1.03%	1.15%	1.15%	1.21%	1.30%							
Prior Year Balance		\$3,655,795.68	\$4,470,458.70	\$4,073,986.24	\$3,193,897.17	\$8,434,328.22	\$9,537,745.16	\$9,182,901.64	\$8,759,054.54	\$8,632,279.88	\$17,857,617.24							
ALL FUNDS	SUMMARY - ALL FUNDS	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	YTD Total				Budget	%	
	Total Revenue This Month	\$3,605,577.60	\$1,854,015.31	\$1,865,897.08	\$2,250,003.82	\$9,939,530.23	\$11,788,631.31	\$2,429,776.68	\$2,25									

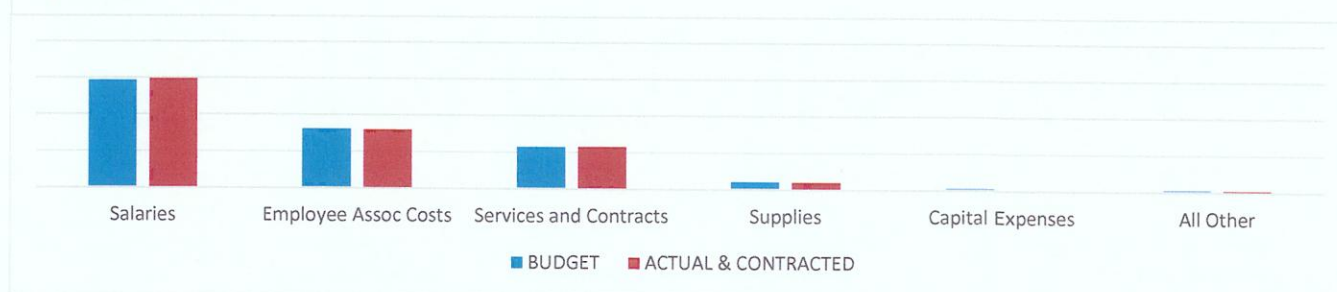
FUND 102	FACILITIES, REPAIRS& MAINTENANCE FY 2016-17																
	Revenue & Resources																
	Beginning Fund Balance						\$ 619,336.34						\$ 619,336.34			\$ 715,000	
	Revenue from Local Sources	\$ 121.25	\$ 126.51	\$ 864.70	\$ 110.82	\$ 107.32	\$ 110.98	\$ 124.34	\$ 170.89	\$ 130.81	\$ 136.35		\$ 2,003.97			\$ 7,800	
	Revenue from Federal Sources												\$ -				
	Transfers/Sale of Property												\$ -			\$ 110,000	
	Total Revenue	\$ 121.25	\$ 126.51	\$ 864.70	\$ 110.82	\$ 107.32	\$ 619,447.32	\$ 124.34	\$ 170.89	\$ 130.81	\$ 136.35		\$ 621,340.31	\$ -		\$ 832,800	
	Expenditures by Function:																
	Instruction - 1000		\$ 2,450.00	\$ 29,640.00		\$ (32,090.00)							\$ -	\$ -	\$ -	\$ -	
	Facilities - 2000	\$ 20,836.74	\$ 62,347.42	\$ (45,478.31)	\$ 35,891.82	\$ 32,169.95	\$ 579.62	\$ 2,367.62	\$ 9,412.80	\$ 25,008.97	\$ 30,747.02		\$ 173,883.65	\$ 61,566	\$ 235,450	\$ 342,800	68.7%
FUND 203	Capital Projects - 4000												\$ -	\$ -	\$ -	\$ 155,000	
	Fac, Rep and Maint - Unap End Fund Bal												\$ -	\$ -	\$ -	\$ 335,000	
	Total Expenditures	\$ 20,836.74	\$ 64,797.42	\$ (15,838.31)	\$ 35,891.82	\$ 79.95	\$ 579.62	\$ 2,367.62	\$ 9,412.80	\$ 25,008.97	\$ 30,747.02		\$ 173,883.65	\$ 61,566	\$ 235,450	\$ 832,800	
	Ending Balance																
	FOOD SERVICE FY 2016-17																
	Revenue & Resources																
	Beginning Fund Balance						\$ 12,688.67						\$ 12,688.67			\$ 15,000	84.6%
	Revenue from Local Sources		\$ 7,008.10	\$ 30,246.86	\$ 22,226.23	\$ 19,767.77	\$ 10,445.68	\$ 16,252.12	\$ 22,710.32	\$ 15,752.91	\$ 21,147.07		\$ 165,557.06		\$ 165,557	\$ 200,200	82.7%
	Revenue from State Sources		\$ -	\$ -	\$ 3.30	\$ 279.20	\$ -	\$ 10,892.62	\$ 1,328.40	\$ 10,496.99	\$ 632.40		\$ 23,632.91		\$ 23,633	\$ 30,000	78.8%
	Revenue from Federal Sources		\$ 8,995.93	\$ -	\$ 76,739.59	\$ 75,116.65	\$ 60,767.13	\$ 35,912.08	\$ 55,344.25	\$ 77,544.89	\$ 55,339.12		\$ 445,759.64		\$ 445,760	\$ 735,000	60.6%
	Transfers/Sale of Property												\$ -		\$ -	\$ 10,000	0.0%
	Total Revenue	\$ -	\$ 16,004.03	\$ 30,246.86	\$ 98,969.12	\$ 95,163.62	\$ 83,901.48	\$ 63,056.82	\$ 79,382.97	\$ 103,794.79	\$ 77,118.59		\$ 647,638.28	\$ -	\$ 647,638	\$ 990,200	65.4%
	Expenditures by Function:																
	Food Service - 3100	\$ 8,904.97	\$ 27,473.53	\$ 91,830.76	\$ 83,448.14	\$ 90,365.17	\$ 83,164.23	\$ 53,336.60	\$ 73,902.82	\$ 98,791.58	\$ 73,209.25		\$ 684,427.05	\$ 225,847	\$ 910,274	\$ 980,200	92.9%
	Food Service - Unap Ending Fund Bal												\$ -	\$ -	\$ -	\$ 10,000	
FUND 201-299	Total Expenditures	\$ 8,904.97	\$ 27,473.53	\$ 91,830.76	\$ 83,448.14	\$ 90,365.17	\$ 83,164.23	\$ 53,336.60	\$ 73,902.82	\$ 98,791.58	\$ 73,209.25		\$ 684,427.05	\$ 225,847	\$ 910,274	\$ 990,200	
	Ending Balance																
	SPECIAL GRANTS & PROJECTS FY 2016-17																
	Revenue & Resources																
	Revenue from Local Sources		\$ 5,914.74	\$ 7,127.26	\$ 21,403.97	\$ 6,299.15	\$ 5,623.39	\$ 7,324.28	\$ 9,020.64	\$ 18,629.26	\$ 24,245.33		\$ 105,588.02			\$ 301,000	
	Revenue from Intermediate Sources		\$ -	\$ -	\$ -	\$ -	\$ 163,750.00		\$ 163,750.00	\$ -	\$ 163,750.00		\$ 491,250.00			\$ 371,800	
	Revenue from State Sources		\$ -	\$ 17,772.76	\$ 116,886.02	\$ 63,566.57	\$ 28,109.27	\$ 107,338.50	\$ 86,507.04	\$ -	\$ 21,732.74		\$ 441,912.90			\$ 860,544	
	Revenue from Federal Sources		\$ 10,728.60	\$ 1,392.31	\$ 87,162.91	\$ 153,296.25	\$ 103,436.63	\$ 86,411.20	\$ 14,709.25	\$ 46,122.88	\$ 199,878.87		\$ 703,138.90			\$ 1,450,223	
	Transfers from General Fund						\$ 6.00						\$ 6.00			\$ -	
	Total Revenue	\$ -	\$ 16,643.34	\$ 26,292.33	\$ 225,452.90	\$ 223,161.97	\$ 300,925.29	\$ 201,073.98	\$ 273,986.93	\$ 64,752.14	\$ 409,606.94		\$ 1,741,895.82			\$ 2,983,567	
	Expenditures by Function:																
	Special Grants & Projects - 1000	\$ 22,984.73	\$ 39,751.39	\$ 127,916.27	\$ 154,116.17	\$ 164,649.81	\$ 164,022.42	\$ 131,620.40	\$ 174,504.39	\$ 154,974.07	\$ 166,565.64		\$ 1,301,105.29	\$ 1,301,105	\$ 1,923,681	\$ 1,923,681	67.6%
	Special Grants & Projects - 2000	\$ 19,748.44	\$ 39,707.12	\$ 95,105.36	\$ 69,391.73	\$ 69,400.50	\$ 74,226.20	\$ 55,270.48	\$ 64,427.40	\$ 101,550.20	\$ 76,297.95		\$ 665,125.38	\$ 665,125	\$ 936,886	\$ 936,886	71.0%
	Special Grants & Projects - 3000				\$ 2,733.19	\$ 951.92	\$ 722.07		\$ 1,615.00	\$ 244.54	\$ 302.83		\$ 6,569.55	\$ 6,570	\$ 43,000	\$ 43,000	15.3%
	Special Grants & Projects - 4000												\$ -	\$ -	\$ -	\$ -	
	Transfers to Other Funds - 5000												\$ -	\$ -	\$ -	\$ 80,000	
	Total Expenditures	\$ 42,733.17	\$ 79,458.51	\$ 223,021.63	\$ 226,241.09	\$ 235,002.23	\$ 238,970.69	\$ 186,890.88	\$ 240,546.79	\$ 256,768.81	\$ 243,166.42		\$ 1,972,800.22	\$ -	\$ 1,972,800	\$ 2,983,567	
	Ending Balance																
FUND 301	DEBT SERVICE FY 2016-17																
	Revenue & Resources																
	Beginning Fund Balance						\$ 339,391.58						\$ 339,391.58			\$ 275,000	
	Revenue from Property Tax Receipts				\$ 6,543.93	\$ 1,961,025.68	\$ 13,969.64	\$ 19,939.90	\$ 13,849.10	\$ 46,342.26	\$ 12,383.00		\$ 2,074,053.51			\$ 2,117,640	
	Revenue from Interest Income	\$ 246.69	\$ 260.41	\$ 271.93	\$ 314.54	\$ 885.22	\$ 2,028.59	\$ 2,286.06	\$ 2,094.65	\$ 2,480.14	\$ 2,596.06		\$ 13,464.29			\$ 7,500	
	Transfers from Other Fund												\$ -			\$ -	
	Total Revenue	\$ 246.69	\$ 260.41	\$ 271.93	\$ 6,858.47	\$ 1,961,910.90	\$ 355,389.81	\$ 22,225.96	\$ 15,943.75	\$ 48,822.40	\$ 14,979.06		\$ 2,426,909.38			\$ 2,400,140	
	Expenditures by Function:																
	Debt Service - 5110 610 Principal												\$ -	\$ 2,221,399	\$ 2,221,399	\$ 2,221,399	100.0%
	Debt Service - 5110 621 Interest												\$ -	\$ 48,601	\$ 48,601	\$ 48,601	100.0%
	Debt Service - 5110 640 Bank Fees	\$ 10.05	\$ 10.05	\$ 10.10	\$ 10.05	\$ 10.20	\$ 10.00	\$ 10.10	\$ 10.05	\$ 10.05	\$ 10.05		\$ 100.70	\$ -	\$ 101	\$ 140	71.9%
	Debt Service - Unap End Fund Bal												\$ -	\$ -	\$ -	\$ 130,000	
	Total Expenditures	\$ 10.05	\$ 10.05	\$ 10.10	\$ 10.05	\$ 10.20	\$ 10.00	\$ 10.10	\$ 10.05	\$ 10.05	\$ 10.05		\$ 100.70	\$ 2,270,000	\$ 2,270,101	\$ 2,400,140	
	Ending Balance																
FUND 401	BOND PROJECTS FUND FY 2016-17																
	Revenue & Resources																
	Beginning Fund Balance						\$ 6,699,505.69						\$ 6,699,505.69			\$ 6,545,000	
	Revenue from Local Sources	\$ 5,032.09	\$ 5,167.33	\$ 4,796.72	\$ 5,326.59	\$ 4,878.49	\$ 4,998.39	\$ 5,510.58	\$ 4,877.85	\$ 5,627.54	\$ 5,718.48		\$ 51,934.06			\$ 50,000	
	Revenue from State Sources (Seismic Grant)												\$ -			\$ 1,500,000	
	Revenue from Bond Proceeds												\$ -			\$ -	
	Total Revenue	\$ 5,032.09	\$ 5,167.33	\$ 4,796.72	\$ 5,326.59	\$ 4,878.49	\$ 6,704,504.08	\$ 5,510.58	\$ 4,877.85	\$ 5,627.54	\$ 5,718.48		\$ 6,751,439.75			\$ 8,095,000	
	Expenditures by Function:																
	Bond Expenses- 4000	\$ 117,063.17	\$ 317,777.01	\$ 284,485.68	\$ 134,987.82	\$ 50,048.18	\$ 95,037.05	\$ 129,012.56	\$ 33,493.74	\$ 187,588.40	\$ 206,124.49		\$ 1,555,618.10	\$ 783,240	\$ 2,338,858	\$ 7,845,000	29.8%
	Bond Projects - Unap End Fund Bal												\$ -	\$ -	\$ -	\$ 250,000	0.0%
	Total Expenditures	\$ 117,063.17	\$ 317,777.01	\$ 284,485.68	\$ 134,987.82	\$ 50,048.18	\$ 95,037.05	\$ 129,012.56	\$ 33,493.74	\$ 187,588.40	\$ 206,124.49		\$ 1,555,618.10	\$ 783,240	\$ 2,338,858	\$ 8,095,000	
	Ending Balance																
	Total Revenue all Special Funds	\$ 5,400.03	\$ 38,201.62	\$ 62,472.54	\$ 336,717.90	\$ 2,285,222.30	\$ 8,064,167.98	\$ 291,991.68	\$ 374,362.39	\$ 223,127.68	\$ 507,559.42		\$ 12,189,223.54			\$ 16,501,707	
	Total Expenditures all Special Funds	\$ 189,548.10	\$ 489,516.52	\$ 583,509.86	\$ 480,578.92	\$ 375,505.73	\$ 417,761.59	\$ 371,617.76	\$ 357,366.20	\$ 568,167.81	\$ 553,257.23		\$ 4,386,829.72			\$ 16,501,707	

General Fund projected through June 30, 2017

DALLAS SD 2016-17

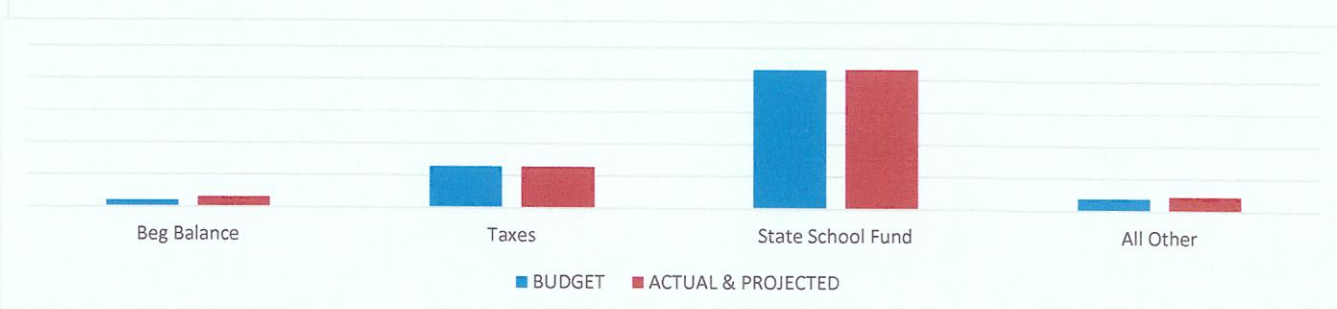
Updated April 30, 2017

Expenses 100,95



STATUS	EXPENSES	BUDGET	ACTUAL & CONTRACTED	DIFFERENCE (\$)	DIFFERENCE (%)
●	Salaries	\$14,644,989.00	\$14,878,091.37	-\$233,102.37	-2%
●	Employee Assoc Costs	\$8,050,155.00	\$8,018,800.57	\$31,354.43	0%
●	Services and Contracts	\$5,661,775.00	\$5,793,191.15	-\$131,416.15	-2%
●	Supplies	\$1,007,800.00	\$1,007,800.00	\$0.00	0%
●	Capital Expenses	\$176,500.00	\$81,280.00	\$95,220.00	54%
●	All Other	\$244,980.00	\$244,980.00	\$0.00	0%
	Total Expenses	\$29,786,199.00	\$30,024,143.09	-\$237,944.09	

Revenue 95,75



STATUS	RESOURCES	BUDGET	ACTUAL & PROJECTED	DIFFERENCE (\$)	DIFFERENCE (%)
●	Beg Balance	\$1,000,000.00	\$1,507,793.14	\$507,793.14	51%
●	Taxes	\$6,423,000.00	\$6,423,335.48	\$335.48	0%
●	State School Fund	\$21,490,349.00	\$21,680,654.91	\$190,305.91	1%
●	All Other	\$1,872,850.00	\$2,229,729.43	\$356,879.43	19%
	Total Revenues	\$30,786,199.00	\$31,841,512.96	\$1,055,313.96	3%
	Ending Fund Balance	\$1,000,000.00	\$1,817,369.87	\$817,369.87	

All Funds YTD

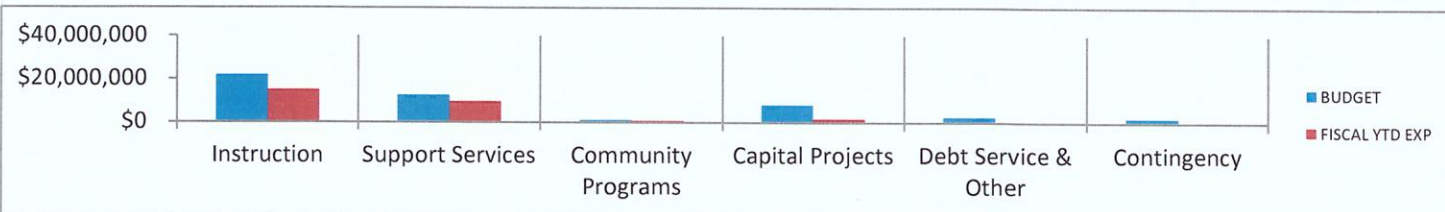
Actuals as of April 30, 2017

DALLAS SD 2016-17

Updated April 30, 2017

Expenses

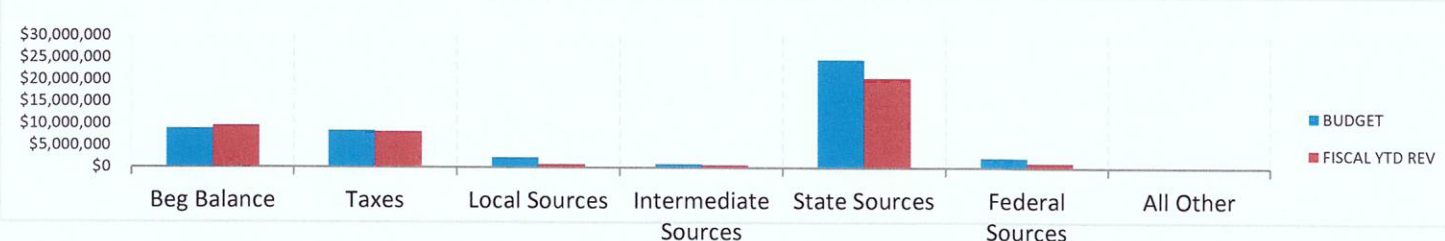
100,95



STATUS	EXPENSES	BUDGET	FISCAL YTD EXP	DIFFERENCE (\$)	% SPENT
●	Instruction	\$21,653,769.00	\$14,953,696.01	\$6,700,072.99	69%
●	Support Services	\$12,395,797.00	\$9,648,736.22	\$2,747,060.78	78%
●	Community Programs	\$1,023,200.00	\$690,996.60	\$332,203.40	68%
●	Capital Projects	\$8,000,000.00	\$1,555,618.10	\$6,444,381.90	19%
●	Debt Service & Other	\$2,390,140.00	\$100.70	\$2,390,039.30	0%
●	Contingency	\$1,825,000.00	\$0.00	\$1,825,000.00	0%
	Total Expenses	\$47,287,906.00	\$26,849,147.63	\$20,438,758.37	

Revenue

95,75



STATUS	RESOURCES	BUDGET	FISCAL YTD REV	DIFFERENCE (\$)	% COLLECTED
●	Beg Balance	\$8,900,000.00	\$9,495,277.58	\$595,277.58	107%
●	Taxes	\$8,352,750.00	\$8,104,993.81	-\$247,756.19	97%
●	Local Sources	\$2,255,630.00	\$762,560.34	-\$1,493,069.66	34%
●	Intermediate Sources	\$806,800.00	\$604,561.66	-\$202,238.34	75%
●	State Sources	\$24,663,953.00	\$20,547,205.27	-\$4,116,747.73	83%
●	Federal Sources	\$2,188,773.00	\$1,148,919.97	-\$1,039,853.03	52%
●	All Other	\$120,000.00	\$180.00	-\$119,820.00	0%
	Total Revenues	\$47,287,906.00	\$40,663,698.63	-\$6,624,207.37	86%

Cash Flow

\$13,814,551.00

**Minutes
Board Meeting
April 24, 2017
Morrison Campus
3 p.m.**

Present: Michelle Johnstone, Mike Bollman, Lu Ann Meyer, Mike Blanchard, Dennis Engle, Debbie Green, Brian Green

Excused: Matt Posey

Visitors: Morrison Staff, Dave Hunt, Marita Barth

Work Session with Morrison Staff:

Good News – Impact the Kindness Club is having on Morrison students

An anonymous group of community members have gathered together to provide a backpack of supplies including gift cards for food and drinks, blankets, and snacks for students to take home on Fridays. So far 11 students are currently receiving backpacks. This has been a great morale boost for those students receiving them and provided much needed food on the weekends.

- **How is Morrison doing on students meeting essential skills?**
Students generally feel ready for these tests due to the structure of classes and preparation throughout the year. 100% of students pass the essential skills because they all complete their graduation requirements. Staff work hard to provide students with instruction until they have the knowledge and skills necessary to pass these assessments.
- **How does Morrison accommodate students who are significantly deficient in credits so they can graduate?**
The shorter sessions help students focus better on one area at a time. Students are able to work through a deep study of the materials and then move on to the next goal. This is a successful process for these students. Students feel in control about where they are in their classes and know what to do if they get behind so they are able to stay on track. Stability is very important for these students. Monthly, teachers review transcripts with students so they know where they are with credits and what is remaining to get them to graduation. Staff provide a lot of positive reinforcement to students to help them understand that no matter where they start with credits, a path to graduation is possible if they work hard. Building trust with students and developing the reasons why a student should attend and complete is vital to a students' success.
- **What factors do you address to help students become more successful and employable after high school?**

All students must take a careers class which focuses heavily on teaching reliability and being the kind of person employers would want to hire. The class teaches social skills and the appropriate way to respond and pay attention to others. They learn how to present themselves to potential employers through internships and job shadows. Teachers encourage student involvement in community events such as Earth Day and Christmas Cheer. They actively show students how to give back to their community. They learn about personality types to develop awareness about what types of jobs they might be most successful at. Teachers focus on developing communication skills and how to work with others that don't believe the same as you. All students have to complete a job shadow and meet with a community employer as part of this class. Staff continue to look at how to help students become employable.

- **What factors bring on a change in students who attend Morrison?**

Students change and grow when they are given more opportunities to be adults and take ownership of their accomplishments. Giving them responsibilities and showing them the consequences of what happens when they aren't responsible is also a factor in bringing about needed change. They feel less pressure at Morrison even though there is a large amount of work. This helps students become more responsible for their work and behavior. The session schedule helps alleviate procrastination. Students must make progress or they are exited back to the high school. They then have to wait four sessions to return but often return with a renewed energy, urgency, and enthusiasm to finish their work and graduate. Staff do what they say they will do which helps provide additional stability and security for students. Students respond well to staff who really care about them and know how to help motivate and support them. The staff includes an amazing volunteer teacher who comes in daily to work with kids teaching math. Teachers have provided life changing experiences.

Brian Green, principal, expressed his appreciation for this amazing staff.

Present: Michelle Johnstone, Jon Woods, Mike Bollman, Mike Blanchard, Lu Ann Meyer, Dennis Engle, Debbie Green, Kevin Montague

Visitors: Tim Ray, Jolene Guzman, Marita Barth,

1.0 Welcome/Pledge of Allegiance

2.0 Approval of the Agenda

Mike Blanchard moved to approve the agenda as presented, seconded by Mike Bollman. The motion passed unanimously.

3.0 Good News

3.1 The district received another P-3 grant from Oregon Community Foundation in the amount of \$50,000

3.2 Dallas FFA finalists at the District Floriculture and Nursery contest:

1st place in Florticulture - Emmamae Johnson, Leanne Hultberg, Makayli Laizure, Amber Beattie, and Hope Swartz; 2nd place in Landscape and Nursery – Josephine Bennett, Logan Wolfe, Alex Davis, and Alicia Bostwick

3.3 DHS students placing at the Chemeketa Regional Mathematics contest:

Team Problem Solving – Casey Tilgner

Geometry – Caleb Jones

Pre-Calculus – Lynn Gumpinger and Nati Schilling

Placing 2nd in the Qualifying Exam and going to state competition in May are:

Caleb Jones in Geometry and Ryan Kennedy in Calculus!

3.4 Congratulations to Mark Hess who was awarded OACA Assistant Coach of the Year!

3.5 OHE Family Writing Night Success – highest turnout ever!

3.6 OHE raised \$12,182.11 from their Jog-a-Thon

3.7 OHE Books for Bikes kicked off last week – the goal is to award 17 students with a bike donated from the Dallas community. The school is looking for additional donations.

3.8 Mr. and Mrs. Dallas – great event Saturday night raised almost \$16,000 for Doernbecher Children's Hospital.

3.9 Additional seismic grant for Whitworth gym of \$700,160.

4.0 Announcements

4.1 May calendar

4.2 Citizens Oversight Committee Meeting, May 15, 2017, 6 p.m.

4.3 Next board meeting May 8, 2017, 6:30 p.m.

4.4 Budget Committee Meeting, April 24, 2017, 6 p.m.

4.5 Teacher Appreciation Week May 1-5, 2017

5.0 Consent Agenda

5.1 Approval of April 10, 2017, board minutes

Mike Blanchard moved to approve the consent agenda noting that he was present by phone for the regular board meeting, seconded by Mike Bollman. The motion passed unanimously.

6.0 Policies (First Reading)

6.1 ING – Animals in District Facilities

7.0 Policies (Second Reading)

7.1 IKI – Academic Integrity

7.2 JECBD – Homeless Students

7.3 JHC – Student Health Services and Requirements

7.4 KGB – Public Conduct on School Property

8.0 Resolution #16-17-03 Recognizing Teacher Appreciation Week May 1-5, 2017

Mike Bollman moved to approve Resolution #16-17-03 to Recognize Teacher Appreciation Week May 1-5, 2017, seconded by Mike Blanchard. The motion passed unanimously.

9.0 Superintendent Evaluation

Mike Bollman indicated he enjoyed putting this summary together and received excellent feedback from community leaders and administrators that was used to complete the superintendent's evaluation. The summary commends Michelle for her outstanding leadership and positive efforts to bring continuous improvements to our schools. Mike Bollman moved to accept the evaluation, seconded by Mike Blanchard. The motion passed unanimously.

10.0 Approval of City Easement

The city requested an easement near Lyle Elementary to add a restroom for the softball fields located there. Mike Blanchard moved to approve the easement as presented, seconded by Lu Ann Meyer. The motion passed unanimously.

11.0 Reports

11.1 Bond Projects Financial Report

11.2 Bond Report

Kevin Montague, director of facilities, shared a bond update with the board.

- Overall the roofs have been a huge success.
- Received verbal notification that our application for energy incentives has passed the technical review process and are currently awaiting final authorization of a preliminary certification. Potential energy incentives could reach \$900,000.
- We received another seismic grant for Whitworth gym in the amount of \$700,160. Total monies for that project are just shy of \$2.2M.
- MPRs/Kitchens – reviewing contracts and permitting of the projects.
- Obtaining quotes and vendor selection for additional fencing at Whitworth to make the back playground safer during school hours.
- This spring we did a major asbestos abatement at Whitworth. Staff were incredibly supportive and helpful and our staff did a great job to complete during the spring break week.

12.0 Public Comment

Dave Hunt – Expressed his concern of losing a teacher next year at Oakdale. He feels class sizes are large at 2nd grade and parents were hoping there would be an extra teacher for this group when they reach 3rd grade next year. He asked what the decision process was and how long they might be dealing with the increased class sizes. Michelle Johnstone, superintendent, responded that the district, due to limited budget, was looking at trying to alleviate the increased behavior and special education needs at the elementary schools. The proposed budget is moving a half-time SpEd teacher to full-time as well as adding a school psychologist intern and a regular school psychologist district-wide to help meet these needs in the classroom. Additionally, Polk County is providing us with a

mental health counselor intern two to three days per week in the K-3 building and we are partnering with Perrydale for a mental health counselor on Fridays. Class sizes at Lyle and Oakdale are running in alignment with each other. Dave suggested there be a letter sent to parents with the rationale on why the decision to add SpEd/behavior supports rather than a classroom teacher.

Marita Barth – She volunteers multiple days per week at Oakdale. This same cohort of kids are getting stuffed into the class each year. Even with excellent teachers, these students are falling behind. She does STEM activities with the kids on Mondays and even three to four kids being gone makes such a tremendous difference in what they can accomplish. She requested the district make an effort to let parents know this is happening as they were under the impression there would be another class for them in the 3rd grade.

13.0 Adjourn at 5:10 p.m.

Board Chair Jon Woods

Date

Board Secretary Debbie Green

Date

Dallas School District 2

Code: IKI
Adopted: NEW

Academic Integrity

The board desires to encourage the development of critical thinking skills in students, to show them the benefits of setting and accomplishing goals and to help the student realize the satisfaction and reward of learning.

Students are expected to put forth their best effort on tests and assignments. Students are expected to demonstrate respect toward their instructors and peers by encouraging and facilitating learning. Engaging in various forms of cheating or academic dishonesty does not permit students to realize the full extent of the educational experience or their full academic potential.

Students are encouraged to converse with others and assist other students except when it is inconsistent with testing or assignment instructions. This dialogue or exchange of ideas both inside and outside the classroom helps facilitate learning by everyone. Assisting others is prohibited when it would constitute academic dishonesty. Prohibited events include, but are not limited to, using or sharing prohibited study aides or other written materials on tests or assignments. Academic dishonesty also includes sharing, collaborating or communicating with others on tests or assignments, before or during tests or assignments, in violation of directions by the class instructor. Academic dishonesty may also include knowingly sharing false information or knowingly misleading another to reach a false answer or conclusion.

Violation of this policy may result in discipline as deemed appropriate by the instructor or administration, based on the nature and seriousness of the offense. Discipline may involve the district prohibiting the student from participating in school-sponsored activities or events; denial or revocation of school-conferred titles, distinctions, honors or privileges; or suspension or expulsion¹.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 339.240](#)

[ORS 339.250](#)

[OAR 581-021-0050 to -0075](#)

¹Use of suspension or expulsion as discipline for a student in violation of this policy is limited to criteria found in Oregon Revised Statute (ORS) 339.250.

Dallas School District 2

Code: JECBD
Adopted: 11/10/03

Homeless Students

Homeless students in the district will have access to the education and other services needed to ensure that an opportunity is available to meet the same academic achievement standards to which all students are held.

A liaison for students in homeless situations will be designated by the district to carry out duties as required by law.

The district will ensure that homeless students are not stigmatized nor segregated on the basis of their status as homeless. A homeless student will be admitted, **in accordance with the student's best interest**, to the ~~district school in the attendance area in which the student is actually living or to the student's school of origin as requested by the parent and in accordance with the student's best interest~~ **or enroll the student in a district school in the attendance area in which the homeless student is actually living, unless contrary to the request of the parent or unaccompanied student.** Transportation¹ will be provided to and from the student's school of origin at the request of the parent, or in the case of an unaccompanied student, the district's liaison for homeless students **in accordance with law.**

The superintendent will develop administrative regulations to implement this policy **to remove barriers to access and participation by homeless students.**

END OF POLICY

Legal Reference(s):

[ORS 109.056](#)
[ORS 294.100](#)
[ORS 327.006](#)

[ORS 339.115\(7\)](#)
[ORS 339.133](#)
[ORS 433.267](#)

[OAR 581-021-0045](#)
[OAR 581-021-0046](#)

McKinney-Vento Homeless Assistance Improvements Act, Subtitle VII-B, reauthorized by Title IX-A of Every Student Succeeds Act, 42 U.S.C. 11431-11435 (2015).

No Child Left Behind Act of 2001, P.L. 107-110, Title I, Section 1115.

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. Section 1232g (2011); Family Educational Rights and Privacy, 34 CFR Part 99 (2011).

Letter Opinions, Office of the Attorney General (March 15, April 18, June 30, 1988).

Oregon Department of Education, Memos #23-1988-89, #42-1994-95.

¹ McKinney-Vento Homeless Assistance Act (see 42 U.S.C. 11432(g)(1)(J)(iii)).

Dallas School District 2

Code: JHC
 Adopted: 11/10/03
 Readopted: 6/11/12

Student Health Services and Requirements

Although the district's primary responsibility is to educate students, the students' health and general welfare is also a major school Board concern. The school board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost effective means available to meet the above requirements.

The district shall maintain a prevention oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision or hearing problems ~~and also scoliosis~~;
3. Health counseling for students and parents/legal guardians when appropriate;
4. Health care and first-aid assistance that are appropriately supervised and isolates the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Department of Human Services, Health Services and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health care needs;
8. Integration of school health services with school health education programs.

The board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of the No Child Left Behind Act of 2001, the district recognizes its responsibility to notify parents/legal guardians in advance of any nonemergency, invasive physical examination¹ or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students. Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All district employees will be apprised of their responsibilities in this area. Parents/legal guardians shall have the opportunity to request their students be exempt from participation in scoliosis, vision or hearing screening. The district will abide by those requests.

END OF POLICY

Legal Reference(s):

[OAR 581-022-0705](#)

[OAR 581-022-1420](#)

[OAR 581-022-1440](#)

Protection of Pupil Rights, 20 U.S.C. Section 1232h; 34 CFR Part 98 (2000).

¹ The term “invasive physical examination,” as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.

Dallas School District 2

Code: **KGB**
 Adopted: 7/22/02
 Readopted: 10/08/12; 1/12/16

Public Conduct on School Property

No person on district property will:

1. Injure or threaten to injure another;
2. Damage the property of another or of the district;
3. Initiate or circulate a report, one knows to be false, concerning an alleged hazardous substance, impending fire, explosion, catastrophe or other emergency that will take place in or upon a school;
4. Violate parking regulations;
5. Drive a vehicle in an unsafe manner;
6. Impede, delay or otherwise interfere with the orderly conduct of the district's educational program or any other activity taking place on district property which has been authorized by the board, superintendent, principal or other authorized administrator;
7. Enter any portion of district premises at any time for purposes other than those which are lawful and authorized by district officials;
8. Bring, possess, conceal or use a weapon as prohibited by federal and state law, except as allowed by ORS 166;
9. Possess, consume, sell, give, or deliver unlawful drugs and/or alcoholic beverages. Possess, sell, give or deliver drug paraphernalia;
10. Smoke or use tobacco products.
11. Wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other things which are evidence of membership or affiliation in any gang. Use speech or commit any act or omission in furtherance of the interests of any gang or gang activity. A "gang" is defined as a group that identifies itself through the use of a name, unique appearance or language including hand signs, claiming of geographical territory or the espousing of a distinctive belief system that frequently results in criminal activity;
12. Willfully violate board policies, administrative regulations or school rules designed to maintain public order on district property;
13. Haze, harass, intimidate, menace or bully, or cyberbully any person;

14. Use personal communication devices **or unmanned Aircraft System (drone)** that have the capability to record video, audio, or photos on district property or at school sponsored events that in any way violate the personal privacy of any individual on school grounds or at a school sponsored event;
15. Use personal communication devices to communicate through social media that in any way violate Dallas School District policies, federal, state, or local law.

Persons having no legitimate purpose or business on district property or violating or threatening to violate the above rules may be issued a trespass citation and/or referred to law enforcement officials.

END OF POLICY

Legal Reference(s):

ORS 161.015	ORS 166.210 to -166.370	ORS 806.060 to -806.080
ORS 164.245	ORS 336.109	
ORS 164.255	ORS 339.883	OAR 333-015-0025 to -0090
ORS 166.025	ORS 431.840	OAR 581-021-0110
ORS 166.155 to -166.165	ORS 433.835 to -433.990	OAR 584-020-0040(4)(e),(g)

Gun-Free Schools Act, 20 U.S.C. 7151 (2006).

Pro-Children Act of 1994, 20 U.S.C. §§ 6081-6084 (2006).

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2006).

Cross Reference(s):

ECAB - Vandalism/Malicious Mischief/Theft

JFCEA - Gangs and Gang Related Activities

KGC/GBK/JFCG - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

Michelle Nelson
259 Oak Villa Rd
Dallas OR 97338
May 1, 2017

Dallas School Board
111 SW Ash St
Dallas OR 97338

Dear Dallas School Board,

I would like to request a leave of absence for the 2017-2018 school year. Please consider my request at your earliest convenience.

Sincerely,


Michelle Nelson

Dallas School District 2

Code: ACAA
NEW:

Service Animals in District Facilities

Service animals¹ are allowed pursuant to state and federal law.

An individual or the family of an individual that has a service animal should notify the district in advance, when possible, that the service animal will be providing accommodations to a student, employee, or patron of the district. This is to allow for appropriate planning, such as determining if there are persons with disabilities or conditions in the building that may be affected.

If it is not readily apparent what work the service animal is to perform (e.g., guiding an individual who is blind or pulling a wheelchair), then the district may ask only:

1. Whether the service animal is required because of a disability, and;
2. What work or task the service animal has been trained to perform.

The district will require proof that the service animal is vaccinated, registered or licensed in compliance with local requirements.

A handler for the service animal must be provided by the individual, the district is not required to provide a handler or to supervise or otherwise care for a service animal.

Legal References:

ORS 659.A103 to 659A.145

ORS 659A.400

Americans with Disabilities Act, Pub.L. 101-336, 104 Stat. 327, 42 U.S.C. 12100-12213 28 CFR §§ 35.104, 35.136

U.S. Department of Justice Civil Rights Division, Disability Rights Section, "Service Animals"

https://www.ada.gov/service_animals_1010.htm

"Frequently Asked Questions about Service Animals and the ADA", issued July 20, 2015.

http://www.ada.gov/regs2010/service_animal_qa.pdf

¹The American with Disabilities Act definition of "service animal" means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition. The law and its regulations also make an allowance for miniature horses.

Dallas School District 2

Code: CBG
Adopted: 1/28/02

Evaluation of the Superintendent

The Superintendent's job performance will be evaluated formally at least annually. The evaluation will be based on the administrative job description, any applicable standards of performance, School Board policy and progress in attaining any goals for the year established by the Superintendent and/or the School Board. **The Board will formally evaluate the superintendent's job performance at least once each year. The evaluation will be based on the administrative job description, any applicable standards of performance, Board policy, and progress in attaining any goals for the year established by the superintendent and/or the Board.**

Additional criteria for the evaluation, if any, will be developed at a public School Board meeting prior to conducting the evaluation. The superintendent will be notified of the additional criteria prior to the evaluation.

The School Board's discussion and conferences with and about the superintendent and his/her performance will be in executive session, unless the superintendent requests an open session. However, Such an executive session will not include a general evaluation of any district goal, objective or operation. Results of the evaluation will be written and placed in the superintendent's personnel file.

Any time the Superintendent's performance is deemed to be unsatisfactory, the Superintendent will be notified in writing of specific areas to be remedied and will be given an opportunity to correct the problem(s). If performance continues to be unsatisfactory, the School Board may dismiss the Superintendent pursuant to School Board policy, the employment contract with the Superintendent and state law and rules. **At the Board's discretion, it may notify the superintendent in writing of specific areas to be remedied, and the superintendent may be given an opportunity to correct the problem(s). Where the Board provided written notice pursuant to the prior sentence, if the Board determines the superintendent's performance remains unsatisfactory, the Board may dismiss or non-renew the superintendent pursuant to Board policy, the superintendent's employment contract and state law and rules. In those situations where the superintendent's employment contract includes an evaluation, dismissal or non-renewal provision, it shall take precedent over this policy.**

END OF POLICY

Legal Reference(s):

[ORS 192.660 \(1\)\(i\)](#)
[ORS 332.505](#)
[ORS 342.513](#)

[ORS 342.815](#)
[ORS 332.107](#)
[OAR 581-022-1720](#)

Hanson v. Culver School District No. 5 (FDAB 1975).

Dallas School District 2

Code: **EFAA**
 Adopted: 3/10/08
 Revised/Readopted: 8/08/11; 1/13/15

District Nutrition and Food Services

The district may enter into an agreement with the Oregon Department of Education (ODE) to operate the National School Lunch Program (NSLP) and the Commodity Food Distribution Program (CFDP) by signing a permanent Sponsor-ODE Agreement entitling the district to receive reimbursement for all meals that meet program requirements and to earn USDA Food entitlement based on the number of lunches served.

The permanent agreement shall be signed by the superintendent or other school official with authority to obligate the district to legally binding contracts, subject to annual ODE renewal and will include, at the district's option, an agreement to operate the School Breakfast Program (SBP), Summer Food Service Program (SFSP), the Child and Adult Care Food Program (CACFP) and the Special Milk Program (SMP). The district recognizes that meals and snacks served by the district will not be eligible for reimbursement until the annual program update is received and approved by ODE.

The permanent Sponsor-ODE Agreement shall include assurances by the district that it will follow all ~~NSLP regulations regarding~~ **Child Nutrition Program regulations for which the district is approved to operate:**

1. Free and reduced price process (updated annually);
2. Financial management of the nonprofit school food service;
3. Civil rights and confidentiality procedures;
4. Meal pattern and nutrition content of meals served;
5. Use and control of commodity foods;
6. Accuracy of reimbursement claims;
7. Food safety and sanitation inspections;
8. **Nutrition standards for foods and beverages sold to students.**

The superintendent will develop an administrative regulation as necessary to implement this policy and meet the requirements of state and federal law. The administrative regulation will be reviewed and adopted by the Board as required by law.

END OF POLICY

Legal Reference(s):

[ORS 327.520](#) to [-327.535](#)
ORS 336.423

[OAR 581-022-1530\(2\)](#)
[OAR 581-051-0100](#)
[OAR 581-051-0305](#)

[OAR 581-051-0310](#)
[OAR 581-051-0400](#)

Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance, 7 C.F.R. Part 15b (2001).

U.S.D.A., ELIGIBILITY GUIDANCE FOR SCHOOL MEALS MANUAL.

U.S.D.A., FNS INSTRUCTION 765-7 REV. 2: HANDLING LOST, STOLEN AND MISUSED MEAL TICKETS.

Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. 1751 §§ 203, 205 **1758, 1760.**

National School Lunch Program 7 C.F.R. Part 210

U.S.D.A. Instruction 113-1 Civil Rights

Donation of Foods for Use in the United States, its Territories and Possessions and Areas Under its Jurisdiction, 7 C.F.R. Part 250

Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. 200.

Cross Reference(s):

EFA - Local Wellness Program

Dallas School District 2

Code: EFAA-AR
 Adopted: 3/10/08
 Revised/Readopted: 8/22/11; 5/14/12; 3/13/16;
 9/13/16

Reimbursable School Meals and Milk Programs (National School Lunch Program, School Breakfast Program, Special Milk Program)

The district's nutrition and food services will be operated in accordance with the following requirements:

Meal Pricing Procedures

1. Reimbursable meals will be priced as a unit.
2. Reimbursable meals will be served free or at a reduced price to all children who are determined by the district to be eligible for free or reduced price meals.
3. Annually, the district will establish prices for reimbursable student meals. The price charged to students who do not qualify for free or reduced price meals will be established annually in compliance with state and federal laws.¹
4. The price charged to students who qualify for reduced price meals will be established annually by the district in compliance with state and federal laws.²
5. **The district will implement claiming alternative Provision 2 at the following schools under its jurisdiction: Morrison Alternative School.**

Application Procedures

1. Households receiving Supplemental Nutrition Assistance Program (SNAP) or Temporary Assistance to Needy Families (TANF) benefits as identified by Oregon Department of Education (ODE) will be automatically eligible for free meals for the students listed on the official document. Districts must access this document at least three times per year.
2. **Students receiving support through the Migrant Education Program, Runaway and Homeless Youth Act, McKinney-Vento Homeless Assistance Act, federal Head Start and state-funded pre-kindergarten programs, with income eligibility criteria identical or more stringent than federal Head Start, or are in state or court placement foster care, will be automatically eligible for free meals for the students listed on the official documents.**
3. Households that submit a confidential application will be notified of their student's eligibility for free or reduced price. Households that are denied free or reduced price benefits will be notified in writing using the Oregon Department of Education (ODE) template letter distributed to the district annually.

¹The new requirement under Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. 1751 §§ 205 establishes new criteria for equity in school lunch pricing.

²According to Direct Certification and Certification of Homeless, Migrant and Runaway Children for Free School Meals, 7 C.F.R. Part 245 (2011).

4. On a case-by-case basis, when a student is known to be eligible for free or reduced price meals and the household fails to submit a confidential application, the superintendent or designee may complete an application for the student documenting how he/she knows the household income qualifies the student for free or reduced price meal benefits. Parents of a student approved for free or reduced price benefits when application is made for the student by a school official, will be notified of the decision and given the opportunity to decline benefits.
5. Students who do not qualify for free or reduced price meals are eligible to participate in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) and will be charged "paid" meal prices set by the district. "Paid" category students will be treated equally to students receiving free or reduced price benefits in every aspect of the district's NSLP, SBP, **Child and Adult Care Food Program (CACFP), and Summer Food Service Program (SFSP).**
6. The district has established a fair hearing process under which a household can appeal a decision with respect to the household's application for benefits or any subsequent reduction or termination of benefits.
7. In the event of major employers contemplating large layoffs in the attendance area of the district, the district will provide confidential applications and eligibility criteria for free and reduced price meals to the employer for distribution to affected employees.

Financial Management of the Nonprofit School Food Service

1. The district will maintain a nonprofit school nutrition and food service operation.
2. Revenues earned by the school nutrition and food services will be used only for the operation or improvement of NSLP, SBP, **CACFP, and SFSP.**
3. Lunch and breakfast meals served to teachers, administrators, custodians and other adults not directly involved with the operation of the district's nutrition and food services will be priced to cover all direct and indirect cost of preparing and serving the meal.³
4. District nutrition and food services revenues will not be used to purchase land or buildings.
5. The district will limit its nutrition and food services net cash resources to an amount that does not exceed three months average expenditures.
6. The district will maintain effective control and accountability for, and adequately safeguard all nutrition and food services' cash, real and personal property, equipment and other assets, and ensure they are used solely for nutrition and food services purposes.
7. The district will meet the requirements for allowable NSLP, SBP, **CACFP, and SFSP** costs as described in C.F.R. 200.
8. In purchasing nutrition and food services goods or services, the district will not accept proposals or bids from any party that has developed or drafted specifications, requirements, statements of work, invitations for bids, requests for proposals, contract terms and conditions or other documents for proposals used to conduct the procurement.

³For meals with portion sizes equivalent to student meals, the adult meal price will be no less than the amount of reimbursement for a free-eligible meal, plus the value of commodity foods used in the meal preparation.

9. All procurement transactions for nutrition and food services goods and services will be conducted according to state, federal and district procurement standards using the applicable cost thresholds.
10. In the operation of its nutrition and food services program, the district will purchase food products that **where at least 50 percent of the ingredients** are produced **or processed** in the United States, whenever possible.

Civil Rights and Confidentiality Procedures

1. The district will not discriminate against any student because of his/her eligibility for free or reduced price meals.
2. The district will not discriminate against any student or any nutrition and food services employee because of race, color, national origin, marital status, sex, sexual orientation, parental status, religion, age or disability.
3. The district will assure that all students and nutrition and food services employees are not subject to different treatment, disparate impact or a hostile environment.
4. Established district procedures will be followed for receiving and processing civil rights complaints related to applications for NSLP, SBP, **CACFP, and SFSP** benefits and services, and employment practices with regard to the operation of its NSLP, SBP, **CACFP, and SFSP**. The district will forward any civil rights complaint regarding the district's nutrition and food services to ODE's director of Child Nutrition Programs within three days of receiving the complaint.
5. The district will make written or oral translations of all nutrition and food services materials available to all households who do not read or speak English.
6. The district will maintain strict confidentiality of all information ~~on the~~ **obtained through a confidential application for free and reduced price meals and snacks or direct certification,** including students' eligibility for free or reduced price meals and all household information. The district's NSLP, SBP, **CACFP, and SFSP** operators are not required to release any information from a student's confidential application for free or reduced price meals ~~or snacks~~. No information may be released from a student's ~~confidential application for free or reduced price meals or snacks,~~ **eligibility information** without first obtaining written permission from the student's parent or legal guardian/adult household member signing the application, except as follows:
 - a. An individual student's name and eligibility status may be released without written consent only to persons who operate or administer federal education programs; persons who operate or administer state education or state health programs at the state level; persons evaluating state, education assessment; or persons who operate or administer any other NSLP, SBP, ~~Summer Food Service Program (SFSP), Child and Adult Care Food Program (CACFP) or the Temporary Assistance to Needy Families (TANF);~~ **CACFP, SFSP or SNAP;**
 - b. Any other confidential information contained in the confidential application for free and reduced price meals ~~and snacks~~ (e.g., family income, address, etc.) may be released without written consent only to persons who operate or administer the NSLP, SBP, CACFP, SFSP and the Special Supplemental Nutrition Program for Women, Infants and Children (WIC); the Comptroller General of the United States for audit purposes; and federal, state or local law enforcement officials investigating alleged violation of any of the programs listed above.

Nutrition and Menu Planning

1. Meals served for reimbursement will meet the ~~recommendations of the most current Dietary Guidelines for Americans~~; **nutrition standards established by the U.S. Department of Agriculture (USDA) and Oregon Smart Snacks Standards.**
2. Meals served for reimbursement will meet at least the minimum NSLP, SBP, **CACFP, and SFSP** requirements for food items and quantities.
3. Meals served for reimbursement will:
 - a. Meet all calorie range requirements by grade level;
 - b. Meet the maximum standards set for saturated fat;
 - c. Meet the maximum standards set for sodium by grade level; and
 - d. Meet the requirement for zero grams of trans fats.
4. The district will use the offer versus serve option when serving NSLP lunches to district students. Students must take at least three of the five different food items including one-half cup of fruit or vegetable offered in program lunches.
5. The district will use the offer versus serve option when serving program breakfasts to students. Students must take at least three of the four food items including one-half cup of fruit or vegetable offered in program breakfasts.
6. A copy of the board minutes adopting the offer versus serve policy for all students for program lunches and/or for all students in the district for program breakfasts, as applicable, will be made available upon request.

Use and Control of Commodity Foods

1. The district will accept and use commodity foods in as large a quantity as may be efficiently utilized in the reimbursable lunch and breakfast program.
2. The district will maintain necessary safeguards to prevent theft or spoilage of commodity foods.
3. The value of commodity foods used for any food production other than NSLP, SBP, **SFSP** or afterschool snacks shall be replaced in the food service inventory.

Accuracy of Reimbursement Claims

1. The district will claim reimbursement only for reimbursable meals served to eligible children.
2. All meals claimed for reimbursement will be counted at each dining site at a "point of service" where it can be accurately determined that the meal and snack meets NSLP, **SMP**, SBP, **CACFP, and SFSP** requirements for reimbursement.
3. The person responsible for determining reimbursability of meals will be trained to recognize a reimbursable meal under the menu planning approach used at the school.

4. The district official signing the claim for reimbursement will review and analyze monthly meal counts to ensure accuracy of the claim, before submitting the claim to ODE.
5. Annually, by November 15, the district will verify a random sample of applications according to NSLP verification requirements. Instructions for completing the verification process will be sent by ODE to the district in October each year.

Food Safety and Sanitation Inspections

1. The district will maintain necessary facilities for storing, preparing and serving food and milk.
2. Semi-annually, the district will schedule food safety inspections with the county Environmental Health Department or Oregon Department of Human Resources for each school or dining site under its jurisdiction.
3. The district will maintain health standards in compliance with all applicable state food safety regulations at each school or dining site under its jurisdiction.

General USDA NSLP/SBP/SMP Requirements

1. The district will ensure that no student is denied a meal as a disciplinary action.
2. Breakfast will be served in the morning hours, at or near the beginning of the student's school day.
3. Lunch will be served between the hours of 10 a.m. and 2 p.m.
4. The district will provide substitute foods for students ~~who are determined by a licensed physician to be legally disabled and whose disability restricts their diet~~ **with a disability⁴**. Substitutions will be provided only when a medical statement from the licensed ~~physician~~ **health care professional** is on file at the school. The medical statement must state the nature of the ~~child's disability and how the disability affects the child's nutrition needs, and it must provide a medical prescription for substitute foods or texture modification.~~ **impairment so its effect on the student's diet is understood, and what must be done to accommodate the impairment.** The district will not charge more than the price of the school meal, as determined by the child's eligibility status, for ~~substitute meals or foods.~~ **meals with the accommodation.**
5. The district will control the sale of competitive foods.
6. The district will ensure that potable (drinking) water will be available to students, free of charge for consumption in the place where meals are served during meal service.
7. The district will notify all households of its meal charge requirements early in the school year. The district's meal charging requirements are as follows:

A charge account for students paying full or reduced price for meals may be established with the district. Students may charge no more than ~~five (5)~~ **three (3)** meals. Any student failing to keep his/her account current as required by the district shall not be allowed to charge the price of further meals until the account has been paid in full, but will purchase a meal if the student pays for the

⁴ **To comply with Section 504 as it relates to a student's severe food allergy, such as milk, gluten, nut or soy, and including but not limited to diabetes, colitis, etc.**

meal when it is received. At least one written warning shall be provided to a student and his/her parent prior to denying meals for exceeding the district's charge limit. Students or parents of students may prepay meal costs.

- a. ~~Until payments for the charges are received in full, the student will receive a deli sandwich, offering bar and a milk or juice.~~
8. The sale of foods (other than FMNV) in competition with the district's lunch (NSLP) or breakfast (SBP) programs will be allowed in dining sites during lunch and breakfast periods with Board approval only when all income from the food sales accrues to the benefit of the district's nutrition and food services or accrues to a school or student organization approved by the Board. A copy of the Board minutes approving and defining competitive food sales will be made available upon request.
9. The district will not use nutrition and food services funds to purchase FMNV for sale unless the proceeds from the sale of those foods is deposited into the Nutrition and Food Services account in an amount sufficient to cover all direct and indirect costs relating to the purchase and service of the foods.
10. Soda pop and any other FMNV will not be offered "at no additional cost" with NSLP lunch meals or SBP breakfast meals in any district school.

Record Keeping

The following document will be maintained by the district for three years after the current school year or longer, in the event of an unresolved audit(s), until the audits have been completed;

1. All currently approved and denied confidential applications for free and reduced price meals, snacks and all current direct certification documents, **eligibility verification documents and school membership or enrollment lists;**
2. Financial records that account for all revenues and expenditures of the district's nonprofit school nutrition and food services programs, **including procurement documents;**
3. Records (i.e., recipes, ingredient lists and nutrition fact labels or product specifications) that document the compliance with nutrition standards for all **program and** competitive foods available for sale to students at a school campus;
4. Documents of participation date (i.e., meal counts) from each school in the district to support claims for reimbursement;
5. Production and menu records;
6. Records to document compliance with Paid Lunch Equity;
7. Records to document compliance with Revenue from Nonprogram Foods; **and**
8. **Internal program monitoring documents for NSLP, SBP, and SFSP.**

Dallas School District 2

Code: **GBMA**
 Adopted: 10/11/16
 Readopted: 10/11/16

Whistleblower

When an employee has good faith and reasonable belief the employer has violated any federal, state or local, law, rule or regulation; has engaged in mismanagement, gross waste of funds or abuse of authority; or created a substantial and specific danger to public health and safety by its actions, and an employee then discloses or plans to disclose such information, it is an unlawful employment practice for an employer to:

1. Discharge, demote, transfer, reassign or take disciplinary action against an employee or threaten any of the previous actions.
2. Withhold work or suspend an employee.
3. Discriminate or retaliate against an employee with regard to promotion, compensation or other terms, conditions or privileges of employment.
4. Direct an employee or to discourage an employee to not disclose or to give notice to the employer prior to making any disclosure.
5. Prohibit an employee from discussing, either specifically or generally, the activities of the state or any agency of or political subdivision in the state, or any person authorized to act on behalf of the state or any agency of or political subdivision in the state, with:
 - a. Any member of the Legislative assembly;
 - b. Any Legislative committee staff acting under the direction of any member of the Legislative assembly; or
 - c. Any member of the elected governing body of a political subdivision in the state or any elected auditor of a city, county or metropolitan service district.

An employee's good faith and reasonable belief shall serve as an affirmative defense to civil or criminal charges related to the employee's disclosure of lawfully accessed information related to the violation, including information that is exempt from disclosure by public records law.

The district will use the complaint process in administrative regulation KL-AR - Public Complaints Procedure to address any alleged violations of this policy.

The district shall deliver a written or electronic copy of this policy to each staff member.

END OF POLICY

Legal Reference(s):

[ORS 192.501 to -192.505](#)

[OAR 581-022-1720](#)

[ORS 659A.199 to -659A.224](#)

Anderson v. Central Point Sch. Dist., 746 F.2d 505 (9th Cir. 1984).
 Connick v. Myers, 461 U.S. 138 (1983).

Dallas School District 2

Code: GCBDA/GDBDA
 Adopted: 5/13/02
 Readopted: 2/25/13

Family Medical Leave

When applicable, ~~the~~ the district will comply with all **the** provisions of the Family and Medical Leave Act (FMLA) of 1993, the Oregon Family Leave Act (OFLA) of 1995, the Military Family Leave Act as part of the National Defense Authorization Acts of 2008 and for Fiscal Year 2010 (which expanded certain leave to military families and veterans for specific circumstances), the Oregon Military Family Leave Act (**OMFLA**) of 2009, and other applicable provisions of Board policies and collective bargaining agreements regarding family medical leave.

FMLA applies to districts with 50 or more employees within 75 miles of the employee's work site, based on employment during each working day during any of the 20 or more work weeks in the calendar year in which the leave is to be taken, or in the calendar year preceding the year in which the leave is to be taken. The 50 employee test does not apply to educational institutions for determining employee eligibility.

OFLA and OMFLA applies to districts that employ 25 or more part-time or full-time employees in Oregon, based on employment during each working day during any of the 20 or more work weeks in the calendar year in which the leave is to be taken, or in the calendar year immediately preceding the year in which the leave is to be taken.

In order for an employee to be eligible for the benefits under federal law **FMLA**, he/she must have been employed by the district for the previous 12 months and have worked at least 1,250 hours during the past 12-month period.

In order **for an employee** to be eligible **for the benefits** under state law **OFLA**, an employee **he/she** must work an average of 25 hours per week and have been employed at least 180 **calendar** days prior to the first day of the family medical leave of absence. However, for parental leave purposes, an employee becomes eligible upon completing at least 180 **calendar** days immediately preceding the date on which the parental leave begins. There is no minimum average number of hours worked per week when determining employee eligibility for parental leave.

OMFLA applies to employees who work an average of at least 20 hours per week; there is no minimum number of days worked when determining an employee's eligibility for OMFLA.

Federal and state leave entitlements generally run concurrently.

The superintendent will develop administrative regulations as necessary for the implementation of the provisions of both federal and state law.

END OF POLICY

Legal Reference(s):

[ORS 332.507](#)
[ORS 342.545](#)

[ORS 659A.090](#)
[ORS 659A.093](#)

[ORS 659A.096](#)
[ORS 659A.099](#)

[ORS 659A.150 - 659A.186](#)

[OAR 839-009-0200 to-0320](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).
Family and Medical Leave Act of 1993, 29 U.S.C. §§ 2601-2654 (2006); Family and Medical Leave Act of 1993, 29 C.F.R.
Part 825 (2008).

National Defense Authorization Act of 2008, Public Law 110-181, § 585(a).

National Defense Authorization Act for Fiscal Year 2010, Public Law 111-84, § 565.

Dallas School District 2

Code: GCL
Adopted: 7/22/02

DELETE

~~Staff/Personnel Development—Licensed~~

~~The District contributes to and uses the comprehensive system of personnel development established by the Oregon Department of Education, as appropriate.~~

~~All District teachers, personnel service specialists and administrators contracted by the District, excluding substitutes, will follow the procedures provided below for meeting Continuing Professional Development (CPD) requirements.~~

~~District personnel are appropriately and adequately prepared to implement special education and related services, consistent with Teacher Standards and Practices Commission requirements.~~

~~This policy and “Instructional Effectiveness, An Evaluation Guide” are recognized as the District’s Continuing Professional Development Program.~~

~~The District and each school site shall systematically, through the Consolidated District Improvement Plan, identify instructional needs of students and relate those needs to the practices and CPD activities of the licensed staff.~~

~~Employee continuing professional development (CPD) plans shall be consistent with the District’s mission and goals, assist educators to meet the requirements for license renewal as identified in OAR Chapter 584, Division 090, and may contain such other provisions as deemed appropriate by the District.~~

~~Licensed employees shall maintain an active individual CPD plan. All licensed employees shall participate in the District’s CPD program. Individual CPD plans shall be developed collaboratively by the employee and his/her supervisor. Activities shall have as their primary purpose increased student learning by enhancing the professional skills of the employee. Such activities may relate to the individual’s current or potential future assignment as determined by the District. Appropriate learning activities may include, but are not limited to, college courses, workshops, conferences, curriculum development, research, peer or student-teacher mentoring and other approved individual and committee endeavors.~~

~~Each plan shall be designed to assist the employee to:~~

- ~~1. — Achieve District, state and national standards;~~
- ~~2. — Keep current with the development and use of best practices; and~~
- ~~3. — Develop ways to enhance learning for a diverse student body.~~

Each plan shall identify CPD activities and experiences that address one or more of the following professional growth domains:

1. ~~Content of the subject matter or speciality area directly related to the employee's current assignment(s) or to responsibilities he/she reasonably expects to be assigned, or is assigned by the District;~~
2. ~~Strategies for assessment of student performance in achieving school and District objectives and state content standards and interpretation and application of the results;~~
3. ~~Methods for effective teaching, classroom management, counseling, supervision, leadership and curriculum development;~~
4. ~~Understanding of diversity in abilities, social and/or cultural background and use of such knowledge to promote achievement of high standards for all students;~~
5. ~~Knowledge of state and national education priorities and the application of that knowledge to one's school and District programs;~~
6. ~~Competence in the uses of technology in schools and the application of that knowledge to one's assignment.~~

~~The employee's plan shall be proposed and completed annually according to the procedures outlined in "Instructional Effectiveness, an Evaluation Guide."~~

~~The plan should propose to earn approximately 25 Professional Development units of credit annually. Additional units of credit, however, may be earned when circumstances warrant. CPD should directly relate to the immediate needs of the District, school site and individual. This may best be accomplished on an annual basis.~~

~~The responsibility for completing a plan and meeting licensure renewal requirements rests with the employee. The employee shall provide documentation that the plan has been completed and he/she has analyzed the results and applied the acquired knowledge and skills to improve student learning.~~

~~Acceptable CPD activities shall be those reviewed and approved by the employee's supervisor and for which evidence is submitted to verify completion.~~

~~Completed CPD forms shall be filed annually in the employee's personnel file. The Superintendent or his/her designee shall, if applicable, verify completion of the required plan(s) and units for renewal at the time the employee request District verification of educational experience on the Teacher Standards and Practices Commission (TSPC) provided Professional Educational Experience Report (PEER) form.~~

END OF POLICY

Legal Reference(s):[ORS 329.095](#)[ORS 342.135 \(2\)\(a\)](#)[OAR 581-022-0606](#)[ORS 329.125](#)[ORS 342.138 \(3\)](#)[OAR 581-022-1720](#)[ORS 329.704](#)[OAR 584-090-0001 to 0060](#)

~~Clackamas Intermediate Education District Education Association v. Clackamas Intermediate Education District, Case No. C-141-77, 3 PECBR 1848 (1978).~~

~~Eugene Education Association v. Eugene School District 4J, Case No. C-93-79, 5 PECBR 3004 (1980).~~

~~Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).~~

Dallas School District 2

Code: **GCL/GDL**
 Adopted: 7/22/02
 Readopted: 6/23/14
 Orig. Code(s): GCL

Staff Development

In order to strengthen and refine professional skills of district personnel, the superintendent or his/her designee will develop a staff development program for all employees.

The district's educator teams along with building site councils will ~~work collaboratively with the district's licensed educator teams to determine the appropriate staff development and training for licensed educators.~~ **be encouraged to participate in the development and implementation of the district's staff development program including provisions for the professional growth of staff.**

Staff development programs, whether provided directly by the district or through district contracts with third parties, will provide appropriate reasonable accommodations to ensure such programs are available to employees with disabilities.

Completion of continuing professional development (CPD) requirements, as set forth in OAR Chapter 584, Division 090 by the Teacher Standards and Practices Commission (TSPC) for license renewal, are the sole responsibility of the employee. The district will require all licensed educators to submit their professional development units annually.

END OF POLICY

Legal Reference(s):

[ORS 329.095](#)
[ORS 329.125](#)
[ORS 329.704](#)

[ORS 342.138](#)
[ORS 342.856](#)

[OAR 581-022-0606](#)
[OAR 581-022-1720](#)
[OAR 584-018-0205](#)

Clackamas Intermediate Education District Education Association v. Clackamas Intermediate Education District, Case No. C-141-77, 3 PECBR 1848 (1978).

Eugene Education Association v. Eugene School District 4J, Case No. C-93-79, 5 PECBR 3004 (1980).

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).

Dallas School District 2

Code: **ING**
 Adopted: 8/08/11
 Readopted: 11/04/13
 Orig. Code(s): ING

Animals in District Facilities

Permission is to be obtained from the principal before animals are brought into the school. Animals must be adequately cared for and appropriately secured. Only the teacher or students designated by the teacher are to handle the animals.

If animals are to be kept in the classroom on days when classes are not in session, arrangements must be made for their care.

Animals may not be transported on a school bus.

Any person bringing an animal onto school grounds must be in control of the animal at all times. Any person with an animal may be asked to wait in a designated area during student drop off, pick up, or other times students congregate outside the building.

~~Animals serving persons with a disability would be an exception to this policy. The superintendent will develop an administrative rule governing the presence of service animals in district facilities.~~

Service animals are covered by district policy "Service Animals in District Facilities."

END OF POLICY

Legal Reference(s):

[~~ORS 346~~.620](#)

[~~ORS 659A~~.400](#)

[OAR 581-053](#)-0010

[OAR 581-053](#)-0230(9)(j)

[OAR 581-053](#)-0330(1)(q)

[OAR 581-053](#)-0430(16)

[OAR 581-053](#)-0531(15)

~~Americans with Disabilities Act of 1990, 104 Stat. 327, 42 U.S.C. § 12101 et seq. (2006); 28 CFR §§ 35.104, 35.136 (2006); Americans with Disabilities Act Amendments Act of 2008.~~

Dallas School District 2

Code: **ING-AR**
 Revised/Reviewed: 8/08/11; 6/09/14
 Orig. Code(s): None

DELETE

~~Service Animals in District Facilities~~

~~In order for a service animal¹ to serve in a district facility, the district requires:~~

- ~~1. Information about the animal (breed, age, and history);~~
- ~~2. Insurance Information;~~
- ~~3. Proof of current and proper vaccinations;~~
- ~~4. Documentation of Public Access Test (PAT);~~
- ~~5. Documentation from medical or other service providers regarding the need for the service animal;~~
- ~~6. The service animal's needs must be provided by the student or staff it serves; district will not provide handling services.~~

¹The American with Disabilities Act definition of "service animal" means any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition. The work or tasks performed by a service animal must be directly related to the individual's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection or rescue work, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine or the telephone, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition. The law and its regulations also make an allowance for miniature horses.

Dallas School District Enrollment Report

May 2017

School	Capacity	Kgtn	1	2	3	4	5	Total	Last month	May 15/16	May 14/15	May 13/14	May 12/13
Oasis													
Lyle	[460]	26	25	27	25	1							
		25	24	27	26								
		26	25	27	28								
		25	25	27	26								
Total		102	99	108	105	1		415	417	425	432	435	437
Oakdale	[412]	27	25	29	28								
		28	23	29	27								
		27	25	28	29								
			23		28								
Total		82	96	86	112	0		376	378	364	373	369	370
OSD Enrollment													
Whitworth	[437]				2	29	32						
						28	33						
						29	33						
						29	33						
						30	31						
						29	31						
						28	30						
						30							
Total					2	232	223	457	461	431	412	396	412
Total K-5								1248	1256	1220	1217	1200	1219

District Enrollment Report
May 2017

[illegible]

LUCKIAMUTE VALLEY CHARTER SCHOOLS
ENROLLMENT REPORT
2016 -2017
MAY

740

STUDENT TOTALS

	Current #'s	End of last yr.
In District	85	89
Out of District	106	98
TOTAL STUDENT #'s	191	187

BREAKDOWN BY GRADE LEVELS

enrollment for 2015-2016

	Current #'s	End of last yr.
Kindergarten	21	17
1st Grade	22	18
2nd Grade	26	20
3rd Grade	19	26
4th Grade	25	25
5th Grade	25	23
6th Grade	21	23
7th Grade	19	20
8th Grade	13	15

NUMBERS CURRENT AS OF 05/1/2017

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05/03/17

Accrual Basis

Luckiamute Valley Charter Schools

Profit & Loss Budget vs. Actual

July 2016 through April 2017

	Jul '16 - Ap...	Budget	\$ Over Bu...	% of Budget
Ordinary Income/Expense				
Income				
1510 · Earnings on investments	360.39	400.00	-39.61	90.1%
1920 · Donations from Private Sources	7,246.15	6,000.00	1,246.15	120.8%
1929 · PTC	72.68	1,000.00	-927.32	7.3%
1951 · TEXTBOOK SALES	131.55			
1990 · Miscellaneous	1,628.00	500.00	1,128.00	325.6%
3101 · State School Support Funds	1,665,110.98	1,673,566.00	-8,455.02	99.5%
Total Income	1,674,549.75	1,681,466.00	-6,916.25	99.6%
Gross Profit	1,674,549.75	1,681,466.00	-6,916.25	99.6%
Expense				
1000 · INSTRUCTION				
1100 · Regular Programs				
1111 · Elementary Grades K-6				
111-111 · Certified Salaries	257,905.78	363,532.00	-105,626.22	70.9%
111-112 · Classified Salaries	87,782.15	131,766.00	-43,983.85	66.6%
111-121 · Substitute Teacher Salaries	3,368.03	12,250.00	-8,881.97	27.5%
111-131 · Extra Duty Salaries	28,000.00	28,000.00	0.00	100.0%
111-211 · PERS-Employer Contribution	64,928.10	96,399.00	-31,470.90	67.4%
111-212 · PERS-EPPT PICK UP	21,549.36	31,398.00	-9,848.64	68.6%
111-220 · Social Security	27,813.67	40,969.00	-13,155.33	67.9%
111-231 · Worker's Compensation	3,163.19	3,299.00	-135.81	95.9%
111-240 · Health/Dental Insurance	89,663.04	151,200.00	-61,536.96	59.3%
111-355 · Printing	2,050.16	5,000.00	-2,949.84	41.0%
111-410 · Supplies	2,823.92	18,000.00	-15,176.08	15.7%
111-420 · Textbooks	1,982.65	5,000.00	-3,017.35	39.7%
111-460 · Non-Consumable Supplies	1,746.30	6,000.00	-4,253.70	29.1%
111-470 · Computer Software	0.00	500.00	-500.00	0.0%
111-480 · Computer Hardware	128.00	500.00	-372.00	25.6%
111-541 · Equipment	4,290.80	10,000.00	-5,709.20	42.9%
Total 1111 · Elementary Grades K-6	597,195.15	903,813.00	-306,617.85	66.1%
1121 · Middle Programs 7-8				
121-111 · Licensed Salaries	84,431.94	125,292.00	-40,860.06	67.4%
121-112 · Classified Salaries	4,889.24	8,384.00	-3,494.76	58.3%
121-121 · Substitute Salary	3,500.80	3,500.00	0.80	100.0%
121-131 · Extra Duty Salaries	3,500.00	3,500.00	0.00	100.0%
121-211 · PERS-Employer Contribution	14,188.45	23,813.00	-9,624.55	59.6%
121-212 · PERS-EPPT PICK UP	4,292.23	7,728.00	-3,435.77	55.5%
121-220 · Social Security	7,042.14	10,120.00	-3,077.86	69.6%
121-231 · Workers Compensation	55.86	815.00	-759.14	6.9%
121-240 · Health/Dental Insurance	15,802.86	32,400.00	-16,597.14	48.8%
121-310 · Instruction Services	3,030.00			
121-355 · Printing	708.13	2,000.00	-1,291.87	35.4%
121-410 · Consumable Supplies	348.60	8,000.00	-7,651.40	4.4%
121-420 · Textbooks	389.34	3,000.00	-2,610.66	13.0%
121-460 · Non-consumable Supplies	1,022.94	3,000.00	-1,977.06	34.1%
121-470 · Computer Software	0.00	1,000.00	-1,000.00	0.0%
121-480 · Computer Hardware	193.24	1,000.00	-806.76	19.3%
121-541 · Equipment- New	3,924.90	5,000.00	-1,075.10	78.5%
Total 1121 · Middle Programs 7-8	147,320.67	238,552.00	-91,231.33	61.8%
Total 1100 · Regular Programs	744,515.82	1,142,365.00	-397,849.18	65.2%
Total 1000 · INSTRUCTION	744,515.82	1,142,365.00	-397,849.18	65.2%
2000 · SUPPORT SERVICES				
2200 · Instructional Staff				
220-313 · Special Services	2,574.00	5,000.00	-2,426.00	51.5%
220-390 · Professional Development	14,092.03	18,000.00	-3,907.97	78.3%
220-410 · Supplies	1,220.09	3,000.00	-1,779.91	40.7%
Total 2200 · Instructional Staff	17,886.12	26,000.00	-8,113.88	68.8%

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05/03/17

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July 2016 through April 2017

	Jul '16 - Ap...	Budget	\$ Over Bu...	% of Budget
2220 · Library/Media Center				
222-430 · Library Books	1,912.56	3,000.00	-1,087.44	63.8%
222-450 · Periodicals	0.00	1,200.00	-1,200.00	0.0%
222-550 · Technology	1,693.05	4,000.00	-2,306.95	42.3%
Total 2220 · Library/Media Center	3,605.61	8,200.00	-4,594.39	44.0%
2230 · Assessment and Testing				
223-312 · Testing Services	7,232.20	9,000.00	-1,767.80	80.4%
Total 2230 · Assessment and Testing	7,232.20	9,000.00	-1,767.80	80.4%
2240 · Instructional Staff Development				
224-312 · Instruction Improvement Service	3,209.76	500.00	2,709.76	642.0%
224-410 · Instruction Improvement Suppli	830.30	1,500.00	-669.70	55.4%
Total 2240 · Instructional Staff Development	4,040.06	2,000.00	2,040.06	202.0%
2310 · School Board				
231-300 · Purchased Services	4,142.99	5,000.00	-857.01	82.9%
231-354 · Advertisement	1,871.00	2,000.00	-129.00	93.6%
231-382 · Legal Services	1,152.33	6,000.00	-4,847.67	19.2%
231-410 · Consumable Supplies	1,129.04	4,000.00	-2,870.96	28.2%
231-640 · Dues and Fees	2,144.73	2,200.00	-55.27	97.5%
231-651 · Liability Insurance	13,719.00	14,000.00	-281.00	98.0%
Total 2310 · School Board	24,159.09	33,200.00	-9,040.91	72.8%
2410 · School Administration				
241-112 · Classified Salaries	61,236.00	80,136.00	-18,900.00	76.4%
241-113 · Administrator salaries	89,297.76	116,800.00	-27,502.24	76.5%
241-211 · PERS-Employer Contribution	28,897.75	35,448.00	-6,550.25	81.5%
241-212 · PERS-Employee Cont. Pick-up	9,332.02	11,816.00	-2,483.98	79.0%
241-220 · Social Security	11,852.43	15,066.00	-3,213.57	78.7%
241-231 · Workers Compensation	73.39	1,213.00	-1,139.61	6.1%
241-240 · Health/Dental Insurance	18,643.84	24,800.00	-6,156.16	75.2%
241-340 · Travel	500.00	500.00	0.00	100.0%
241-353 · Postage	443.67	800.00	-356.33	55.5%
241-355 · Printing	157.58	1,000.00	-842.42	15.8%
241-390 · Professional Development	3,927.32	4,000.00	-72.68	98.2%
241-410 · Consumable Supplies	488.15	3,500.00	-3,011.85	13.9%
241-460 · non-consumables	500.06	3,000.00	-2,499.94	16.7%
241-470 · Software	228.91	2,000.00	-1,771.09	11.4%
241-480 · Computer Hardware	642.83	2,000.00	-1,357.17	32.1%
241-541 · Equipment	757.66	4,000.00	-3,242.34	18.9%
241-640 · Dues and Fees	2,075.35	3,000.00	-924.65	69.2%
Total 2410 · School Administration	229,054.72	309,079.00	-80,024.28	74.1%
2500 · Support services-business				
2520 · Fiscal services				
252-232 · Unemployment	436.90	5,000.00	-4,563.10	8.7%
252-380 · Payroll and Accounting Services	8,245.00	6,800.00	1,445.00	121.3%
252-381 · Audit Services	450.00	1,600.00	-1,150.00	28.1%
252-390 · General Prof & Tech Services	0.00	98,681.00	-98,681.00	0.0%
252-640 · Dues and Fees	706.37	2,000.00	-1,293.63	35.3%
Total 2520 · Fiscal services	9,838.27	114,081.00	-104,242.73	8.6%

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05/03/17

Accrual Basis

Luckiamute Valley Charter Schools
Profit & Loss Budget vs. Actual
July 2016 through April 2017

	Jul '16 - Ap...	Budget	\$ Over Bu...	% of Budget
2540 · Plant services				
254-112 · Classified Salaries	15,411.32	23,519.00	-8,107.68	65.5%
254-211 · PERS-Employer Contribution	2,718.55	4,233.00	-1,514.45	64.2%
254-212 · PERS-EPPT PICK	924.67	1,411.00	-486.33	65.5%
254-220 · Social Securtiy	1,178.98	1,799.00	-620.02	65.5%
254-231 · Worker's Compensation	15.94	145.00	-129.06	11.0%
254-240 · Health/Dental Insurance	5,009.76	10,800.00	-5,790.24	46.4%
254-321 · Cleaning Service	586.55	2,000.00	-1,413.45	29.3%
254-322 · Repairs and Maintenance	10,974.53	22,000.00	-11,025.47	49.9%
254-324 · Rental	4,627.62	4,320.00	307.62	107.1%
254-325 · Electricity	10,141.71	10,000.00	141.71	101.4%
254-326 · Fuel	5,138.63	5,500.00	-361.37	93.4%
254-327 · Water	2,544.53	3,000.00	-455.47	84.8%
254-328 · Garbage	2,906.25	3,500.00	-593.75	83.0%
254-329 · Other property services	2,175.70	5,000.00	-2,824.30	43.5%
254-351 · Telephone	2,765.64	2,000.00	765.64	138.3%
254-355 · Printing	191.94	1,000.00	-808.06	19.2%
254-410 · Supplies	3,454.87	7,000.00	-3,545.13	49.4%
254-520 · Major Building Improvements	18,849.76	40,000.00	-21,150.24	47.1%
254-530 · Improvements Other Than Buildin	7,211.56	20,000.00	-12,788.44	36.1%
254-541 · Equipment	5,056.89	10,000.00	-4,943.11	50.6%
Total 2540 · Plant services	101,885.40	177,227.00	-75,341.60	57.5%
2550 · Transporation				
255-331 · Transportation-Educational	18,134.17	43,000.00	-24,865.83	42.2%
Total 2550 · Transporation	18,134.17	43,000.00	-24,865.83	42.2%
Total 2500 · Support services-business	129,857.84	334,308.00	-204,450.16	38.8%
2620 · Planning Services				
262-111 · Salary-Grant	0.00	4,000.00	-4,000.00	0.0%
Total 2620 · Planning Services	0.00	4,000.00	-4,000.00	0.0%
Total 2000 · SUPPORT SERVICES	415,835.64	725,787.00	-309,951.36	57.3%
3000 · ENTERPRISE & COMMUNITY				
3100 · Food Services				
310-640 · dues and fees	9,957.92	17,000.00	-7,042.08	58.6%
312-410 · supplies	227.57			
Total 3100 · Food Services	10,185.49	17,000.00	-6,814.51	59.9%
Total 3000 · ENTERPRISE & COMMUNITY	10,185.49	17,000.00	-6,814.51	59.9%
4000 · FACILITIES ACQUISITION & CONSTR				
4150 · Building Acq, const, impr. Ser				
415-520 · Building Improvements	55,208.39	70,000.00	-14,791.61	78.9%
415-530 · Improvements-Other	9,337.62	50,000.00	-40,662.38	18.7%
Total 4150 · Building Acq, const, impr. Ser	64,546.01	120,000.00	-55,453.99	53.8%
Total 4000 · FACILITIES ACQUISITION & CONSTR	64,546.01	120,000.00	-55,453.99	53.8%
Total Expense	1,235,082.96	2,005,152.00	-770,069.04	61.6%
Net Ordinary Income	439,466.79	-323,686.00	763,152.79	-135.8%
Net Income	439,466.79	-323,686.00	763,152.79	-135.8%

Luckiamaute Valley
Charter Schools
2016-2017

	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
Beginning Fund Balance **	656,382.01												656,382.01
INCOME													
1510 Earnings on Investments	27.68	35.44	40.63	40.11	33.86	33.20	32.51	34.56	39.24	43.16			360.39
1910 Rentals													
1920 Donations from Private Sources		10.18	250.00	1,418.50	688.53	1,072.94		3,056.32	35.00	714.68			7,246.15
1925 Clemens Grant													
1929 PTO				72.68									72.68
1951 Textbook Sales		131.55											131.55
1999 Grants													
1990 Miscellaneous Income			669.00	959.00									1,628.00
3101 State School Support Funds		396,553.57	132,184.52	132,184.52	132,184.52		264,369.04	132,184.52	144,935.42	330,514.87			1,665,110.98
TOTAL REVENUE	656,409.69	396,730.74	133,144.15	134,674.81	132,908.91	1,106.14	264,401.55	135,275.40	145,009.66	331,272.71	-	-	2,330,931.76

EXPENDITURES BY OBJECT													
100 Salaries		16,643.33	64,628.87	142,427.73	66,537.43	85,902.65	58,194.22	65,921.92	67,251.83	71,815.04			639,323.02
200 Benefits	3,514.68	11,050.12	33,293.68	58,661.10	34,764.37	40,214.00	34,462.51	34,396.18	36,266.93	36,585.02			326,208.59
300 Services	5,639.54	11,305.13	9,295.90	16,315.77	7,877.57	17,452.34	9,479.26	16,580.07	8,031.67	11,996.19			113,973.44
400 Supplies	1,613.58	4,207.78	2,374.12	2,601.21	1,763.94	104.40	2,687.81	1,337.71	922.80	1,656.02			19,269.37
500 Equipment/Improvements	10,041.00	16,854.97	15,779.32	8,566.94	5,828.95	5,825.00	3,766.92	8,526.52	15,154.48	16,185.67			106,529.77
600 Dues & Fees	15,546.25	17.50	10,023.17	1,510.23	70.25	439.85		43.75	43.75	657.62			28,352.37
700 Contingency													
TOTAL EXPENDITURES	36,355.05	60,078.83	138,395.06	230,082.98	116,842.51	149,938.24	108,590.72	126,806.15	127,671.46	138,895.56	-	-	1,233,656.56

EXPENDITURES BY FUNCTION													
1000 Instruction	4,911.46	11,188.85	75,876.89	150,074.76	84,694.92	86,052.91	72,376.93	78,285.08	88,514.69	86,800.20			738,776.69
2000 Support	22,329.59	32,804.98	39,647.63	74,500.48	29,974.01	61,910.33	34,238.79	45,287.67	29,334.53	50,120.36			420,148.37
3000 Food Services			9,957.92	132.74	94.83								10,185.49
4000 Construction	9,114.00	16,085.00	12,912.62	5,375.00	2,078.75	1,975.00	1,975.00	3,233.40	9,822.24	1,975.00			64,546.01
6000 Contingency													
TOTAL EXPENDITURES	36,355.05	60,078.83	138,395.06	230,082.98	116,842.51	149,938.24	108,590.72	126,806.15	127,671.46	138,895.56	-	-	1,233,656.56

FUND BALANCE	620,054.64	956,706.55	951,455.64	856,047.47	872,111.87	723,279.77	879,090.60	887,559.85	904,898.05	1,087,275.20	1,097,275.20	1,097,275.20	
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Luckiamute Valley Charter School Board

Minutes 3-15-2017

In attendance were Steve Diehl, Interim director, Kendall Cates, Fred Weisensee, Jim Gardner and Vicki Avery. Also present was Lena Calef from PTO. Matt Beasley was delayed and arrived at 7:30.

The meeting was called to order at 6:53 by Kendall Cates, vice- president. Jim moved to approve the minutes from February 15, 2017. Seconded by Vicki. Approved.

Discussion followed on policies on the consent agenda. Steve mentioned we will want to revisit policies surrounding animals in school facilities, but recommended approving the policy as presented. Vicki moved and Fred seconded to approve GCPD, GCPD-AR, ING and ING-AR. Motion carried.

A community meeting has been scheduled for April 12, 2017 at the Monmouth public library. Kristen Miles, charter school liason from OSBA will conduct a work session to provide feedback to the board on satisfaction, challenges and future plans for LVCS. Lena offered supplies from PTO and help in providing activities for children in attendance. Vicki corrected the start time for the meeting from 6:00 pm to 5:45 pm, allowing a full two hours for the meeting, which must be concluded by 7:45.

Enrollment is at 191. One family moved to Florence and another joined the school with 3 children.

The group discussed posting the director position to broaden the field of candidates for the 2017-2018 contract year. Vicki will work with Tammy to post the position.

The board reviewed bids for repairs and construction at Bridgeport and Pedee. More bids are outstanding, but should be in by next month. Discussion followed on the security service at both campuses, calls and responses after hours. Steve will check to make sure lock boxes at both campuses are still functioning.

The meeting was adjourned at 8:24 pm.