

**Michelle L. Johnstone**  
**Superintendent**

**Dennis J. Engle**  
**Assistant**  
**Superintendent**

**2015-16**  
**Board of Directors**

**Michael Blanchard**

**Michael Bollman**

**Lu Ann Meyer**

**Matt Posey**

**Jon Woods**

**Board Secretary**  
**Debbie Green**

Please join us at our  
school board meetings.  
Unless otherwise  
scheduled the board  
meets the second and  
fourth Mondays  
of the month.

**District Office**  
**Board Room**  
**6:30 p.m.**

**Mission Statement**  
***Working Together for***  
***all Students to Achieve***  
***High Levels of***  
***Learning***

**Dallas School District**  
**111 SW Ash Street**  
**Dallas OR 97338**

**503.623.5594 ph**  
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**Agenda**  
**Board Meeting**  
**September 14, 2015**  
**6:30 p.m.**  
**District Office Board Room**

<b>1.0</b>	<b>Welcome/Pledge of Allegiance</b>	
<b>2.0</b>	<b>Approval of the Agenda</b>	
<b>3.0</b>	<b>Good News</b>	
3.1	Welcome to the Class of 2019! 252 freshman started classes on Tuesday, September 9.	
3.2	LaCreole band class has 40 students enrolled.	
3.3	Donation for Lyle book room of \$13,000 from Dr. and Mrs. William Peffley!	
3.4	CLASS grant award of \$323,451!!	
<b>4.0</b>	<b>Announcements</b>	
4.1	September/October Calendars	82
4.2	Joint Board/City Council Meeting, September 28, 5-6 p.m.	
4.3	Next Board Meeting September 28, 2015	
4.4	Next Citizens Oversight Committee Meeting September 23, 2015, 6 p.m. at Whitworth Elementary	
4.5	OSBA Annual Convention November 12-15, 2015 (Portland)	
4.6	OSBA Fall Regional Meeting October 1, 6 p.m. dinner, 6:30 p.m.meeting (WESD)	
4.7	Board Work Session October 12 at Lyle, 2:30 p.m.	
<b>5.0</b>	<b>Student Report – Justin Spencer</b>	
<b>6.0</b>	<b>Finance Report – Tami Montague</b>	84
<b>7.0</b>	<b>Public Comment</b>	
<b>8.0</b>	<b>Consent Agenda</b>	
8.1	Approval of August 24, 2015, board minutes	86
8.2	AC – Nondiscrimination	89
8.3	Staffing Report	91
8.4	Designation of Confidential and Supervisory Employees	92
<b>9.0</b>	<b>Construction Excise Tax – Discussion</b>	93
<b>10.0</b>	<b>Board Goals and Budget Calendars</b>	96
<b>11.0</b>	<b>Architect Selection (Action) – Tami</b>	
<b>12.0</b>	<b>Policies – Second Reading</b>	
12.1	GBK/JFCB/KGC – Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems	98

12.2	JFCB/JFCH/JFCI – Use of Tobacco Products, Alcohol, Drugs, or Inhalant Delivery Systems	101
13.0	<b>Superintendent Evaluation Process – Action</b>	
14.0	<b>Reports</b>	
14.1	Enrollment Report	103
14.2	LVCS Enrollment Report	105
14.3	LVCS June 2015, board minutes	106
14.4	LVCS Profit & Loss Budget vs. Actual	108
14.5	LVCS Board Report	111
15.0	<b>Adjourn</b>	

*Working together for all students to achieve high levels of learning*



### **Public Participation in Board Meetings**

During each school board meeting, the agenda has been set to include an item titled “public comment.” It is during this portion of the agenda the public can comment on any item that is or is not on the agenda.

Because of the nature of the Board’s work, it is typical that the Board will hear from a patron. Public participation is a time for the Board to listen, not a time for discussion or responding to questions, as the Board needs adequate time to process the information received to ensure proper steps are taken going forward. The Board may direct questions to district administrative staff to respond to after the meeting. If input is given related to an action item later in the agenda, the Board will use the input during their discussion or deliberation of that specific item.

The Board cannot hear complaints about specific school personnel during an open meeting. If a patron has a specific complaint against district personnel, the board chair or the superintendent can direct the patron to the appropriate complaint process governed by board policy.

If you wish to address the Board, please fill out the request for public comment form available outside the board room. If the meeting has started and you decide you would like to provide public comment, please alert the administrator who was the greeter or the board secretary with your request by simply handing them the public participation form. This will be directed to the board chair.

Thank you for taking an interest in student education.



# September 2015<sup>82</sup>

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 All-District Welcome Back Breakfast/Meeting 7:30 a.m. DHS Forum/Auditorium	4	5
6	7 Labor Day	8 First Day of School	9	10	11 Football—hosting Ashland	12
13	14 Board Meeting 6:30 p.m.	15	16	17	18	19
20	21	22	23	24	25 Football—hosting Central	26
27	28 Joint Board/City Council Meeting 5-6 p.m. (dinner provided)  Board Meeting 6:30 p.m.	29 Lyle Site Council 2:30 –3:30 p.m.	30			

To see the entire Dallas School District Athletics and Upcoming Events go to:  
[www.dsd2.org](http://www.dsd2.org)



# October 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2 DHS Football	3
4	5	6	7	8	9	10
11	12 Board Work Session at Lyle 2:30 p.m.	13	14	15	16 DHS Football	17
18	19	20	21	22	23	24
25	26 Board Meeting 6:30 p.m.	27 Lyle Site Council 2:30-3:30 p.m.	28	29	30	31

To see the entire Dallas School District Upcoming Events go to:  
[www.dsd2.org](http://www.dsd2.org)

To see the entire Athletic Schedule go to: [www.dallas.k12.or.us/dhsathletics](http://www.dallas.k12.or.us/dhsathletics)

FUND 100

GENERAL FUND		FY 2015-2016								
Revenue & Resources		Jul-15	Aug-15	Sep-15	YTD Total	Projected	Total Received & Projected	Budget	%	
Beginning Fund Balance					\$ -	\$ 1,665,000	\$ 1,665,000	\$ 1,665,000	0.0%	
Taxes					\$ -	\$ 5,940,200	\$ 5,940,200	\$ 5,940,200	0.0%	
Interest Income		\$ 1,770.03	\$ 2,357.56		\$ 4,127.59	\$ 28,872	\$ 33,000	\$ 33,000	12.5%	
State School Funds		\$ 3,653,670.00	\$ 1,825,739.00		\$ 5,479,409.00	\$ 16,515,073	\$ 21,994,482	\$ 21,994,482	24.9%	
Common School Fund					\$ -	\$ 309,300	\$ 309,300	\$ 309,300	0.0%	
Other Sources		\$ 42.93	\$ 4,761.13		\$ 4,804.06	\$ 1,937,682	\$ 1,942,486	\$ 1,946,290	0.2%	
Total Revenue		FY 2015-2016	\$3,655,482.96	\$1,832,857.69	\$0.00	\$5,488,340.65	\$26,396,127	\$31,884,468	\$31,888,272	17.2%
FY 2014-2015		\$3,320,147.58	\$1,674,494.96	\$1,677,544.29	\$28,671,600.62					
FY 2013-2014		\$3,193,372.08	\$1,516,227.23	\$1,529,597.99	\$26,980,406.02					
FY 2012-2013		\$2,803,590.73	\$1,326,683.55	\$1,354,344.91	\$25,433,344.00					
FY 2011-2012		\$2,869,062.51	\$1,394,869.03	\$2,060,581.40	\$25,428,525.00					
Expenditures by Object:		Jul-15	Aug-15	Sep-15	YTD Total	Encumbered	Total Expended & Encumbered	Budget	%	
100 Salaries		\$ 263,172.18	\$ 306,298.53		\$ 569,470.71	\$ 12,847,286	\$ 13,416,757	\$ 14,452,335	92.8%	
200 Associated Payroll		\$ 162,819.54	\$ 230,586.22		\$ 393,405.76	\$ 6,151,364	\$ 6,544,770	\$ 8,353,952	78.3%	
300 Services		\$ 502,774.54	\$ 332,286.25		\$ 835,060.79	\$ 4,535,658	\$ 5,370,719	\$ 5,915,163	90.8%	
400 Supplies & Materials		\$ 226,869.04	\$ 129,293.25		\$ 356,162.29	\$ 554,545	\$ 910,708	\$ 1,151,563	79.1%	
500 Equipment		\$ -	\$ 15,200.00		\$ 15,200.00	\$ -	\$ 15,200	\$ 118,000	12.9%	
600 Dues & Fees		\$ 182,341.57	\$ 3,129.50		\$ 185,471.07	\$ 299	\$ 185,770	\$ 206,754	89.9%	
700 Fund Modifications		\$ -	\$ -		\$ -	\$ -	\$ -	\$ 40,000	0.0%	
800 Planned Reserve		\$ -	\$ -		\$ -	\$ -	\$ -	\$ 1,650,506	0.0%	
Not Yet Encumbered/Projected							\$ 3,384,883			
Total Expenditures		FY 2015-2016	\$1,337,976.87	\$1,016,793.75	\$ -	\$2,354,770.62	\$24,089,153	\$29,828,807	\$31,888,272	93.5%
FY 2014-2015		\$1,184,401.97	\$1,091,655.17	\$2,070,042.69	\$26,793,571.07					
FY 2013-2014		\$840,994.10	\$1,327,788.51	\$2,113,527.24	\$25,945,280.10					
FY 2012-2013		\$666,187.23	\$1,131,239.60	\$1,863,890.77	\$23,784,093.03					
FY 2011-2012		\$412,104.27	\$1,199,497.90	\$1,870,932.10	\$23,598,883.00					
Expenditures by Function:		Jul-15	Aug-15	Sep-15	YTD Total	Encumbered	Total Expended & Encumbered	Budget	%	
1000 Instruction		\$ 427,584.00	\$ 363,006.91		\$ 790,590.91	\$ 16,459,319	\$ 17,249,910	\$ 19,152,423	90.1%	
2000 Support		\$ 910,392.87	\$ 653,786.84		\$ 1,564,179.71	\$ 7,629,834	\$ 9,194,014	\$ 11,045,343	83.2%	
3000 Community Service		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	0.0%	
5000 Transfers		\$ -	\$ -		\$ -	\$ -	\$ -	\$ 40,000	0.0%	
6000 Contingency		\$ -	\$ -		\$ -	\$ -	\$ -	\$ 1,650,506	0.0%	
Not Yet Encumbered							\$ 3,384,883			
Total Expenditures		FY 2015-2016	\$1,337,976.87	\$1,016,793.75	\$ -	\$2,354,770.62	\$24,089,153	\$29,828,807	\$31,888,272	93.5%
FY 2014-2015		\$1,184,401.97	\$1,091,655.17	\$2,070,042.69	\$26,793,571.07					
FY 2013-2014		\$840,994.10	\$1,327,788.51	\$2,113,527.24	\$25,945,280.10					
FY 2012-2013		\$666,187.23	\$1,131,239.60	\$1,863,890.77	\$23,784,093.03					
FY 2011-2012		\$412,104.27	\$1,199,497.90	\$1,870,932.10	\$23,598,883.00					
Ending Fund Balance		FY 2014-2015					\$ 2,055,661	\$ 0		
FY 2014-2015							\$ 1,878,030			
FY 2013-2014							\$ 1,035,126			
FY 2012-2013							\$ 1,382,262			
FY 2011-2012							\$ 1,780,000			
INVESTMENTS		FY 2015-2016			NOTES ON DEBT SERVICE					
		Jul-15	Aug-15	Sep-15	FY 2014-15					
LGIP 5703 - TANS/SSF/Taxes					Debt Service GO Bonds - Debt Service Fund Final Payment Due June 2016					
Beginning Balance		\$ 2,704,317.81	\$ 4,689,814.50		Principal Outstanding June 30, 2015					
Interest		\$ 1,770.03	\$ 2,309.47		Principal Due					
Deposits		\$ 3,910,684.94	\$ 1,882,427.06		Interest Due					
Withdrawals		\$ (1,926,958.28)	\$ (1,236,307.34)		Interest Due					
Month-End Balance		\$ 4,689,814.50	\$ 5,338,243.69	\$ -	Current Yr Outstanding - Debt Service 301					
					GO Bond Due June 2016					
					Current DS Fund Balance					
LGIP 5770 - Debt Service										
Beginning Balance		\$ 422,053.36	\$ 449,187.99							
Interest		\$ 197.15	\$ 210.36							
Deposit		\$ 26,947.53	\$ 16,269.69							
Withdrawals		\$ (10.05)	\$ (10.05)							
Month-End Balance		\$ 449,187.99	\$ 465,657.99	\$ -						
LGIP 5018 - Facilities, Repairs & Maintenance										
Beginning Balance		\$ 172,435.26	\$ 172,494.30							
Interest		\$ 79.09	\$ 79.11							
Deposit		\$ -	\$ -							
Withdrawals		\$ (20.05)	\$ (20.05)							
Month-End Balance		\$ 172,494.30	\$ 172,553.36	\$ -						
LGIP 3804/3974 - GO Bonds S2010/2015										
Beginning Balance		\$ 9,186,585.46	\$ 8,677,665.54							
Interest		\$ 3,993.19	\$ 3,963.24							
Deposit		\$ -	\$ -							
Withdrawals		\$ (512,913.11)	\$ (102,003.46)							
Month-End Balance		\$ 8,677,665.54	\$ 8,579,625.32	\$ -						
Total Cash Invested in LGIP		\$13,989,162.33	\$14,556,080.36	\$ -						
LGIP Interest Rate		0.54%	0.54%							
Prior Year Bal		\$3,655,795.68	\$4,470,458.70	\$4,073,968.24						
SUMMARY - ALL FUNDS		Jul-15	Aug-15	Sep-15	YTD Total					
Total Revenue This Month		\$ 3,660,251.02	\$ 1,863,924.77	\$ -	\$ 5,524,175.79	Includes Student Body Funds not itemized				
Total Expense This Month		\$ 1,436,756.27	\$ 1,563,276.37	\$ -	\$ 3,000,032.64					
Excess / (Deficiency)										
Revenue over Expenditures		\$ 2,223,494.75	\$ 300,648.40	\$ -	\$ 2,524,143.15					
ALL FUNDS										



FUND 102	FACILITIES, REPAIRS & MAINTENANC. FY 2015-2016										
	Revenue & Resources										
		Jul-15	Aug-15	Sep-15	YTD Total	Expected		Budget			
	Beginning Fund Balance				\$ -	\$ 791,554		\$ 733,000			
	Revenue from Local Sources	\$ 79.09	\$ 79.11		\$ 158.20	\$ 7,542		\$ 7,700			
	Revenue from Federal Sources				\$ -			\$ -			
	Transfers/Sale of Property				\$ -	\$ 110,000		\$ 110,000			
	Total Revenue	\$ 79.09	\$ 79.11	\$ -	\$ 158.20	\$ 909,096		\$ 850,700			
	Ending Balance										
	Total Expended & Encumbered										
Expenditures by Function:											
	Jul-15	Aug-15	Sep-15	YTD Total	Encumbered	Encumbered	Budget	%			
Facilities - 2000	\$ 29,284.43	\$ 105,944.60		\$ 135,229.03	\$ 68,113	\$ 203,342	\$ 407,700	49.9%			
Capital Projects - 4000				\$ -		\$ -					
Fac, Rep and Maint - Unap End Fund Bal				\$ -			\$ 443,000				
Total Expenditures	\$ 29,284.43	\$ 105,944.60	\$ -	\$ 135,229.03	\$ 68,113	\$ 203,342	\$ 850,700				
Ending Balance											
FOOD SERVICE FY 2015-2016											
Revenue & Resources											
	Jul-15	Aug-15	Sep-15	YTD Total	Expected	Total Received & Expected	Budget	%			
Beginning Fund Balance				\$ -	\$ 15,000	\$ 15,000	\$ 15,000	100.0%			
Revenue from Local Sources	\$ 93.63	\$ 12.63		\$ 106.26	\$ 200,094	\$ 200,200	\$ 200,200	100.0%			
Revenue from State Sources		\$ 357.60		\$ 357.60	\$ 19,642	\$ 20,000	\$ 20,000	100.0%			
Revenue from Federal Sources		\$ 10,084.35		\$ 10,084.35	\$ 709,716	\$ 719,800	\$ 744,800	96.6%			
Transfers/Sale of Property				\$ -			\$ 10,000	0.0%			
Total Revenue	\$ 93.63	\$ 10,454.58	\$ -	\$ 10,548.21	\$ 944,452	\$ 955,000	\$ 990,000	96.5%			
Ending Balance											
Total Expended & Encumbered											
Expenditures by Function:											
	Jul-15	Aug-15	Sep-15	YTD Total	Encumbered	Encumbered	Budget	%			
Food Service - 3100	\$ 8,616.36	\$ 14,923.73		\$ 23,540.09	\$ 819,800	\$ 843,340	\$ 975,000	86.5%			
Food Service - Unap Ending Fund Bal				\$ -		\$ -	\$ 15,000				
Total Expenditures	\$ 8,616.36	\$ 14,923.73	\$ -	\$ 23,540.09	\$ 819,800	\$ 843,340	\$ 990,000				
Ending Balance											
FY 2015-2016											
SPECIAL GRANTS & PROJECTS											
Revenue & Resources											
	Jul-15	Aug-15	Sep-15	YTD Total			Budget	%			
Revenue from Local Sources	\$ 405.00	\$ 16,359.79		\$ 16,764.79			\$ 415,000				
Revenue from Intermediate Sources				\$ -			\$ 348,670				
Revenue from State Sources				\$ -			\$ 734,820				
Revenue from Federal Sources				\$ -			\$ 1,337,376				
Transfers from General Fund				\$ -			\$ -				
Total Revenue	\$ 405.00	\$ 16,359.79	\$ -	\$ 16,764.79			\$ 2,835,866				
Ending Balance											
Total Expended & Encumbered											
Expenditures by Function:											
	Jul-15	Aug-15	Sep-15	YTD Total	Encumbered	Encumbered	Budget	%			
Special Grants & Projects - 1000	\$ 22,347.16	\$ 30,125.34		\$ 52,472.50		\$ 52,473	\$ 1,704,233	3.1%			
Special Grants & Projects - 2000	\$ 35,093.19	\$ 5,724.77		\$ 40,817.96		\$ 40,818	\$ 1,006,633	4.1%			
Special Grants & Projects - 3000	\$ 672.42	\$ 164.17		\$ 836.59		\$ 837	\$ 45,000	1.9%			
Special Grants & Projects - 4000				\$ -		\$ -	\$ -				
Transfers to Other Funds - 5000				\$ -		\$ -	\$ 80,000				
Total Expenditures	\$ 58,112.77	\$ 36,014.28	\$ -	\$ 94,127.05	\$ -	\$ 94,127	\$ 2,835,866				
Ending Balance											
FY 2015-2016											
DEBT SERVICE											
Revenue & Resources											
	Jul-15	Aug-15	Sep-15	YTD Total			Budget				
Beginning Fund Balance				\$ -			\$ 300,000				
Revenue from Property Tax Receipts				\$ -			\$ 2,110,750				
Revenue from Interest Income	\$ 197.15	\$ 210.36		\$ 407.51			\$ 7,000				
Transfers from Other Fund				\$ -			\$ -				
Total Revenue	\$ 197.15	\$ 210.36	\$ -	\$ 407.51			\$ 2,417,750				
Ending Balance											
Total Expended & Encumbered											
Expenditures by Function:											
	Jul-15	Aug-15	Sep-15	YTD Total	Encumbered	Encumbered	Budget	%			
Debt Service - 5110 610 Principal				\$ -	\$ 2,290,000	\$ 2,290,000	\$ 2,290,000	100.0%			
Debt Service - 5110 621 Interest				\$ -	\$ 20,610	\$ 20,610	\$ 20,610	100.0%			
Debt Service - 5110 640 Bank Fees	\$ 10.05	\$ 10.05		\$ 20.10	\$ 120	\$ 140	\$ 140	100.0%			
Debt Service - Unap End Fund Bal				\$ -		\$ -	\$ 107,000				
Total Expenditures	\$ 10.05	\$ 10.05	\$ -	\$ 20.10	\$ 2,310,730	\$ 2,310,750	\$ 2,417,750				
Ending Balance											
FY 2015-2016											
BOND PROJECTS FUND											
Revenue & Resources											
	Jul-15	Aug-15	Sep-15	YTD Total			Budget				
Beginning Fund Balance				\$ -	\$ 9,300,000		\$ 9,300,000				
Revenue from Local Sources	\$ 3,993.19	\$ 3,963.24		\$ 7,956.43	\$ 92,044		\$ 100,000				
Revenue from Bond Proceeds				\$ -	\$ -		\$ -				
Total Revenue	\$ 3,993.19	\$ 3,963.24	\$ -	\$ 7,956.43	\$ 9,392,043.57		\$ 9,400,000				
Ending Balance											
Total Expended & Encumbered											
Expenditures by Function:											
	Jul-15	Aug-15	Sep-15	YTD Total	Encumbered	Encumbered	Budget	%			
Bond Expenses- 4000	\$ 2,755.79	\$ 389,589.96		\$ 392,345.75	\$ 922,852	\$ 1,315,198	\$ 2,855,000	46.1%			
Bond Projects - Unap End Fund Bal				\$ -	\$ -		\$ 6,545,000	0.0%			
Total Expenditures	\$ 2,755.79	\$ 389,589.96	\$ -	\$ 392,345.75	\$ 922,852	\$ 1,315,198	\$ 9,400,000				
Ending Balance											
Total Revenue all Special Funds											
Total Expenditures all Special Funds											



**Minutes  
Board Meeting  
District Office Board Room  
August 24, 2015  
6:30 p.m.**

**Present:** Lu Ann Meyer, Mike Bollman, Jon Woods, Mike Blanchard, Matt Posey, Tami Montague, Todd Baughman, Steve Martinelli, Michelle Johnstone, Caleb Harris, Kevin Montague, Jamie Richardson, Darlene Geddes

**Visitors:** Don Hofferber, Stephanie Hofferber, Terri Hethorn, Bill Geddes, Josh Wilson, Linda Griffith, Jolene Guzman

**1.0 Welcome/Pledge of Allegiance**

**2.0 Approval of the Agenda**

Mike Bollman moved to approve the agenda with the change of moving the consent agenda to 5.0 and public comment to 6.0, seconded by Matt Posey. The motion passed unanimously.

**3.0 Good News**

- 3.1 Successful fall sports registration, the teams are excited to get back to the fields/courts!
- 3.2 Jump Start Summer Program – Todd Baughman & Caleb Harris
- 3.3 \$1500 donation to Lyle's Reading Room from Capitol Toyota
- 3.4 Network Upgrade
- 3.5 STEM Conference

**4.0 Announcements**

- 4.1 September Calendar
- 4.2 Next Board Meeting September 14, 2015
- 4.3 Next Citizens Oversight Committee Meeting September 21, 2015
- 4.4 Back to School Breakfast, September 3 at 7:30 a.m. (DHS)
- 4.5 New Teacher Luncheon, August 28 at noon
- 4.6 OSBA Annual Convention November 12-15, 2015 (Portland)

**5.0 Consent Agenda**

- 5.1 Approval of August 10, 2015, board minutes
- 5.2 Staffing Recommendation
- 5.3 Administrative Hiring Process

Matt Posey moved to approve the consent agenda as presented, seconded by Jon Woods. The motion passed unanimously.

**6.0 Public Comment**

No public comment

**7.0 Policies – First Reading**

7.1 GBK/JFCG/KGC – Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

7.2 JFCB/JFCH/JFCI – Use of Tobacco Products, Alcohol, Drugs, or Inhalant Delivery Systems

**8.0 Policies – Second Reading**

8.1 AC – Nondiscrimination  
Move to consent agenda

**9.0 Construction Excise Tax – Discussion**

Tami Montague, director of fiscal services, clarified how Dallas School District receives their state school fund allocation. All property taxes for schools in Oregon are added to a state-wide funding equalization formula, which is then dispersed proportionately to districts depending on the number of students enrolled. The board discussed the pros and cons of imposing an excise tax on new construction. The board requested more information to help in their decision.

**10.0 Board Goals & Superintendent Evaluation Process – Discussion**

No additional public comment on the board goals. Mike Blanchard moved to approve the 2015-16 board goals, seconded by Mike Bollman. The motion passed unanimously.

LuAnn Meyer reviewed the superintendent evaluation process that has been used with past superintendents. The evaluation consists of nine standards and five board goals. The superintendent then provides evidence of progress/completion of these standards and board goals throughout the year. The board will also gather feedback from others during the middle of the year and at the end of the year.

The superintendent will provide a calendar/timeline for this process at the next meeting and the board will take a vote to adopt/approve the superintendent evaluation process.

**Lu Ann Meyer, board chair, read in a statement adjourning the board into Executive Session.**

**11.0 Executive Session per ORS 192.660**

(e) to Confer with Persons Designated by the Board to Negotiate  
Regarding Real Property Transactions

**Return to open session.**

**12.0 Adjourn at 8:12 p.m.**

\_\_\_\_\_  
**Board Chair/Lu Ann Meyer**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Board Secretary/Debbie Green**

\_\_\_\_\_  
**Date**

DRAFT



## Dallas School District 2

Code: AC  
 Adopted: 1/14/08  
 Readopted: 3/09/09; 10/25/10; 3/23/15

### Nondiscrimination

The district shall ~~promote~~**prohibits** nondiscrimination and an environment free of harassment based on on any basis protected by law, including but not limited to, an individual's **perceived or actual** race, color, religion, sex, sexual orientation<sup>1</sup>, national **or ethnic** origin, marital status, age ~~or~~, **mental or physical disability or perceived disability, pregnancy, familial status, economic status, veterans' status, or** because of the **perceived or actual** race, color, religion, sex, sexual orientation, national **or ethnic** origin, marital status, age, ~~or~~ **mental or physical** disability **or perceived disability, pregnancy, familial status, economic status, veterans' status** of any other persons with whom the individual associates.

~~In keeping with requirements of federal and state law, t~~The district strives to remove any vestige ~~of~~**prohibits** discrimination and harassment, including but not limited to, in employment, assignment and promotion of personnel; in educational opportunities and services offered students; in student assignment to schools and classes; in student discipline; in location and use of facilities; in educational offerings and materials; and in accommodating the public at public meetings.

The board encourages staff to improve human relations within the schools, **to respect all individuals** and to establish channels through which citizens can communicate their concerns to the administration and the board.

The superintendent shall appoint and make known the individuals to contact on issues concerning the Americans with Disabilities Act of 1990 and Americans with Disabilities Act Amendments Act of 2008 (ADA), Section 504 of the Rehabilitation Act of 1973, Title VI, Title VII, Title IX and other civil rights or discrimination issues<sup>2</sup>. The district will publish ~~grievance~~**complaint** procedures providing for prompt and equitable resolution of **complaints from** students, ~~and employees~~ **and the public** ~~complaints~~.

~~Federal civil rights laws~~ **The district** prohibits **retaliation and** discrimination against an individual ~~because he/she~~**who** has opposed any discrimination act or practice; ~~or~~ because that person has filed a charge; ~~testified, assisted or participated in an investigation, proceeding or hearing;~~ **and** ADA further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising the **any** rights guaranteed under the ~~Act~~**state and federal law**.

END OF POLICY

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<sup>1</sup>"Sexual orientation" means an individual's actual or perceived heterosexuality, homosexuality, bisexuality or gender identity, regardless of whether the individual's gender identity, appearance, expression or behavior differs from that traditionally associated with the individual's sex at birth.

<sup>2</sup>Districts are reminded that the district is required to notify students and employees of the name, office address and telephone number of the employee or employees appointed.

**Legal Reference(s):**

<a href="#">ORS 174.100</a>	<a href="#">ORS 659A.009</a>	<a href="#">ORS 659A.309</a>
<a href="#">ORS 192.630</a>	<a href="#">ORS 659A.029</a>	<a href="#">ORS 659A.321</a>
<a href="#">ORS 326.051(1)(e)</a>	<a href="#">ORS 659A.030</a>	<a href="#">ORS 659A.409</a>
<a href="#">ORS 342.934(3)</a>	<a href="#">ORS 659A.040</a>	
<a href="#">ORS 659.805</a>	<a href="#">ORS 659A.100 to -145</a>	<a href="#">OAR 581-015-0054</a>
<a href="#">ORS 659.815</a>	<a href="#">ORS 659A.109</a>	<a href="#">OAR 581-021-0045</a>
<a href="#">ORS 659.850 to 860</a>	<a href="#">ORS 659A.112 to -659A.139</a>	<a href="#">OAR 581-021-0046</a>
<a href="#">ORS 659.865</a>	<a href="#">ORS 659A.142</a>	<a href="#">OAR 581-021-0049</a>
<a href="#">ORS 659.870</a>	<a href="#">ORS 659A.145</a>	<a href="#">OAR 581-022-1140</a>
<a href="#">ORS 659A.003</a>	<a href="#">ORS 659A.233</a>	<a href="#">OAR 839-003-0000</a>
<a href="#">ORS 659A.006</a>	<a href="#">ORS 659A.236</a>	

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2006).

Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-634 (2006); 29 C.F.R Part 1626 (2006).

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2006).

Rehabilitation Act of 1973, 29 U.S.C. §§ 503, 791, 793-794 (2006).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2006); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2006).

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2006).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2006).

Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).

Americans with Disabilities Act Amendments Act of 2008.

The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. § 4212.

Title II of the Genetic Information Nondiscrimination Act of 2008.

**Cross Reference(s):**

ACA - Americans with Disabilities Act

GBA - Equal Employment Opportunity

JB - Equal Educational Opportunity





**September 14, 2015**

**ITEM:** Staffing Recommendation for 2015-2016

**INFORMATION:** The following administrator is being recommended for employment for the 2015-16 school year.

**Dallas High School**

Amber Eaton

Assistant Principal

1.0 FTE

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**Dr. Michelle Johnstone**, Superintendent • **Dennis Engle**, Assistant Superintendent

Board of Directors: Michael Blanchard • Michael Bollman • Lu Ann Meyer • Matt Posey • Jonathan Woods



**DALLAS SCHOOL DISTRICT NO. 2**  
**DALLAS, OREGON**  
**July 13, 2015**

**ITEM:** DESIGNATION OF CONFIDENTIAL AND SUPERVISORY EMPLOYEES

**INFORMATION:** Each year the Board must designate which employees shall be Confidential and Supervisory. Employees so designated shall be excluded from the collective bargaining units.

**CONFIDENTIAL EMPLOYEES:**

Executive Assistant to the Superintendent/Board	Debbie Green
Financial Analyst	Debbie MacLean
Fiscal Admin. Assistant/Accounts Payable	Robertta Horton
Fiscal Admin. Assistant/Payroll & Benefits	Amy Lieuallen

**SUPERVISORY EMPLOYEES:**

Director of Fiscal Services/Deputy Clerk	Tamira Montague
Facilities Director	Kevin Montague

**ADMINISTRATIVE EMPLOYEES:**

Assistant Superintendent	Dennis Engle
Director of Special Education	Autymn Galbraith
Director of Instructional Services	Steve Martinelli
Principal, Dallas High School	Steve Spencer
Assistant Principal, Dallas High School	Brian Green
Assistant Principal, Dallas High School	Amber Eaton
Athletic Director, Dallas School District	Tim Larson
Principal, LaCreole Middle School	Jamie Richardson
Assistant Principal, LaCreole Middle School	Tyler Lalack
Principal, Morrison	Brian Green
Principal, Whitworth Elementary	Darlene Geddes
Principal, Lyle Elementary	Todd Baughman
Principal, Oakdale Heights Elementary	Caleb Harris
*Superintendent/Clerk	Dr. Michelle Johnstone

*\* The Superintendent is recognized as a special employee of the Board and is not considered for permanent status or as a member of any bargaining group.*



September 4, 2015

To: All proposers for  
Design and Construction Administration Services

From: Kevin Montague  
Facilities Director

Interviews for Dallas School District Bond, Architectural Services for MPR's & CTE Renovations, were conducted Wednesday, August 21<sup>st</sup>, 2015 by the selection committee. Proposals were then reviewed. The interviews and proposals were scored based on the scoring criteria set forth in the RFP. Combined Interview and Proposal scores are as follows:

Proposer	Score
Yost Grube Hall	101
BLRB	128
Arbuckle	146
Soderstrom	141
RSS	72

The proposed rankings have been submitted to the District Superintendent for review and the rankings will be forwarded for consideration by the District Board of Directors at their next regularly scheduled meeting which is September 14, 2015 at 6:30p.m. While it is up to the Board for final decision, the recommendation of the selection committee is to enter into contract negotiations with Arbuckle Costic for the services called out in the Request for Proposal (RFP).

Per the RFP, once the Board makes the final determination of ranking based on the specific criteria and other factors which may be deemed to be in the best interest of the District, the District will proceed to negotiate a contract with the top ranked firm. If negotiations are not successful after 10 calendar days, the District will then proceed to negotiate with the second ranked firm, and so forth, until a contract is negotiated.

The willingness of each of your firms to work with us in making this District a better place for our children to learn is greatly appreciated.

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Dr. Michelle L. Johnstone, Superintendent • Dennis J. Engle, Assistant Superintendent

Board of Directors: Michael Blanchard • Michael Bollman • Lu Ann Meyer • Matt Posey • Jonathan Woods



Board of Education Calendar  
2015-2016  
Draft September 9, 2015

BOE Meeting Date	Information/ Goals Check Point	Action Items	Policy Updates
<b>August 10</b>		-Set Goals	
<b>24</b>		-Approve Goals	
<b>September 14</b>	-Approve Calendar Check points		
<b>28</b>	- Smarter Balance Assessment (Baseline) Meet with City Council -Professional Development -Primary Class Sizes -Kinder Schedule -SB 447 Update -Seismic Fund Update -TAG Plan		
<b>October 12</b>	Visit at Lyle Elementary -Lyle Baseline Data PBIS, PLC		
<b>26</b>	-Communication Update and Bond Communication		
<b>November 9</b>	-Visit Oakdale baseline data, PLC, PBIS		
<b>12-15</b>	OSBA Annual Conference		
<b>23</b>	-Research based instructional strategies -PLC work -Attendance		
<b>December 14</b>	-Professional Development		
<b>28</b>			
<b>January 11</b>	-Facilities Plan/ discussion		
<b>25</b>			
<b>February 8</b>	-Visit Whitworth; data, PLC, PBIS		
<b>22</b>	-Common Assessments -CTE/ STEM Discussion	-Hold time for renewals/ non- renewals	



	-Supt Update on Communication -Bond Communication		
<b>March 14</b>	-Visit LaCreole; data, PBIS, PLC -Facility Discussion		
<b>28</b>	-Research Based Instructional Strategies -PLC -Attendance -CTE/ STEM Discussion -TAG Program Update -Evacuation Drill at DHS		
<b>April 11</b>	Visit DHS; Data, PLC, SWIS -Attendance		
<b>25</b>	-CTE/ STEM Discussion		
<b>May 9</b>	Visit Morrison; data, PLC		
<b>23</b>	New Teacher support		
<b>June 13</b>	-Primary Class Size -Attendance		
<b>27</b>	-Common Assessments, Progress Monitor Data, TAG		

Board Meeting Dates  
 Holidays  
 Other Budget Key Dates

**January 2016**

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 11 - Board Adopts Budget Calendar  
 Jan 14 - Deliver Notice of Budget Committee  
           Vacancy (if needed)  
 Jan 20 - Publish Budget Committee Vacancy  
 Jan 27 - 2nd Publish Budget Committee Vacancy

**July 2016**

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**February 2016**

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

Feb 3 - Deadline to apply for Budget Committee  
 Feb 8 - Appoint new Budget Committee member  
 Feb 20 - State Revenue Forecast

**August 2016**

S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**March 2016**

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Mar 1 - Receive State School Fund Estimate  
 Mar 31 - Deliver Notices of Budget Committee  
           Meeting to Itemizer Observer

**September 2016**

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**April 2016**

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Apr 6 - Publish 1st Notice of Budg Committee Mtg  
 Apr 13 - Publish 2nd Notice of Budg Committee Mtg  
 Apr 25 - First Budget Committee Meeting

**October 2016**

S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**May 2016**

S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 20 - State Revenue Forecast  
 May 23 - Final Budget Committee Approval Needed  
 May 26 - Deliver Notice of Budget Hearing to  
           Itemizer Observer

**November 2016**

S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**June 2016**

S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June 1 - Publish Notice of Budget Hearing  
 June 13 - Budget Hearing-Adopt/Certify & Impose tax  
 June 27 - 2nd Budget Hearing, if needed

**December 2016**

S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

July 15 - Deadline to File ED 50 with County Assessor  
           and deliver Budget to County Clerk



## Dallas School District No. 2 Budget Calendar 2016 – 2017

April 6, 2016	<b>Publish First Notice of Budget Committee Meeting</b> <i>(19 days prior to meeting.)</i> Notice of the budget committee meeting(s) must state the purpose, time and place of the meeting(s); that the meeting is a public meeting; and whether or not public comment will be taken at the meeting. Notice must be published not earlier than 30 days prior to first meeting and not later than 5 days prior to the first meeting. <i>ORS 294.401</i>
April 13, 2016	<b>Publish Second Notice of Budget Committee Meeting</b> <i>(12 days prior to meeting.)</i> <i>ORS 294.401</i>
April 25, 2016	<b>Budget Committee Meeting</b> Present budget message and comprehensive outline of the 2015-2016 budget proposal. Public comment will be taken. Next budget committee meeting will be scheduled at this meeting.
May 23, 2016	<b>Final Budget Committee Meeting, if needed.</b>
June 1, 2016	<b>Publish Notice of Budget Hearing</b> <i>(12 days prior to hearing.)</i> Notice of Budget Hearing and Financial Summary must provide legal notice of the time and place of the budget hearing; financial summary of the current year's adopted budget and next year's budget as approved by the budget committee; and a statement of indebtedness. Notice must be published not earlier than 30 days prior to hearing and not later than 5 days before the scheduled budget hearing. <i>ORS 294.421</i>
June 13, 2016	<b>Budget Hearing</b> Hold public hearing on the budget as approved by the budget committee. Expenditure adjustments, if any, are restricted to \$5,000 or 10%, whichever is greater, of the amount approved for each fund by the budget committee. Board adopts budget, appropriates funds and imposes and categorizes taxes.
June 27, 2016	<b>Final Budget Hearing, if needed.</b>
July 15, 2016	<b>Deadline to Certify the 2014-2015 Tax Levy to the County Assessor.</b>



## Dallas School District 2

Code: **GBK/JFCG/KGC**  
 Adopted: 9/15/09  
 Readopted: 4/11/11; 7/13/11

### **Tobacco-Free Environment** **Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems**

The board recognizes its responsibility to promote the health, welfare and safety of students, staff and others on district property and at school-sponsored activities. ~~In light of scientific evidence that use of tobacco is hazardous to health, and to be consistent with district curriculum and Oregon law, it is the intent of the Board to establish a tobacco-free environment.~~ **The board wishes to establish a school and working environment that is free of smoke, aerosols, and vapors containing inhalants.** Consequently, ~~Student possession, use, distribution, or sale of tobacco~~ **products or inhalant delivery systems,** including any smoking **or use of an inhalant delivery** device, on district premises, at school-sponsored activities on or off district premises, in district-owned, rented or leased vehicles, **on all district grounds, including parking lots** or otherwise, while the ~~a~~ student is under the jurisdiction of the school **district** is prohibited.

~~Tobacco~~ **Use, distribution or sale of tobacco products or inhalant delivery systems** by staff on district property **including parking lots,** at district sponsored events, in district owned, rented or leased vehicles or otherwise, while on duty on or off district premises is prohibited. ~~Tobacco~~ **Use, distribution or sale of tobacco products or inhalant delivery systems** by others on district property, in district vehicles or at district-sponsored events, on or off district premises, **on all district grounds, including parking lots,** is also-prohibited. Staff and/or all others authorized to use **any** private vehicles to transport district students to school-sponsored activities are prohibited from using tobacco **products or inhalant delivery systems** in those vehicles while students are under their care.

For the purposes of this policy, “tobacco **products**” is defined to include, **but not limited to,** any lighted or unlighted cigarette, cigar, pipe, bidi, clove cigarette, and any other smoking product, spit tobacco, also known as smokeless, dip, chew, **or** snuff, in any form. ~~nicotine or nicotine delivering devices, chemicals or devices that produce the physical effect of nicotine substances or any other tobacco substitute (e.g., e-cigarettes).~~ This does not include FDA-approved nicotine replacement therapy products used for the purpose of cessation.

**For the purpose of this policy “inhalant delivery system” means a device that can be used to deliver nicotine or cannabinoids in the form of a vapor or aerosol to a person inhaling from the device or a component of a device; or a substance in any form sold for the purpose of being vaporized or aerosolized by a device whether the component or substance is sold or not sold separately. This does not include USFDA-approved tobacco products or other therapy products marked and sold solely for the approved purpose.**



Clothing, bags, hats, and other personal items used by staff and students to display, promote or advertise tobacco or inhalant delivery system products are prohibited on all district grounds including parking lots, at school-sponsored activities or in district vehicles. ~~Tobacco~~ Advertising is prohibited in all school-sponsored publications, in all school buildings, on district grounds, including parking lots, and at all school-sponsored events. District acceptance of gifts or funds from the tobacco products and inhalant delivery system industry is similarly prohibited. The district will not contract with other public or private alternative schools that allow student use of tobacco products or inhalant delivery systems use on campus.

Student violations of this policy will lead to disciplinary action up to and including expulsion. Students may also be subject to removal from any or all extracurricular activities and/or denial or forfeiture of school honors or privileges (e.g., valedictorian, salutatorian, student body, class or club office positions, field trips, senior trip, prom, etc.). School and/or community service may be required. A referral to law enforcement may be made. Parents shall be notified of all violations involving their student and action taken by the school.

~~Staff violations of this policy will lead to disciplinary action up to and including dismissal. When considering disciplinary action for a child with disabilities, the district must follow the requirements of board policy JGDA/JGEA - Discipline of Students with Disabilities, including those involving functional behavioral assessment, change of placement, manifestation determination, and an interim alternative educational setting. Violations by others will result in appropriate sanctions as determined and imposed by the superintendent or board.~~

**Staff violations of this policy will lead to disciplinary action up to and including dismissal.**

**Violations by others will result in appropriate sanctions as determined and imposed by the superintendent or the board.**

Information about community resources and/or cessation programs to help staff and students ~~overcome tobacco use~~ will be provided.

The district will promote cessation resources and other positive alternatives to discipline. Tobacco use cessation programs may be established at district schools. Attendance or completion of tobacco use cessation programs by students may be allowed as a substitute to, or as a part of student discipline for possession, use, distribution or sale of tobacco products or inhalant delivery systems at the discretion of the building principal. Attendance at cessation programs not offered by the district is voluntary and related costs are the individual responsibility of the staff member, student and his/her parent and private health-care system.

As part of the district's tobacco use prevention activities, the superintendent shall ensure that tobacco use instructional programs as recommended by the Oregon Department of Human Services, Health Services, Tobacco Prevention and Education Program and the Oregon Department of Education, are an integral part of its drug and alcohol prevention curriculum. Programs must be integrated within the health education program and age- and developmentally-appropriate instruction provided at every level, pre-kindergarten through grade 12, with particular emphasis on grades six through eight. It is the expectation of the board



that ~~tobacco~~-use prevention concepts will be integrated into the instruction of other subject areas as practicable.

Staff responsible for teaching ~~tobacco~~-use prevention will be encouraged to collaborate with agencies and groups that conduct ~~tobacco~~-use prevention education and to participate in ongoing professional development activities that provide basic knowledge about the effects of use of tobacco products, and ~~use~~, effective instructional techniques and program-specific activities.

The superintendent shall consult with local officials to promote enforcement of law that prohibits the use or possession of tobacco products or inhalant delivery systems by minors on or off district grounds.

This policy shall be enforced at all times. The superintendent will develop administrative regulations as necessary to implement this policy, including provisions for notification of the district's policy, through such means as student/parent and staff handbooks, newsletters, inclusion on school event programs, signs at appropriate locations; disciplinary consequences; and procedures for filing and handling complaints about violations of the district's policy.

The superintendent shall ensure that the district's ~~tobacco~~-use prevention program, policies, curricula, training and cessation programs are evaluated at regular intervals. The input of students, staff, parents and others from the community will be encouraged.

END OF POLICY

**Legal Reference(s):**

[ORS 167.400](#)  
[ORS 332.107](#)  
[ORS 336.222](#)  
[ORS 336.227](#)  
[ORS 339.240](#)  
[ORS 339.250](#)  
[ORS 339.883](#)  
[ORS 339.840](#)  
[ORS 433.835 - 433.990](#)

[OAR 581-021-0050 to -0075](#)  
[OAR 581-021-0110](#)  
[OAR 581-022-0413](#)  
[OAR 581-053-0015](#)  
[OAR 581-053-0230\(9\)\(s\)](#)  
[OAR 581-053-0330\(1\)\(m\)](#)  
[OAR 581-053-0430\(12\)](#)  
[OAR 581-053-0531\(11\)](#)  
[OAR 581-053-0630](#)

Pro-Children Act of 1994, 20 U.S.C. §§ 6081-6084 (2006).

**Cross Reference(s):**

GBK/JFCG/KGC - Tobacco-Free Environment  
 JFCG/KGC/GBK - Tobacco-Free Environment  
 Tobacco-Free Environment

~~Tobacco-Free Environment~~ **Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems – KGC/GBK/JFCG**



## Dallas School District 2

Code: JFCG/JFCH/JFCI  
 Adopted: 9/9/02  
 Readopted: 11/28/05

### Use of Tobacco Products, Alcohol, Drugs, or Inhalant Delivery Systems\*\*

~~The District believes schools have a major role in helping to create a healthy, safe environment free from the use and/or of possession of drugs, tobacco or alcohol.~~

~~The School Board has a responsibility to provide an environment that enhances a healthy, safety and general well-being of all students enrolled in the Dallas Schools while they are in attendance during the school day and during school activities.~~

- ~~1. A District student shall not knowingly manufacture, distribute, dispense, store, possess, be under the influence of, or use alcohol, illegal drugs, including drug paraphernalia, controlled substances, misuse of over-the-counter medications (or medications prescribed by a physician), regardless of quantity. The student shall not possess or use tobacco. This applies to all schools, school facilities, and school grounds.~~
- ~~2. This prohibition applies at any time before, during or after school attendance hours; on school property at any time the school is being used by any school sponsored group; or off school property when attending a school sponsored activity, function or event.~~

~~The District will provide annual information to students about the effects of these substances and laws relating to use of such substances. Students shall receive instruction to meet the Health Education Common Curriculum Goals and to help develop positive attitudes and decision-making skills regarding these substances.~~

~~The Superintendent is directed to prepare administrative rules to implement this policy.~~

**Student possession, use, distribution or sale of tobacco products or inhalant delivery systems, alcohol or unlawful drugs, including drug paraphernalia or any substance purported to be an unlawful drug, on or near any district property or grounds, including parking lots, or while participating in school-sponsored activities is prohibited and will result in disciplinary action. If possession, use, distribution or sale occurred near district grounds, disciplinary action may include removal from any or all extracurricular activities and/or denial or forfeiture of any school honors or privileges (e.g., valedictorian, salutatorian, student body, class or club office positions, senior trip, prom, etc.). If possession, use, distribution or sale occurred on district grounds, at school-sponsored activities or otherwise while the student was under the jurisdiction of the school, students will be subject to discipline up to and including expulsion. Denial and/or removal from any or all extracurricular activities and/or forfeiture of any school honors or privileges may also be imposed. A student may be referred to law enforcement officials. Parents will be notified of all violations involving their student and subsequent action taken by the school.**

**A referral to community resources and/or cessation programs designed to help the student overcome tobacco product, inhalant delivery system, alcohol or unlawful drug use may also be made. The cost of such programs are the individual responsibility of the parent and the private health care system.**



**Clothing, bags, hats, and other personal items used to display, promote or advertise tobacco products, inhalant delivery systems, alcohol or unlawful drugs are prohibited on all district grounds, including parking lots, at school-sponsored activities and in district vehicles.**

**Any person under age 18 possessing a tobacco or inhalant delivery system product is in violation of state law and is subject to a court-imposed fine.**

**Any person who distributes, sells or allows to be sold, tobacco products or any substance sold for the purpose of being smoked, vaporized or aerosolized, in any form, or a tobacco-burning or inhalant delivery system device, to a person under 18 years of age is in violation of state law and is subject to a court-imposed fine.**

**An unlawful drug is any drug as defined by the Controlled Substances Act including, but not limited to, marijuana, cocaine, opiates, amphetamines and phencyclidine (PCP). As used in this policy, unlawful drug also means possession, use, sale or supply of prescription and nonprescription drugs in violation of board policy and any accompanying administrative regulations.**

END OF POLICY

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**Legal Reference(s):**

[ORS 153.018](#)  
[ORS 161.605](#)  
[ORS 161.625](#)  
[ORS 163.575](#)  
[ORS 167.400](#)  
[ORS 332.107](#)  
[ORS 336.067](#)  
[ORS 336.222](#)  
[ORS 336.227](#)

[ORS 339.240](#)  
[ORS 339.250](#)  
[ORS 339.883](#)  
[ORS 431.840](#)  
[ORS 431.845](#)  
[ORS 433.835 - 433.990](#)  
[ORS Chapter 475](#)

[OAR 581-021-0050 to -0075](#)  
[OAR 581-022-0413](#)  
[OAR 581-053-0230\(9\)\(s\)](#)  
[OAR 581-053-0330\(1\)\(m\)-\(o\)](#)  
[OAR 581-053-0430\(12\)-\(14\)](#)  
[OAR 581-053-0531\(11\)-\(13\)](#)  
[OAR 581-053-0630](#)  
[OAR 584-020-0040](#)

Controlled Substances Act, 21 U.S.C. Section 812, Schedules of Controlled Substances, 21 CFR §§ 1308.11-1308.15 (2006).  
 Pro-Children Act of 1994, 20 U.S.C. §§ Sections 6081-6084 (2006).  
 Safe and Drug-Free Schools and Communities Act, 20 U.S.C. §§ Sections 7101-7117 (2006).



School	Capacity	Kgtn	1	2	3	4	5	Total	Last month	Jun 14/15	Jun 13/14	Jun 12/13	Jun 11/12
SpEd Tutoring													
Lyle	[460]	23	23	23	28	2							
		22	23	20	31								
		24	25	23	28								
		24	25	21	30								
				19									
Total		93	96	106	117	2		414	431	431	434	435	424
Oakdale	[412]	24	29	25	28								
		24	29	27	27								
		24	31	25	26								
				25	27								
Total		72	89	102	108			371	375	375	368	369	367
Homeschool PE													
Whitworth	[437]				3	29	25						
						29	27						
						29	28						
						29	29						
						28	28						
						29	29						
						29	30						
						28							
Total					3	230	196	429	408	408	398	412	450
Total K-5								1214	1214	1214	1200	1216	1241



School		Capacity										Last month	Jun 14/15	Jun 13/14	Jun 12/13	Jun 11/12	
LaCreole	[728]	Grade 6	Grade 7	Grade 8	Edgenuity							658	658	671	667	691	
		213	203	222	2												
												640					
DHS	[1020]	Grade 9	Grade 10	Grade 11	Grade 12	Edgenuity											
		246	250	228	248	18		19							960	945	966
												1009					
MCAP	[108]			Grade 11	Grade 12												
				9	47						57	57	43	57	51		
												56					
PADTC	Grade 5/6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12										
		3	2	1	2	1	2						17	17	14	15	14
												13					
Extended Campus - 68	Years 2&3 = 32	Morrison Extended Campus - 7		Year 2 = 6							113						
											82	82	83	50	36		
												2988	2988	2956	2971	2988	
												3045					
												Including LVCS/DCS					3365
LVCS CHARTER		Current	Last Year		Dallas Community School												
In District		95	100		KG		1	2	3	4	5	6	7/8				
Out of Dist		102	98		10		18	22	22	14	12	16	5/6				
Total		197	198														
High school extended campus started 2005/2006																	
In 2006 Morrison was a charter school with 80 students.																	
Elementary reconfiguration effective 09/10 school year.																	



**LUCKIAMUTE VALLEY CHARTER SCHOOLS  
ENROLLMENT REPORT  
2015 - 2016  
SEPTEMBER**

105

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**STUDENT TOTALS**

	Current #'s	End of last yr.
In District	95	100
Out of District	102	98
TOTAL STUDENT #'s	197	198

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**BREAKDOWN BY GRADE LEVELS**

	Current #'s	End of last yr.
Kindergarten	16	15
1st Grade	19	18
2nd Grade	22	22
3rd Grade	25	25
4th Grade	25	26
5th Grade	25	25
6th Grade	24	25
7th Grade	25	24
8th Grade	16	19

**NUMBERS CURRENT AS OF 09/4/2015**

**In attendance: Fred Weisensee, Matt Beasley, Kendall Cates, Jim Gardner, Vicki Avery, Dan Austin, Tammy Pryce**

Meeting called to order at 7:05 pm

**1. Good News**

- 1.1 Conditional Use Permit meeting should take place on June 22<sup>nd</sup>
- 1.2 8<sup>th</sup> grade graduation took place June 6<sup>th</sup>
- 1.3 Bridgeport had a fun time at the movie theater in Dallas on the last day of school.
- 1.4 Pedee Field trip was a great success and very fun!
- 1.5 New Title room remodel is almost finished.

**2. Student Representatives – None**

**3. Staff Report - None**

**4. Visitors :**

- 4.1 Tim Ganey from the DLR Group gave some ideas to consider for building the new community building. He said to develop a numeric program. He suggests looking into storage spaces within the building. Think about a budget for furniture for fixtures. How is this project going to support your values and principles when designing the building? Need a contractor for pricing. We need to create a pre creation design and budget.

**5. Public Comment On Items Not On The Agenda – None**

**6. Consent Agenda**

- 6.1 Jim makes a motion to accept the minutes from May 20<sup>th</sup>, Kendall seconded, all in favor.
- 6.2 Fred makes a motion to accept the employee handbook, Vicki seconded, all in favor.
- 6.3 Fred makes a motion to go with the staffing recommendations for 2015-2016 as shown on the 2 pages, Vicki seconded, all in favor.

**7. Discussion Items**

- 7.1 Dan is asking for someone to attend the meeting for the conditional use permit
- 7.2 Rich Foster has asked for a list of items to be sent to him to help him with the grants
- 7.3 Policy JHFE-AR(1) draft-second reading
- 7.4 Board Position #1 and #2 are up for renewal
- 7.5 Director Goals- Staff interviews were done and board members need to get together to do the report.
- 7.6 Intervention Specialist Job Criteria Description
- 7.7 2015-2016- School Budget
- 7.8 Memo of Understanding for Grant

**8. Board Policies – First Reading**

**9. Public Comment on Agenda Items – None**

**10. Action Items – None**

- 10.1 Jim makes a motion to accept the policy JHFE-AR(1), Vicki seconded motion, all in favor.
- 10.2 Vicki makes a motion to offer position #1 to Fred and position #2 to Kendall, Jim seconded, all in favor.
- 10.3 Fred nominates Vicki as Secretary/Treasurer, Matt as Chairman and Kendall as Vice Chairman, Jim seconded, all in favor.
- 10.4 Fred moves to approve the working 2015-2016 school year budget, Vicki seconded, all in favor.
- 10.5 Vicki moves to authorize Dan to engage Rich Foster to prepare for a grant submission, Fred second, all in favor.

**11. Board Agenda Settings for Next Meeting**

- 11.1 Board goals during Executive session next meeting on July 8<sup>th</sup>. Community Planning Meeting and address a process for a committee and a subcommittee.



## **12. Reports**

107

- 12.1 Enrollment is 198
- 12.2 Board Report
- 12.3 Profit & Loss Budget vs Actual
- 12.4 2015- 2016 Board Meeting Calendar

## **13. Announcements**

- 13.1 Staff back to school August 31, 2015
- 13.2 School starts September 8th
- 13.3 Next board meeting July 8<sup>th</sup> @ 6:30 pm

## **14. Meeting adjourn at 10:14 pm**

# Luckiamute Valley Charter Schools

## Profit & Loss Budget vs. Actual

August 2015

	Aug 15	Budget	\$ Over B...	% of B...
Ordinary Income/Expense				
Income				
1920 · Small Donors	20.00	0.00	20.00	100.0%
3101 · State School Support Funds	280,029.51	0.00	280,029.51	100.0%
4900 · Miscellaneous Income	431.73	0.00	431.73	100.0%
Total Income	280,481.24	0.00	280,481.24	100.0%
Gross Profit	280,481.24	0.00	280,481.24	100.0%
Expense				
1000 · Instruction				
1100 · Regular Programs				
1111 · Elementary Grades K-6				
111-211 · PERS-Employer Contribution	346.92	0.00	346.92	100.0%
111-240 · Health/Dental Insurance	1,395.75	0.00	1,395.75	100.0%
111-410 · Supplies	210.00	0.00	210.00	100.0%
111-420 · Textbooks	4,681.16	0.00	4,681.16	100.0%
111-460 · Non-Consumable Supplies	2,204.18	0.00	2,204.18	100.0%
111-470 · Computer Software	491.00	0.00	491.00	100.0%
111-541 · Equipment	615.26	0.00	615.26	100.0%
Total 1111 · Elementary Grades K-6	9,944.27	0.00	9,944.27	100.0%
1121 · Middle Programs 7-8				
121-410 · Consumable Supplies	375.36	0.00	375.36	100.0%
121-420 · Textbooks	1,609.66	0.00	1,609.66	100.0%
Total 1121 · Middle Programs 7-8	1,985.02	0.00	1,985.02	100.0%
Total 1100 · Regular Programs	11,929.29	0.00	11,929.29	100.0%
Total 1000 · Instruction	11,929.29	0.00	11,929.29	100.0%
2000 · Support services				
2200 · Instructional Staff				
220-390 · Professional Development	2,045.88	0.00	2,045.88	100.0%
220-410 · Supplies	-135.00	0.00	-135.00	100.0%
Total 2200 · Instructional Staff	1,910.88	0.00	1,910.88	100.0%
2230 · Assessment and Testing				
223-312 · Testing Services	2,392.00	0.00	2,392.00	100.0%
Total 2230 · Assessment and Testing	2,392.00	0.00	2,392.00	100.0%
2240 · Instructional Staff Development				
224-312 · Instruction Improvement Service	1,440.00	0.00	1,440.00	100.0%
224-410 · Instruction Improvement Suppli	15.12	0.00	15.12	100.0%
Total 2240 · Instructional Staff Development	1,455.12	0.00	1,455.12	100.0%



Luckiamute Valley Charter Schools  
Profit & Loss Budget vs. Actual  
August 2015

	Aug 15	Budget	\$ Over B...	% of B...
2310 • School Board				
231-300 • Purchased Services	1,207.70	0.00	1,207.70	100.0%
231-354 • Advertisement	69.93	0.00	69.93	100.0%
231-382 • Legal Services	120.00	0.00	120.00	100.0%
231-410 • Consumable Supplies	132.00	0.00	132.00	100.0%
Total 2310 • School Board	1,529.63	0.00	1,529.63	100.0%
2410 • School Administration				
241-112 • Classified Salaries	5,400.00	0.00	5,400.00	100.0%
241-113 • Administrator salaries	6,833.33	0.00	6,833.33	100.0%
241-211 • PERS-Employer Contribution	2,131.52	0.00	2,131.52	100.0%
241-212 • PERS-Employee Cont. Pick-up	410.00	0.00	410.00	100.0%
241-220 • Social Security	928.19	0.00	928.19	100.0%
241-231 • Workers Compensation	8.84	0.00	8.84	100.0%
241-240 • Health/Dental Insurance	1,625.36	0.00	1,625.36	100.0%
241-353 • Postage	-162.19	0.00	-162.19	100.0%
241-390 • Professional Development	285.53	0.00	285.53	100.0%
241-410 • Consumable Supplies	30.22	0.00	30.22	100.0%
241-460 • non-consumables	44.47	0.00	44.47	100.0%
241-470 • Software	24.95	0.00	24.95	100.0%
241-640 • Dues and Fees	14.20	0.00	14.20	100.0%
Total 2410 • School Administration	17,574.42	0.00	17,574.42	100.0%
2500 • Support services-business				
2540 • Plant services				
254-112 • Classified Salaries	800.00	0.00	800.00	100.0%
254-211 • PERS-Employer Contribution	178.64	0.00	178.64	100.0%
254-220 • Social Security	61.20	0.00	61.20	100.0%
254-231 • Worker's Compensation	0.68	0.00	0.68	100.0%
254-322 • Repairs and Maintenance	1,645.87	0.00	1,645.87	100.0%
254-325 • Electricity	401.31	0.00	401.31	100.0%
254-327 • Water	40.00	0.00	40.00	100.0%
254-328 • Garbage	282.69	0.00	282.69	100.0%
254-329 • Other property services	368.79	0.00	368.79	100.0%
254-351 • Telephone	326.79	0.00	326.79	100.0%
254-410 • Supplies	583.98	0.00	583.98	100.0%
254-520 • Major Building Improvements	5,987.15	0.00	5,987.15	100.0%
254-530 • Improvements Other Than Buildin	150.00	0.00	150.00	100.0%
254-541 • Equipment	367.17	0.00	367.17	100.0%
Total 2540 • Plant services	11,194.27	0.00	11,194.27	100.0%
Total 2500 • Support services-business	11,194.27	0.00	11,194.27	100.0%
Total 2000 • Support services	36,056.32	0.00	36,056.32	100.0%

Luckiamute Valley Charter Schools  
Profit & Loss Budget vs. Actual  
August 2015

	Aug 15	Budget	\$ Over B...	% of B...
4150 · Building Acq, const, impr. Ser				
415-520 · Building Improvements	1,113.00	0.00	1,113.00	100.0%
Total 4150 · Building Acq, const, impr. Ser	1,113.00	0.00	1,113.00	100.0%
Total Expense	49,098.61	0.00	49,098.61	100.0%
Net Ordinary Income	231,382.63	0.00	231,382.63	100.0%
Net Income	231,382.63	0.00	231,382.63	100.0%



LUCKIAMUTE VALLEY CHARTER SCHOOLS  
BOARD REPORT  
2014 - 2015

Beginning Fund Balance **	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
<b>INCOME</b>	<b>696,384.88</b>												<b>696,384.88</b>
1510 Earnings on Investments													
1910 Rentals	31.35	39.01	40.95	41.28	38.99	40.05	39.98	36.81	40.58	43.04	42.96	35.51	470.51
1920 Small Donors		93.54	37.68	35.91	132.45	9,033.15	85.69	67.28		867.17	297.51	381.51	11,031.89
1925 Clemens Grant													
1928 Pedee Alumni Fund													
1929 PTC					498.00								498.00
1990 Aftercare Programs					106.75	191.00	162.75	273.00	161.00		108.50	164.50	1,167.50
1991 Preschool Program													
1999 Grants													
3101 State School Support Funds	270,364.03	135,182.02	135,182.02	135,182.02	135,182.02	135,182.02	135,359.37	135,359.37	135,359.37	136,359.37	152,056.83		1,640,768.44
3101 Poverty Rate													
3200 Implementation Grant													
3201 Dissemination Grant													
4501 Title I & 3													
4700 Grants/Aid													
4900 Miscellaneous Income	10.00							30.00	120.00		65.00		225.00
<b>TOTAL REVENUE</b>	<b>966,790.26</b>	<b>135,314.57</b>	<b>135,260.65</b>	<b>135,259.21</b>	<b>135,958.21</b>	<b>144,446.22</b>	<b>135,647.79</b>	<b>135,766.46</b>	<b>135,680.95</b>	<b>137,269.58</b>	<b>152,570.80</b>	<b>581.52</b>	<b>2,350,546.22</b>

<b>EXPENDITURES BY OBJECT</b>													
100 Salaries		9,949.27	128,248.82	63,364.00	62,084.47	58,862.46	55,708.73	70,872.00	56,577.38	58,228.75	67,618.43	143,921.09	775,435.40
200 Benefits	1,288.57	6,193.40	50,211.94	29,827.92	28,266.40	28,165.72	27,977.57	30,406.98	31,185.21	27,610.04	28,930.73	73,887.56	363,952.04
300 Services	15,724.99	7,555.15	10,475.52	13,468.11	6,546.38	11,153.50	13,065.31	11,458.19	9,558.28	9,728.42	85,769.87	14,582.02	209,085.74
400 Supplies	3,762.50	11,762.77	10,231.53	7,117.25	1,386.43	2,823.56	4,298.83	2,525.48	2,309.95	3,603.20	2,313.17	3,037.83	55,172.50
500 Equipment/Improvements	19,000.00	18,264.08	6,701.20	10,585.15	63,925.27	43,564.59	26,005.98	(2,671.20)	813.06	626.62	1,115.25	10,015.85	197,945.85
600 Dues & Fees	15,773.50	547.25	1,094.24	43.20	41.60	262.55	188.32	12.00	38.20	91.40	1,032.65	17.00	19,141.91
700 Contingency													
<b>TOTAL EXPENDITURES</b>	<b>55,549.56</b>	<b>54,271.92</b>	<b>206,963.25</b>	<b>124,405.63</b>	<b>162,250.55</b>	<b>144,832.38</b>	<b>127,244.74</b>	<b>112,603.45</b>	<b>100,482.08</b>	<b>99,888.43</b>	<b>186,780.10</b>	<b>245,461.35</b>	<b>1,620,733.44</b>

<b>EXPENDITURES BY FUNCTION</b>													
1000 Instruction	3,604.47	11,095.54	149,678.87	83,874.62	70,564.20	68,436.02	68,896.83	81,748.31	70,045.60	68,023.68	78,396.23	182,535.91	936,900.28
2000 Support	41,195.09	27,849.36	54,847.39	39,851.01	31,475.68	41,171.01	57,347.91	33,573.14	30,236.48	31,664.75	108,183.87	62,725.44	560,121.13
3000 Food Services													
4000 Construction	10,750.00	15,327.02	2,436.99	680.00	60,210.67	35,215.00	1,000.00	(2,718.00)	200.00	200.00	200.00	200.00	123,701.68
6000 Contingency						10.35							
<b>TOTAL EXPENDITURES</b>	<b>55,549.56</b>	<b>54,271.92</b>	<b>206,963.25</b>	<b>124,405.63</b>	<b>162,250.55</b>	<b>144,832.38</b>	<b>127,244.74</b>	<b>112,603.45</b>	<b>100,482.08</b>	<b>99,888.43</b>	<b>186,780.10</b>	<b>245,461.35</b>	<b>1,620,733.09</b>

FUND BALANCE

911,240.70    992,283.35    920,580.75    931,434.33    905,141.99    904,755.83    913,158.88    936,321.89    971,520.76    1,008,901.91    974,692.61    729,812.78



LUCKIAMUTE VALLEY CHARTER SCHOOLS  
BOARD REPORT  
2015 -2016

Beginning Fund Balance **	JULY	AUGUST	SEPT.	OCT.	NOV.	DEC.	JANUARY	FEB.	MARCH	APRIL	MAY	JUNE	YTD Total
<b>INCOME</b>	729,812.78												729,812.78
1510 Earnings on Investments													-
1910 Rentals	30.81												30.81
1920 Small Donors	11.22												-
1925 Clemens Grant													11.22
1928 Pedee Alumni Fund													-
1929 PTC													-
1990 Aftercare Programs													-
1991 Preschool Program													-
1999 Grants													-
3101 State School Support Funds													-
3101 Poverty Rate													-
3200 Implementation Grant													-
3201 Dissemination Grant													-
4501 Title I & 3													-
4700 Grants/Aid													-
4900 Miscellaneous Income													-
<b>TOTAL REVENUE</b>	729,854.81	-	-	-	-	-	-	-	-	-	-	-	729,854.81

<b>EXPENDITURES BY OBJECT</b>													
100 Salaries													-
200 Benefits	1,703.46												1,703.46
300 Services	9,798.78												9,798.78
400 Supplies	12,219.53												12,219.53
500 Equipment/Improvements	6,202.10												6,202.10
600 Dues & Fees	15,768.00												15,768.00
700 Contingency													-
<b>TOTAL EXPENDITURES</b>	45,691.87	-	-	-	-	-	-	-	-	-	-	-	45,691.87

<b>EXPENDITURES BY FUNCTION</b>													
1000 Instruction	16,753.60												16,753.60
2000 Support	26,906.27												26,906.27
3000 Food Services													-
4000 Construction	2,032.00												2,032.00
6000 Contingency													-
<b>TOTAL EXPENDITURES</b>	45,691.87	-	-	-	-	-	-	-	-	-	-	-	45,691.87

<b>FUND BALANCE</b>	684,162.94	684,162.94	684,162.94	684,162.94	684,162.94	684,162.94	684,162.94	684,162.94	684,162.94	684,162.94	684,162.94	684,162.94	
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